

# ASSOCIATED STUDENT UNION MEETING

1301 Avenida Cesar Chávez, Monterey Park, CA 91754

**DATE:** Friday July 13<sup>th</sup>, 2018

**LOCATION:** F5-219

**TIME:** 1:00pm



## MEETING MINUTES

### **I. CALL TO ORDER:** 1:00pm

### **II. ROLL CALL/ESTABLISHMENT OF QUORUM**

Position	Name	Attendance
ASU President	Michelle Keung	Present
ASU Executive Vice President	Marlene Enriquez	Present
ASU Vice President of Finance	Juan Casillas	Present
ASU Vice President of Advocacy	Anthony Dominguez	Present
ASU Vice President of Public Relations	Jesika De Jesus	Present
ASU Vice President of South Gate	Sandra Ruiz	Left @ 4:08
ASU Treasurer	Amber Arias	Present
ASU Secretary	Vacant	
ASU Chief Delegate	Allissa Diaz	Arrived @ 1:13
ASU Senator	Vacant	
ASU Senator	Vacant	
ASU Senator	Vacant	
ASU Senator	Vacant	
ASU Senator	Vacant	
ASU Senator	Vacant	
ASU Senator	Vacant	
ASU Senator	Vacant	
ASU Senator	Vacant	
ASU Senator	Vacant	
ASU Senator	Vacant	
ASU Senator	Vacant	
ASU Advisor	Sonia Lopez	Present

➤ Quorum is met

### **III. Approval of Minutes**

### **IV. Public Forum (2 Minutes)**

At this time, any member of the public, including ASU officers, may address the ASU Board on any item they wish to address. The length of the public comment for each speaker shall not exceed two (2) minutes per speaker or five (5) minutes total, unless otherwise approved by the ASU President. Due to time constraints, responses from the ASU Board are strictly limited.

\*ASU Board Reserves the Right to Limit the Time of Public Speakers, to Address Agenda Items Out of Order, and to Vote on Any Item Including Those Listed as Discussion Items.

\*\* The President and Chief Justice May Have Sidebar Conversations During the Meeting

Meeting Minutes July 13, 2018

Page 1 of 7

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## V. Financial Report

- A. Vice President of Finance- Given
- B. Treasurer – No report

## VI. Action Items (5 Minutes/Item)

- a. Appoint to vacant positions

VPA Dominguez moves to appoint to vacant positions. Second by EVP Enriquez. Approved unanimously

- ❖ Summer French- Secretary

Appointed unanimously

- b. Appoint Student Rep to BAC

Secretary French moves to appoint student rep to BAC. Second by VPA Dominguez. Approved unanimously

- ❖ Treasurer Arias

Appointed unanimously.

- c. Inter Board Funding: Release of Club Seed Funds

VPPR De Jesus moves to release club seed funds in the amount of \$40,000. Second by EVP Enriquez. Approved unanimously.

Item is approved unanimously.

- d. Inter Board Funding: Release of ICC Funds

VPPR De Jesus moves to release ICC funds in the amount of \$5,000. Second by Secretary French. Approved unanimously.

Approved unanimously

- e. Inter Board Funding: Release of Student Conference Funds

Treasurer Arias moves to release student conference funds in the amount of \$20,000. Second by VPPR De Jesus. Approved unanimously

Item does not pass

- f. Inter Board Funding: Release of Funds for Stipends

EVP Enriquez moves to release funds for stipends in the amount of \$7,500. Second by VVPR De Jesus. Approved unanimously

Item is approved unanimously

- g. Inter Board Funding: Release of ASU Scholarship Funds

Chief Delegate Diaz moves to release ASU scholarship funds. Second by VPPR De Jesus. Approved unanimously.

Item is approved unanimously

- h. Inter Board Funding: Release of Graduation Reception Funds

VPSG Ruiz moves to release Graduation Reception funds in the amount of \$8,000. Second by Secretary French. Approved unanimously.

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Item is approved unanimously

**i. Inter Board Funding: Release of ASU Hospitality Funds**

VPA Dominguez moves to release ASU Hospitality funds in the amount of \$5,000. Second by EVP Enriquez. Approved unanimously.

Secretary French moves to add the amendment that the money for funding can only be used for food after meetings. Second by EVP Enriquez. Approved unanimously

Item is approved with added amendment unanimously.

