

BAC MEETING

Venue: F5-219

February 21th, 2018

12:30 p.m.

1301 Avenida Cesar Chavez, Monterey Park, CA 91754

MINUTES

**East
Los
Angeles
College**



BUDGETARY AFFAIRS COMMITTEE



I. CALL TO ORDER - 12:30 p.m.

II. ROLL CALL

- Juan Casillas - VP Finance
- Amber Arias - Treasurer
- Michelle Keung - President
- Frank Lozano, Faculty Rep (*late 12:33 p.m.*)
- Sonia Lopez, ASU Advisor
- Ann Chen - Fiscal Rep
- Ruth Siguenza - Fiscal Minuter

III. APPROVAL OF MINUTES

- Move to Approved: Michelle Keung, ASU President / Amber Arias, Treasurer
- Add "Minutes" to the top of the document
- Vote to Approve: Opposed: 0 approved unanimously
- Minutes Approved

Frank Lozano joined meeting at 12:33 p.m.

IV. PUBLIC FORUM (2 MIN. PER SPEAKER)

- Frank Lozano announced club rush event and invited students to participate.
- He also promoted the men's and women's basketball games taking place tonight.

V. FINANCIAL REPORT -

- Encumbered by Fiscal is \$177,099.45 and Encumbered by VP of finance is \$175,552.70
- Budget left for the remaining of the fiscal year is \$115,447.30

VI. TREASURER REPORT

- Total club encumbrances are \$54,390.98 and Match funding encumbrances are \$11,490.98
- Please see attached Treasurer Report

VII. DISCUSSION ITEMS

- Audit Findings Update - None

BAC BOARD RESERVES THE RIGHT TO LIMIT THE TIME OF PUBLIC SPEAKERS, TO ADDRESS AGENDA ITEMS OUT OF ORDER, AND TO VOTE ANY TIEM INCLUDING THOSE LISTED AS DISCUSSION ITEMS.

VIII. ACTION ITEMS (5 MIN. PER SPEAKER)

- A. Match Funding: Economics Club - ESA Spring Banquet - \$1,000
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Michelle Keung read the description on the funding request.
 - Amendment to reduce from \$1,000 to \$102.00
 - Moved to amend: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Opposed to amend: 0 / amount amended unanimously
 - Vote: Opposed: 0 / approved unanimously
 - **Item APPROVED for amended amount of \$102.00 from Acct. #62030, Social Cultural**
- B. Match Funding: Administration of Justice Club- 20th Annual Banquet -\$5,000
- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Discussion: Club president promoted club banquet.
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$5,000 from Acct. #62030, Social Cultural**
- C. Match Funding: Priory of Biology and Chemistry Club- American Chemistry Society National Meeting - \$1,489.38
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Student club members promoted the event.
 - Amendment: Travel packet must be complete and approved by March 14
 - Move to amend: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Vote to amend: Opposed: 0 / amendment added unanimously
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED with amendment for \$1,489.38 from Acct. #62030, Social Cultural**
- D. Campus Tours Funding: Priory of Biology and Chemistry Club- University of Central Florida - \$2,000
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Student club member promoted the event
 - Amendment: Travel packet must be complete and approved by March 14
 - Move to amend: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Vote to amend: Opposed: 0 / amendment added unanimously
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$2,000 from Acct. #50150, College Tours**
- E. Campus Tours Funding: Sociology Club - \$2,000
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Student club representative promoted the event.
 - Amendment: Travel packets must be complete and approved by March 14
 - Move to amend: Amber Arias, Treasurer / 2nd: Amber Arias, Treasurer
 - Vote to amend: Opposed: 0 / amendment added unanimously
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED with amendment for \$2,000 from Acct. #50150, College Tours**

