

Dear Student,

This email is in follow-up to the message you were sent last week, on September 12, 2018, regarding required Los Angeles Community College District Title IX student training. The instructions for completing your assigned student training are contained in this email.

As part of our comprehensive sexual misconduct prevention education program for students and employees, the Los Angeles Community College District requires you to complete the course entitled Sexual Assault Prevention for Community Colleges.

PLEASE READ ALL OF THE FOLLOWING INFORMATION CAREFULLY:

To fulfill LACCD's student training requirement for Academic Year 2018-19:

1. Go to <http://www.everfi.com/register>.
2. Under "Student/Learner," enter the Registration Code: **losangeles** and click "Next" to create your EVERFI account.
3. Enter in your email address and create a password.
4. Click "Get Started" to begin your course. Complete Sexual Assault Prevention for Community Colleges no later than October 31, 2018.

Other Important Information You Need to Know:

- **A list of Frequently Asked Questions and responsive answers regarding the training is included at the end of this message.**
- You will need Internet access and audio capabilities to complete the online training. You may use a mobile device to complete the training, such as a cell phone.
- To avoid technical issues when completing the online training, please use any major web browser (e.g., Firefox, Internet Explorer, Google Chrome) released within the previous two years.
- You may take the course in multiple sittings—the course will remember where you left off.
- Should you experience problems completing the course, technical support is available 24/7 and can be accessed from the "Help" link within the course or by visiting support.everfi.com. **Please do not reply to this email address with technical issues. You will NOT receive technical support.**

Thank you for your commitment to maintaining a safe, inclusive and respectful community at the Los Angeles Community College District.

Sincerely,

Brittany Grice
Los Angeles Community College District