Secretary French moves out of the natural orders of the day to discuss item a in discussion items. Second by VPA Dominguez. Approved unanimously.

**j. Inter Board Funding: Release of Mileage Expense Funds**

EVP Enriquez moves to release mileage expense funds in the amount of \$500. Second by VPPR De Jesus. Approved unanimously.

Secretary French moves to extend time. Second by VPPR De Jesus. Approved unanimously

Secretary French moves to extend time. Second by EVP Enriquez.

YES: ME, JC, AD, JJ, AA, SF, AD (8)

NO: SD (1)

Time is extended

VPF Casillas moves to add amendment that mileage expenses from elac to conference and/or meeting be paid. Second by VPA Dominguez. Approved unanimously.

VPF Casillas moves to add amendment that uber lyft and taxi services will be paid for to go from elac to conferences and/or meetings. Second by Secretary French. Approved unanimously.

Item is approved with added amendments.

**k. Inter Board Funding: Release of ASU Salaries**

VPPR De Jesus moves to release ASU salaries in the amount of \$2,500. Second by EVP Enriquez. Approved unanimously.

Item is approved unanimously

**l. Inter Board Funding: Name Plaques**

VPPR De Jesus moves to fund item in the amount of \$730. Second by Secretary French. Approved unanimously

Secretary French moves to extend time. Second by Chief Delegate Diaz. Approved unanimously.

Item is approved unanimously

**m. Inter Board Funding: Executive Board Business Cards**

VPA Dominguez moves to fund item in the amount of \$450. Second by Secretary French. Approved unanimously

Item is approved unanimously.

**n. Inter Board Funding: Printer Ink for President, VPF, VPA, VPPR, Treasurer and Secretary**

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VPF Casillas moves to fund item in the amount of \$730. Second by VPPR De Jesus. Approved unanimously

VPF Casillas moves to add amendment that printer for VPF will be bought for VPSG. Second by Secretary French. Approved unanimously.

Item is approved with added amendment unanimously

- o. Inter Board Funding: Scantrons (886-E) and Greenbooks

Treasurer Arias moves to fund item in the amount of \$1,300. Second by VPPR De Jesus. Approved unanimously.

VPPR De Jesus moved to previous question. Second by Secretary French. Approved unanimously

Item is approved unanimously.

- p. Inter Board Funding: Cork White Board

VPPR De Jesus moves to fund item in the amount of \$600. Second by Secretary French. Approved unanimously.

VPPR De Jesus moves to previous question. Second by Secretary French. Approved unanimously.

Item is approved unanimously

- q. Inter Board Funding: Gifts for Athletes

VPPR De Jesus moves to fund item in the amount of \$3245. Second by Treasurer Arias. Approved unanimously.

VPF Casillas moved to previous question. Second by Secretary French. Approved unanimously.

Yes: ME, AD, JJ, SF, MK (5)

No: JC, SD, AA, AD (4)

Secretary French moved to recess for 5 min. Second by VPPR De Jesus. Approved unanimously.

Item is approved.

- r. Inter Board Funding: Mexican Independence Day Parade

Chief Delegate Diaz moves to fund item in the amount of \$3120. Second by VPPR De Jesus. Approved unanimously.

VPA Dominguez moves to previous question. Second by EVP Enriquez. Approved unanimously.

Item is approved unanimously

- s. Inter Board Funding: Fall 2018 Club Rush

VPPR De Jesus moves to fund item in the amount of \$2423. Second by Treasurer Arias. Approved unanimously.

Secretary French moves to previous question. Second by VPPR De Jesus. Approved unanimously.

Secretary French moves to previous question. Second by Treasurer Arias. Approved unanimously.

Item is approved unanimously

- t. Inter Board Funding: ELAC Dodger Night

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Treasurer Arias moves to fund item in the amount of \$9310. Second by VPPR De Jesus. Approved unanimously.

Secretary French moves to previous question. Second by VPF Casillas. Approved unanimously.

VPF Casillas moves to recess for 5 min. Second by VPA Dominguez. Approved unanimously.

Item is denied unanimously

**u. Inter Board Funding: ASU New Camera**

VPPR De Jesus moves to fund item in the amount of \$800. Second by Secretary French. Approved unanimously.

