

# **BAC MEETING**

**Venue: F5-211**

**December 6<sup>th</sup>, 2017**

**10:00 am**

1301 Avenida Cesar Chavez, Monterey Park, CA 91754

**Meeting MINUTES**



**I. CALL TO ORDER - 10:02 A.M.**

**II. ROLL CALL**

- Shannon Wu – VP Finance/Present
- Sonia Lopez – ASU Advisor/Present
- Frank Lozano – Faculty Rep/Present
- Hanxiao Zhou – ASU Rep/Present
- Carlos Guerrero – Guest, Student Activities Rep
- Oscar Cruz - ASU President/~~Absent~~ arrived at ( 12:46 PM) 1 minute before adjournment
- Fiscal Rep /Absent

**III. APPROVAL OF MINUTES**

Moved: Zhou, ASU Rep

2<sup>nd</sup>: Lozano, Faculty Rep

Vote: Approved/ Unanimously

**IV. PUBLIC FORUM (2 MIN. PER SPEAKER) – None**

Lozano, Faculty Rep – shared stated that the Fiscal office is no longer issuing deposit slips. They are now using register receipts. They are numbered and will be easier to track.

**V. FINANCIAL REPORT**

Wu, VP Finance shared report (see report)

**VI. REALLOCATION OF FUNDS**

Wu, VP Finance read off several returns (see report)

Moved: Zhou, ASU Rep

2<sup>nd</sup>: Lozano, Faculty Rep

Discussed: As read by Wu, VP Finance (See report)

Vote: Approved / Unanimously

**VII. DISCUSSION ITEMS**

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BAC BOARD RESERVES THE RIGHT TO LIMIT THE TIME OF PUBLIC SPEAKERS, TO ADDRESS AGENDA ITEMS OUT OF ORDER, AND TO VOTE ANY TIEM INCLUDING THOSE LISTED AS DISCUSSION ITEMS.

**VIII. ACTION ITEMS (5 MIN. PER SPEAKER)**

- A. Match Funding: End of Semester Banquet Fall 2017 (Accounting Club)  
Moved: Zhou, ASU Rep  
2<sup>nd</sup>: Lozano, Faculty Rep  
Discussed: Club rep explained proposal  
Vote: Approved / Unanimously  
Amount \$1920.16 from Account # 62030 Social/Cultural Activities
  
- B. Match Funding: ESL Club Fall Banquet (ELAC ESL Club)  
Moved: Zhou, ASU Rep  
2<sup>nd</sup>: Lozano, Faculty Rep  
Discussed: Lozano, read from the proposal. Amount amended from \$1300 to \$820.78 due to missing deposit slips.  
Vote: Approved / Unanimously  
Amount \$820.78 from Account # 62030 Social/Cultural Activities
  
- C. Match Funding: S.A.S.A Annual Banquet (Students Against Substance Abuse)  
Moved: Zhou, ASU Rep  
2<sup>nd</sup>: Lozano, Faculty Rep  
Discussed: Zhou read from the proposal.  
Vote: Approved / Unanimously  
Amount \$1260.66 from Account # 62030 Social/Cultural Activities
  
- D. Match Funding: Holiday Banquet and Food for Meetings (ELAC Puente)  
Moved: Zhou, ASU Rep  
2<sup>nd</sup>: Lozano, Faculty Rep  
Discussed: Lozano read from proposal  
Vote: Approved / Unanimously  
Amount \$700 from Account #62030 Social/Cultural Activities
  
- E. Match Funding: Economics Mixer (Economic Student Association)  
Moved: Zhou, ASU Rep  
2<sup>nd</sup>: Lozano, Faculty Rep  
Discussed: Lozano read from proposal  
Vote: Approved / Unanimously  
Amount \$242.00 from Account #62303 Social/Cultural Activities

- F. Community Funding: Temple Fair (International Student Advancement Program)

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Moved: Zhou, ASU Rep  
2Nd: Lozano, Faculty Rep  
Discussed: Zhou read from proposal  
Stipulation: Receipts must be approved by Fiscal  
Vote: Approved / Unanimously  
Amount \$3600 from Account #62035 Multi-cultural Activities

G. Community Funding: Spring Festival Gala (Chinese Students and Scholars Association)

Moved: Zhou, ASU Rep  
2Nd: Lozano, Faculty Rep  
Discussed: Lozano read from proposal  
Stipulations: #1 Receipts must be approved by Fiscal. #2 Funds not to be used for equipment rental or gifts.  
Vote: Approved / Unanimously  
Amount \$889.60 from Account #62035 Multi-cultural Activities

