



Business, Law, and Information Technology Career and Academic Pathways (CAPs) Program Map: Skills Certificate for Advanced Accounting Specialist

Total number of units: 10 units

Top Code/Academic Plan: 0502.00

Updated on May 2, 2022

Semester 1	Course Code	Course	Units	Notes	Advising Notes
Program Course	ACCTG 001	Introductory Accounting I	5	This core course is offered every semester. It is a prerequisite for ACCTG 002. This course has sections that include a low cost (LCT) or no cost textbook (ZTC). Check the current catalog for the section number(s). You can search for classes in the ELAC and LACCD Schedule of Classes under "Class Search Type" as "Zero Textbook Cost" or "Low-Cost Textbook Classes."	This course is offered on-campus and online.

Total Units 5

Semester 2	Course Code	Course	Units	Notes	Advising Notes
Program Course	ACCTG 002	Introductory Accounting II	5	This core course is offered every semester and has a prerequisite: ACCTG 001. This course has sections that include a low cost (LCT) or no cost textbook (ZTC). Check the current catalog for the section number(s). You can search for classes in the ELAC and LACCD Schedule of Classes under "Class Search Type" as "Zero Textbook Cost" or "Low-Cost Textbook Classes."	This course is offered day, evening, and online.

Total Units 5

Degree Path and Requirements:

The Advanced Accounting Specialist Skills Certificate includes 10 program units.

This map is a suggested term-by-term sequence of courses to complete the program in a recommended time frame. This is an efficient and recommended plan, but actual plans may vary by individual student need. This map cannot replace a meeting with [counselors](#).

Department Advising Notes:

Fulfill your passion in the business world by pursuing one of the many options or pathways available through the Business Administration Department at ELAC. The demand for business, financial, and technical professionals has never been higher. Our department will give you the skills and confidence to succeed in the career of your choice.

We offer courses in ten different disciplines so no matter what your interest is, we have an opportunity for you to pursue. We have student clubs that provide a collegial atmosphere to learn about business and learn how to socialize and work with other people.

In addition to the courses currently offered, the Business Administration Department is continually updating its curriculum and creates new courses, certificates, and degrees in response to the demand of the real world.

Program Description

This program is designed to give the student experience in preparing and analyzing financial statements, including managerial planning, cost control, and decision-making.

Visit the [Transfer Center](#) for transfer and guaranteed transfer information, which varies based on transfer college. Make an appointment with [a counselor](#) for transfer information. Students can visit [Career and Job Services](#) or [Career Coach](#) for career counseling and further exploration.

Career and Transfer Opportunities

The Advanced Accounting Specialist skills certificate prepares students to pursue entry level accounting positions. The Advanced Accounting Specialist skills certificate is stackable leading to additional certificates and degrees, such as the Accounting Certificate of Achievement, and the Associate of Arts, Accounting degree.

Youtube Videos

[Accountants and Auditors](#)

[Budget Analyst Career Video](#)

Program Map

A suggested sequence of classes to complete a degree, certificate, or program of study. Students should consult an academic counselor for variations to this plan based on part-time or full-time status, transfer plans, pre-requisites needed, etc.

Prerequisite Course

A specific course that must be completed before advancing to the next course.

Check the online catalog at elac.edu for the latest and most accurate information.

Contact

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