

# **BAC MEETING**

**Venue: F5-219**

**October 4<sup>th</sup>, 2018**

**10:00 a.m**

1301 Avenida Cesar Chavez, Monterey Park, CA 91754

## **Minutes**

**East  
Los  
Angeles  
College**



**BUDGETARY AFFAIRS COMMITTEE**



### **I. CALL TO ORDER - 10:00 A.M.**

### **II. ROLL CALL**

- Juan Casillas - VP Finance
- Amber Arias - Treasurer
- Michelle Keung - ASU President (10:05 a.m.)
- Sonia Lopez, ASU Advisor
- Frank Lozano, Faculty Rep (Absent)
- Ann Chen - Fiscal Rep
- Ruth Siguenza - Fiscal Minuter

### **III. APPROVAL OF MINUTES**

- 2 sets of meetings are postponed till the next meeting
- 3 sets of minutes will be approved next meeting

*Keung walked in at 10:05 a.m.*

### **IV. PUBLIC FORUM (2 MIN. PER SPEAKER)**

- Michelle Keung - Greeted the committee and apologized for being late.

### **V. FINANCIAL REPORT - See VP Finance Report**

### **VI. TREASURER REPORT - NONE**

### **VII. REALLOCATION OF FUNDS**

- Tabled till the end of the meeting

*Re-entertained after XI*

*Recess for 5 minutes at 11:33 a.m.*

*Back to order 11:45 a.m. Keung, Arias, Casillas, Lopez*

- Reallocation of Funds
  - \$2,000 from Book Rental Acct. #70719 to Supplies Acct. #70619
- Return Funds
  - \$634.37 to Acct. #62035 Multi Cultural from Mexican Independence Parade
  - \$5.83 to Acct. #63720 ASU Promotions from Scantrons and Green Books

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BAC BOARD RESERVES THE RIGHT TO LIMIT THE TIME OF PUBLIC SPEAKERS, TO ADDRESS AGENDA ITEMS OUT OF ORDER, AND TO VOTE ANY TIEM INCLUDING THOSE LISTED AS DISCUSSION ITEMS.

- \$1.82 to Acct. #60429 ASU Equipment from New Camera
- \$97.23 to Acct. #70619 Supplies from Printer Ink
- \$7.30 to Acct. #70619 Supplies ASU Name Plaques for meetings and events
- \$18.81 to Acct. #70619 Supplies White Board Proposal
- \$33.74 to Acct. #70619 Supplies Business Cards
- \$719.72 to Acct. #61200 Student Rep Fee from ASU Summer Retreat
- \$250 to Acct. #70619 Supplies from Printer

*Back to natural order of day*

## VIII. DISCUSSION ITEMS

Audit Findings Update - NONE

## IX. ACTION ITEMS (5 MIN. PER SPEAKER)

- A. Community Funding: Moon Festival (international Student Advancement Program) - \$275.16
- Michelle Keung, Arias, Treasurer
  - Discussion: Student read the description on the student request
  - Amendment amount to \$195.20
  - Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for amended amount of \$195.20 from Multi Cultural Acct. #62035**
- B. Community Funding: SAAVE Domestic Violence Awareness Month - \$1,000
- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
  - Discussion: Treasurer read the description on the funding request
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$1,000 from Social Cultural Acct. #62030**
- C. Campus Tours Funding: San Diego Universities Tours (ELAC Anthropology Club) - \$594.89
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: President read the description on the funding request
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$594.89 from College Tours Acct. #50150**
- D. Campus Tours Funding: UC Santa Barbara + UCLA Campus Visitations(International Student Advancement Program) - \$1,987.50
- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
  - Discussion: Dean Allred gave information on UCLA visitation trip
  - Vote: Opposed 0 / passes unanimously
  - **Item APPROVED for \$1,987.50 from College Tours. Acct. #50150**
- E. Inter-Board Funding: Book Rental Covers - \$37.00
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Michelle Keung read the description on the funding request
  - Vote: Opposed 0 / passes unanimously
  - **Item APPROVED for \$37.00 from Supplies Acct. #70619**

