

BAC MEETING

Venue: F5-219

September 6th, 2018

10:30 a.m

1301 Avenida Cesar Chavez, Monterey Park, CA 91754

Special Meeting Minutes

**East
Los
Angeles
College**



BUDGETARY AFFAIRS COMMITTEE



I. CALL TO ORDER - 10:31 a.m.

II. ROLL CALL

- Sonia Lopez, ASU Advisor (P)
- Frank Lozano, Faculty Rep (P)
- Michelle Keung, ASU President (P)
- Amber Arias, Treasurer/Student Rep (P)
- Juan Carlos Casillas, VP Finance (P)
- Ann Chen, Fiscal Rep (P)
- Ruth Siguenza, Fiscal Minuter (P)

III. APPROVAL OF MINUTES - July 12, 2018

- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
- Opposed : 0 / approved unanimously
- Minutes APPROVED

IV. PUBLIC FORUM (2 MIN. PER SPEAKER)

- Sonia Lopez - Acknowledgement of Cecilia's Birthday and thank her for everything she does at the health center.
- Lynette Dolatre - Welcome Michelle Keung as ASU president

V. FINANCIAL REPORT - See VP Finance Report

- Working Budget - \$135,147.00
- Sonia Lopez Recommendation: Add BAC meeting date on report
- Ann Chen explained Fiscal Student Representation Fee Report

VI. TREASURER REPORT - NONE

VII. REALLOCATION OF FUNDS - NONE

*Re-entertained after Item XI New and Unfinished Business
Recess for 5 minutes Called back to order at 1:02 p.m.*

- Reallocate \$3,500 from Book Rental Acct. #70719
 - \$1,000 to Supplies Acct. #70619
 - \$2,500 to ASU equipment Acct. #60429

BAC BOARD RESERVES THE RIGHT TO LIMIT THE TIME OF PUBLIC SPEAKERS, TO ADDRESS AGENDA ITEMS OUT OF ORDER, AND TO VOTE ANY TIEM INCLUDING THOSE LISTED AS DISCUSSION ITEMS.

- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer

VIII. DISCUSSION ITEMS

Audit Findings Update - NONE

IX. ACTION ITEMS (5 MIN. PER SPEAKER)

- A. Community Funding: Student Health Center Events, Workshops, Presentations - \$450
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Cecilia Cruz discussed need for snacks at workshops for students
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$450 from Social Cultural Acct. #62030**
- B. Inter-Board Funding: Book Covers for Book Rental - \$37.23
- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Discussion: Lynette Dolatre stated item was a reimbursement for book covers
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$37.23 from Supplies Acct. #70619**
- C. Inter-Board Funding: Office Supplies for V.P of Advocacy \$149.28
- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Discussion: Michelle Keung read the description on the funding request. Item is a reimbursement
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$149.28 from Supplies Acct. #70619**
- D. Inter-Board Funding: Office Supplies for Chief Delegate - \$150
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Sonia discussed this item was only for the ASU meeting
 - Vote: Opposed: 5 / opposed unanimously
 - **Item DENIED**
- E. Inter-Board Funding: Office Supplies for V.P of Public Relations - \$150
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Sonia discussed this item was only for the ASU meeting
 - Vote: Opposed: 5 / opposed unanimously
 - **Item DENIED**

Recess for 10 minutes at 10:57 a.m.

Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer

Called back to order at 11:07 a.m.