H. Community Funding: Student Health Center Events, Workshops, Presentations (Student Health Center)

Moved: Zhou, ASU Rep  
2Nd: Lozano, Faculty Rep  
Discussed: Lozano read from proposal  
Vote: Approved / Unanimously  
Amount \$35 from Account #62303 Social/Cultural Activities

I. Inter-Board Funding: ASU 1<sup>st</sup> Annual Student Leadership Conference

Moved: Zhou, ASU Rep  
2Nd: Lozano, Faculty Rep  
Discussed: Zhou read from proposal.  
Stipulation: If Equity funding is approved, then those funds will be used first  
Vote: Approved / Unanimously  
Amount \$13,267.18 from Account #60129 Student Conferences

J. Inter-Board Funding: Furniture for Study Lounge

Moved: Zhou, ASU Rep  
2Nd: Lozano, Faculty Rep  
Discussed: Zhou read from the proposal.  
Vote: Approved / Unanimously  
Amount \$7,000 from ASU Reserves Account

K. Inter-Board Funding: Spring Club Rush Week

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Moved: Zhou, ASU Rep  
2Nd: Lozano, Faculty Rep  
Discussed: Lozano read from proposal  
Vote: Approved / Unanimously  
Amount \$3098.24 from Account # 62030 Social/Cultural Activities

L. Inter-Board Funding: ASU Cuddle Bear and Office Kit Promotional Item

Moved: Zhou, ASU Rep  
2Nd: Lozano, Faculty Rep  
Discussed: Zhou read from proposal  
Vote: Approved / Unanimously  
Amount \$4,000 from Account #63720 ASU Promotions

M. Inter-Board Funding: ASU Cupid's Dance Festival

Moved: Zhou, ASU Rep  
2Nd: Lozano, Faculty Rep  
Discussed: Lozano read from proposal  
Vote: Approved / Unanimously  
Amount \$1,900 from Account #62030 Social/Cultural Activities

N. Inter-Board Funding: South Gate Club Rush

Moved: Zhou, ASU Rep  
2Nd: Lozano, Faculty Rep  
Discussed: Zhou read from proposal  
Vote: Approved / Unanimously  
Amount \$1,142 from Account #62030 Social/Cultural Activities

O. Inter-Board Funding: 50<sup>th</sup> Anniversary East LA Walkouts Plaque

Moved: Zhou, ASU Rep  
2Nd: Lozano, Faculty Rep  
Discussed: Lozano read from proposal  
Vote: Approved / Unanimously  
Amount \$750 from ASU Reserves

P. Inter-Board Funding: ASU Staff & Board Member Cardigans

Moved: Zhou, ASU Rep  
2Nd: Lozano, Faculty Rep  
Discussed: Zhou read from proposal  
Vote: Approved / Unanimously  
Amount \$650 from Account #63720 ASU Promotions

Q. Inter-Board Funding: Finals Movie Night  
Moved: Zhou, ASU Rep  
2Nd: Lozano, Faculty Rep  
Discussed: Zhou read from proposal  
Vote: Approved / Unanimously  
Amount \$394.18 from Account #62030 Social/Cultural Activities

R. Inter-Board Funding: Student Life Presentations  
Moved: Zhou, ASU Rep  
2Nd: Lozano, Faculty Rep  
Discussed: Carlos explained the proposal  
Vote: Approved / Unanimously  
Amount \$320 from Account#62030 Social/Cultural Activities

*\* Move out of order to Re-entertain Action Item B*

*Moved: Zhou, ASU Rep*

*2nd: Lozano, Faculty Rep*

*Approved Unanimously*

*Discussed: Allowing ESL Club to use funds awarded to them for helping at the LA Phil event (a total of \$500) to be used for Match Funding. Amount remains as originally approved at \$820.78  
3 yes / 1 no – funds awarded remain at \$820.78*

S. Inter-Board Funding: The 72<sup>nd</sup> Annual Children’s Christmas Lane Parade (South Gate)  
Moved: Zhou, ASU Rep  
2Nd: Lozano, Faculty Rep  
Discussed: Zhou read from proposal  
Vote: Approved / Unanimously  
Amount \$310 from Account #62035 Multi-cultural Activities