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- F. Inter-Board Funding: Classroom Door Decorating for Halloween - \$120.00
- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
  - Discussion: Amber Arias read the description on the funding request
  - Vote: Opposed 0 / passes unanimously
  - **Item APPROVED for \$120.00 from Multi Cultural Acct. #62035**
- G. Inter-Board Funding: Student Life Orientations - \$150
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Michelle Keung read the description on the funding request
  - Vote: Opposed 0 / passes unanimously
  - **Item APPROVED for \$150 from Social Cultural Acct. #62030**
- H. Inter-Board Funding: Southgate Ink Cartridges - \$158
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Amber Arias read the description on the funding request
  - Vote: Opposed 0 / passes unanimously
  - **Item APPROVED for \$158 from Supplies Acct. #70619**
- I. Inter-Board Funding: ASU Bobbing for apples 2.0/Black/Brown Alliance - \$165
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Amber Arias read the description on the funding request
  - Vote: Opposed 4 / opposed unanimously
  - **Item DENIED**

*Recess for 5 minutes - 10:48 a.m.*

*Back to order - 10:53 a.m.*

*Sonia Lopez, Michelle Keung, Juan Casillas*

- J. Inter-Board Funding: Coffee with the Captain - \$250
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Sonia Lopez, ASU Advisor
  - Discussion: Michelle Keung read the description on the funding request
- Treasure Amber Arias arrived at 10:55 a.m.*
- Vote: Opposed 0 / passes unanimously
  - **Item APPROVED for \$250 from Social Cultural Acct. #62030**
- K. Inter-Board Funding: Printer Ink for EVP and Secretary - \$350
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Amber Arias read the description on the funding request
  - Vote: Opposed 0 / passes unanimously
  - **Item APPROVED for \$350 from Supplies Acct. #70619**
- L. Inter-Board Funding: Native American Heritage Month Pow Wow - \$450
- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
  - Discussion: Amber Arias read the description on the funding request
  - Postpone till next BAC meeting
    - Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer

- **Item POSTPONED**

*Re-entertained after XC*

- Discussion: Student described that funds will be used to pay performers – Free photo booths, clubs selling food
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$450 from Multi Cultural Acct. #62035**

M. Inter-Board Funding: DR Forms for ASU - \$657

- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
- Discussion: Michelle Keung read the description on the funding request
- Vote: Opposed 0 / passes unanimously
- **Item APPROVED for \$657 from Supplies Acct. #70619**

N. Inter-Board Funding: Printer/Ink for VPF and VPPR - \$800

- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
- Discussion: Amber Arias read the description on the funding request
- Vote: Opposed 0 / passes unanimously
- **Item APPROVED for \$800 from Supplies Acct. #70619**

Club Events Expenditures over \$1,000

- Death Valley National Park on October 26<sup>th</sup> – 28<sup>th</sup>
  - Anthropology Club
  - Geology Club
  - Geography Club

**X. STUDENT REP FEE**

A. Young Leaders in Government Conference - \$500

- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
- Discussion: Student gave information on conference
- Vote: Opposed 0 / passes unanimously
- **Item APPROVED for \$500 from Student Rep Fee Acct. #61200**

B. ASACC National Student Advocacy Conference - \$21,000

- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
- Discussion: Anthony Dominguez read the description on the funding request
- Vote: Opposed 0 / passes unanimously
- **Item APPROVED for \$21,000 from Student Rep Fee Acct. #61200**

C. LACCD Leadership Parliamentarian Training - \$150

- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
- Discussion: Michelle Keung read the description on the funding request
- Vote: Opposed 0 / passes unanimously
- **Item APPROVED for \$150 from Student Rep Fee Acct. #61200**

*Re-entertain Item L*  
*Moved: Michelle Keung, ASU President / 2<sup>nd</sup>:*

**XI. NEW BUSINESS / UNFINISHED BUSINESS - NONE**

*Moved out of natural order to re-entertain reallocation of funds*  
*Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer*

**XII. NEXT MEETING**

- October 25, 2018 - 10:00 a.m.

**XIII. ADJOURNMENT - 11:59 a.m.**