Item is approved unanimously

**v. Inter Board Funding: Office Supplies for President**

Secretary French moves to fund item in the amount of \$150. Second by VPPR De Jesus. Approved unanimously

VPF Casillas moves to add amendment that office supplies can be purchased other place than office depot with valid receipt and attached business cards. Second by Secretary French. Approved unanimously

Item is approved unanimously

**w. Inter Board Funding: Office Supplies for EVP**

Secretary French moves to fund item in the amount of \$150. Second by EVP Enriquez. Approved unanimously.

Secretary French moves to add amendment that office supplies can be purchased other place than office depot with valid receipt and attached business cards. Second VPF Casillas. Approved unanimously.

Item is approved unanimously

**x. Inter Board Funding: Office Supplies for VP of Finance**

VPPR De Jesus moves to fund item in the amount of \$150. Second by Secretary French. Approved unanimously.

Secretary French moves to add amendment that office supplies can be purchased other place than office depot with valid receipt and attached business cards. Second by Treasurer Arias. Approved unanimously.

Item is approved unanimously

**y. Inter Board Funding: Office Supplies for VP of South Gate**

VPPR De Jesus moves to fund item in the amount of \$150. Second by Secretary French. Approved unanimously.

Secretary French moves to add amendment that office supplies can be purchased other place than office depot with valid receipt and attached business cards. Second by EVP Enriquez. Approved unanimously

Item is approved unanimously

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**z.** Inter Board Funding: Office Supplies for Treasurer

VPPR De Jesus moves to fund item in the amount of \$150. Second by Secretary French. Approved unanimously.

Secretary French moves to add amendment that office supplies can be purchased other place than office depot with valid receipt and attached business cards. Second VPPR De Jesus. Approved unanimously.

Item is approved unanimously

**aa.** Inter Board Funding: Office Supplies for Secretary

EVP Enriquez moves to fund item in the amount of \$150. Second by Treasurer Arias. Approved unanimously.

Secretary French moves to add amendment that office supplies can be purchased other place than office depot with valid receipt and attached business cards. Second VPPR De Jesus. Approved unanimously

Item is approved with added amendment unanimously

**bb.** Inter Board Funding: Furniture for Study Lounge

VPPR De Jesus moves to fund item in the amount of \$7,000 from reserved. Second by Secretary French. Approved unanimously.

Secretary French moves to postpone item. Second by VPPR De Jesus. Approved unanimously.

Item has been postponed till next meeting.

**VII. Student Representation Fee (5 Minutes/Item)**

**a.** ASU Summer Retreat 2018

Secretary French moves to fund item in the amount of \$7000. Second by Treasurer Arias. Approved unanimously.

VPF Casillas moves to amendment that asu board members, staff, officer's, and faculty can be rembursed for mileage. Second by Secretary French. Approved unanimously.

Item is approved with added amendment unanimously

**VIII. New/Unfinished Business (5 Minutes/Speaker)**

**a.** Discussion for missing office supplies

**IX. Discussion Items (10 Minutes/Speaker)**

**a.** Roberts Rules of Order

Item is discussed.

Secretary French moves to extend time. Second by VPPR De Jesus. Approved unanimously

Chief Delegate moves to previous question. Second by VPPR De Jesus. Approved unanimously

VPF Casillas moves to go back to the natural orders of the day. Second by VPA Dominguez. Approved unanimously

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## **X. Project updates/Assignments:**

- a) Benefits Committee
  - Finals Giveaways
- b) Advocacy Committee
  - Town Hall
- c) Athletics and Spirit Committee
  - Fall Pep Rally
  - Native American Heritage Month Pow Wow
- d) Marketing and Outreach Committee
  - Banners
  - Flyers
  - Updated Website and Social Media
- e) South Gate Committee
  - South Gate Fall Club Rush
  - Finals Giveaways
- f) Event Planning Committee
  - Fall Club Rush
  - Mexican Independence Day Parade

## **XI. Officer/Committee Reports (7 Minutes per officer)**

- A. Advisor - Given
- B. President - Given
- C. Executive Vice President - Given
- D. Vice President of Finance - Given
- E. Vice President of Advocacy - Given
- F. Vice President of Public Relations - Given
- G. Vice President of South Gate - No Report
- H. Treasurer - Given
- I. Secretary - Given
- J. Chief Delegate - Given
- K. Senators

**XII. Summary of next meeting:** September 7<sup>th</sup>, 2018 12:00pm @ F5-209

**XIII. Adjournment:** 5:19pm

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