T. Inter-Board Funding: Supplies for Clubs  
Moved: Zhou, ASU Rep  
2Nd: Lozano, Faculty Rep  
Discussed: Carlos explained the proposal  
Vote: Approved / Unanimously  
Amount \$300 from Account #70619 Supplies

U. Inter-Board Funding: Fall 2017 General Assembly Reimbursement for Food  
Moved: Zhou, ASU Rep  
2Nd: Lozano, Faculty Rep  
Discussed: Lozano explained the proposal  
Vote: Approved / Unanimously  
Amount \$279.10 from Account #61200 Student Rep

- V. Inter-Board Funding: Funding for South Gate ASU Office Supplies  
 Moved: Zhou, ASU Rep  
 2Nd: Lozano, Faculty Rep  
 Discussed: Lozano read from the proposal  
 Vote: Approved / Unanimously  
 Amount \$260 from Account #70619 Supplies
  
- W. Inter-Board Funding: Graduation Theme Selection Contest  
 Moved: Zhou, ASU Rep  
 2Nd: Lozano, Faculty Rep  
 Discussed: Zhou read from the proposal  
 Vote: Approved / Unanimously  
 Amount \$100 from Account #63720 ASU Promotions
  
- X. Inter-Board Funding: Student Leadership Conference Committee Meeting (Planning)  
 Moved: Zhou, ASU Rep  
 2Nd: Lozano, Faculty Rep  
 Discussed: Lozano read from the proposal  
 Vote: Not Approved / Unanimously / Amount: ~~\$37.29~~
  
- Y. **Club Events Expenditures over \$1,000** - None

**IX. STUDENT REP FEE**

- A. National Student Advocacy Conference  
 Moved: Zhou, ASU Rep  
 2<sup>nd</sup>: Lozano, Faculty Rep  
 Discussed: Zhou read from the proposal  
 Vote: Not Approved / No Votes: Wu FVP; Lopez, ASU Advisor, Zhou, ASU Rep (3) :  
 Yes Votes: Lozano, Faculty Rep (1) / Amount ~~\$14,740.82~~

*\*Moved out of the natural order of the day to entertain item IX, D*

*Moved: Zhou, ASU Rep*

*2<sup>nd</sup>: Lozano, Faculty Rep*

*Vote: Approved Unanimously*

- B. National Student Leadership Diversity Convention  
 Moved: No Motion – Item Dies

- C. ASU Winter Retreat 2018  
 Moved: Zhou, ASU Rep  
 2Nd: Lozano, Faculty Rep  
 Discussed: Carlos explained expenses outlined in the proposal  
 Stipulation: Funds to be spent on food and not supplies  
 Vote: Approved / Unanimously  
 Amount \$2320 from Account #60129 Student Conferences
- D. FACCC Advocacy and Policy Conference  
 Moved: Zhou, ASU Rep  
 2Nd: Lozano, Faculty Rep  
 Discussed: Club Rep explained expenses outlined in the proposal  
 Vote: Approved / Unanimously  
 Amount \$2250 from Account #61200 Student Rep Fee
- E. LACCD Leadership Institute  
 Moved: Zhou, ASU Rep  
 2Nd: Lozano, Faculty Rep  
 Discussed: Lozano read from the proposal  
 Vote: Approved / Unanimously  
 Amount \$719.55 from Account #61200 Student Rep Fee

*\* 12:17 PM: Five minute break – approved*

*\* 12:22 PM: Meeting resumed with item IX. A.*

Roll Call

- Shannon Wu – VP Finance/Present
- Sonia Lopez – ASU Advisor/Present
- Frank Lozano – Faculty Rep/Present
- Hanxiao Zhou – ASU Rep/Present
- Carlos Guerrero – Guest, Student Activities Rep
- Oscar Cruz - ASU President/Absent
- Fiscal Rep/Absent

*\* 12:22 PM Returned to item IX. A.*

*\* Re-entertain item VI: Reallocation of Funds – Moved by Zhou, 2<sup>nd</sup> by Lozano, Unanimously approved*

**IV: Reallocation of Funds**

\$10,000 from 70719/Book Rental to 60129/Student Conferences

*\*12:46 PM – ASU President, Cruz arrived*

- X. NEW BUSINESS / UNFINISHED BUSINESS - None**  
**XI. NEXT MEETING – TBA**  
**XII. ADJOURNMENT - 12:46 PM – Meeting adjourned**