- F. Inter-Board Funding: ASU Binders for Senators - \$150
- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Discussion: Michelle Keung read the description on the funding request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$150 from Supplies Acct. # 70619**

- G. Inter-Board Funding: Combo dry erase/cork board - \$200
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Lynette Dolatre discussed need for the funding
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$200 from Supplies Acct. #70619**
- H. Inter-Board Funding: Printer for V.P.F and V.P.P.R - \$250
- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Discussion: Need new printers and ink for offices
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$250 from Supplies Acct. #70619**
- I. Inter-Board Funding: ASU Polo Shirts - \$500
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Michelle Keung read the description on the funding request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$500 from ASU Promotions Acct. #63720**
- J. Inter-Board Funding: U.S Constitution Booklets for Constitution Day - \$600
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: We are required to recognize the US constitution
 - Amendment: Change amount from \$600 to \$575
 - Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Vote: Opposed: 0 / amended unanimously
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for amended amount of \$575 from Student Rep Acct. #61200**
- K. Inter-Board Funding: Sandbags for ASU Canopies - \$675
- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Discussion: Amber Arias read the description on the funding request.
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$675 from Supplies Acct. #70619**
- L. Inter-Board Funding: Blue Tape for office use/club use - \$800
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Michelle read the description on the funding request
 - Amend amount from \$800 to \$750
 - Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Vote: Opposed to Amend: 0 / amended unanimously
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for amended amount of \$750 from Supplies Acct. #70619**

M. Inter-Board Funding: Office Supplies for Treasurer

- No Motions
- **Item DIES**

N. Inter-Board Funding: Fall 2018 South Gate Club Rush - \$2,150

- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
- Discussion: Frank Lozano read the description on the funding request
- Amendment: Reduce amount from \$2,150 to \$1,200
 - Moved: Michelle Keung, ASU President / 2nd: Sonia Lopez, ASU Advisor
 - Vote: Opposed to amend: 0 / amended unanimously
- Amendment: ASU promotional items be given at the South Gate club rush instead of purchasing ELAC item at the bookstore
 - Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Vote to amend: Opposed: 0 / amended unanimously
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for amended amount of \$1,200 with additional amendment from Promotions Acct. #63723**

O. Inter-Board Funding: ASU Promotional Items - \$2,200

- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
- Discussion: Juan Casillas discussed the new vision for promotional items
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$2,200 from Promotions Acct. #63723**

Re-entertain item M

Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer

P. Inter-Board Funding: Gifts for Athletes - \$3,245

- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
- Discussion: Michelle Keung read the description on the funding request
- Vote: Opposed: 5 / opposed unanimously
- **Item DENIED**

Q. Inter-Board Funding: ASU 8th Annual Dia De Los Muertos Festival - \$6,100

- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
- Discussion: Read description on funding request
- Amendment: All graphic designs be approved by ASU Advisor before printing
 - Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Vote: Opposed to amend: 0 / amended unanimously
- **Item APPROVED with amendment for \$6,100 from Multi Cultural Acct. #62035**

- R. Inter-Board Funding: Furniture for study lounge - \$7,000
- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Discussion: Amber Arias read the description on the funding request
 - Amend Amount from \$7,000 to \$2,500
 - Frank Lozano, Faculty Rep / 2nd: Michelle Keung, Treasurer
 - Vote: Opposed to amend: 0 / amended unanimously
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for amended amount of \$2,500 from Equipment Acct. #60429**
- S. Club Events Expenditures over \$1,000 - NONE

X. STUDENT REP FEE

- A. SSCCC General Assembly Conference - \$15,000
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Student discussed need to attend the conference and read description on funding request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$15,000 from Student Rep Fee Acct. #61200**
- B. CCCSAA Student Leadership Conference - \$10,500
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Student read the description on the funding request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$10,500 from Student Rep Fee Acct. #61200**
- C. LACCD Leadership Institution Parliamentary Training - \$495
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Michelle Keung read the description on the funding request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$495 Student Rep Fee Acct. #61200**

XI. NEW BUSINESS / UNFINISHED BUSINESS - NONE

Re-entertain Reallocation of Funds
Moved: Frank Lozano, Faculty Rep / 2nd: Michelle Keung, ASU President

XII. NEXT MEETING

- September 13, 2018 - 10:30 a.m. in F5-219

XIII. ADJOURNMENT - Reaching the end of agenda the meeting adjourned at 1:06 p.m.