- F. Campus Tours Funding: Undocuhuskies – UC Riverside - \$2,000
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Student club representative promoted the event
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$2,000 from Acct. #50150, College Tours**
- G. Community Funding: Student Health Center - \$450
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Cecilia from the student health center promoted the item.
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$450 from Acct. #62030, Social Cultural**
- H. Community Funding: Black at ELAC: African American History - \$500
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Club president promoted the event
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$500 from Acct. #62035, Multi-Cultural Activities**
- I. Community Funding: South Gate Club Rush - \$745
- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Discussion: Michelle Keung read the description on the funding request.
 - Amendment: Funds must be used to purchase snacks instead of gift cards.
 - Moved to amend: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Vote: Opposed to amend: 0 / amended unanimously
 - Amendment: Decrease amount from \$745 to \$545
 - Moved to amend: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Vote: Opposed to amend: 1:4 (JC-No, MK-No, AA-No, FL-Yes, SL-No)
 - Amendment added
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED with amendment for amended amount of \$545 from Acct. #62030, Social Cultural**
- J. Community Funding: Spring Festival Gala - \$2,952.95
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Student representative promoted the event.
 - Amendment: Remove, dance costumes, raffle prizes and Uberx.
 - Move to amend: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Vote: Opposed: 0 / amendment added unanimously
 - Amendment: Decrease amount from \$2,952.95 to \$2,697.00
 - Move to amend: Michelle Keung, ASU President / 2nd: Amber Arias
 - Vote to amend: Opposed: 0 / amended unanimously
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED with amendment for amended amount of \$2,697 from Acct. #62035, Multi-Cultural**

*Move to recess - Amber Arias, ASU President / 2nd: Frank Lozano, Faculty Rep
10 Minutes 2:02 p.m.
Back to order 2:14 p.m.*

- K. Inter-Board Funding: Printer Ink for Treasurer and EVP - \$125
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Amber Arias described the need for printer ink.
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$125 from Acct. #70619, Supplies**
- L. Inter-Board Funding: Ink for President and VPA - \$300
- Moved: Amber Arias, ASU President / 2nd: Michelle Keung, ASU President
 - Discussion: Michelle Keung read the description on the funding requests.
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$300 from Acct. #70619, Supplies**
- M. Inter-Board Funding: Student Life Orientations - \$450
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Michelle Segura described the event.
 - Amendment: Funds must not be used to purchase gift cards.
 - Move to amend: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Vote to amend: Opposed: 0 / amended unanimously
 - Amend amount from \$450 to \$300
 - Move to amend: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Vote to amend: Opposed: 0 / amended unanimously
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED with amendment for amended amount of \$350 from Acct. #62030, Social Cultural**
- N. Inter-Board Funding: Business Cards for Senators, Chief Delegate and VPSG - \$830
- Moved: Amber Arias, ASU President / 2nd: Michelle Keung, Treasurer
 - Discussion: Michelle Keung read the description on the funding request.
 - Vote: Opposed: 2:3 (JC-Yes, SL-Yes, MK-No, AA-No, FL-No)
 - **Item APPROVED for \$830 from Acct. #70619, Supplies**
- O. Inter-Board Funding: ASU Wind-Breakers - \$1,100
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Amber Arias read the description on the funding request.
 - Vote: Opposed: 2:3 JC- Yes, SL-Yes, AA- No, FL-No, MK-No
 - **Item APPROVED for \$1,100 from Acct. #63720, ASU Promotions**

P. Inter-Board Funding: Microwave for Cafeteria - \$1,600

- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
- Discussion: Michelle Keung read the description on the funding request.
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$1,600 from Reserves.**

Q. Inter-Board Funding: De-stress for You Test \$1,850

- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
- Discussion: Cecilia from the Student Health Center described the workshop.
- Amendment: Unused water bottles will be donated to the food pantry.
 - Move to amend: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Vote to amend: Opposed: 0 / amended unanimously
- Amendment: Unused stress paws to be given to ASU benefits committee
 - Move to amend: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Vote to amend: Opposed 0 / amended unanimously
- Amend amount from \$1,850 to \$1,100
 - Move to amend: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Vote to amend: Opposed: 0 / amended unanimously
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED with amendments for amended amount of \$1,100 from Acct. #62030, Social Cultural**

Michelle Keung left the meeting

R. Inter-Board Funding: Change in Campus Tour Limit - \$3,000

- Moved: Amber Arias, Treasurer / 2nd: Frank Lozano, Faculty Rep
- Discussion: Student described funding requests.
- Move to table to next meeting: Amber Arias, Treasurer / 2nd: Frank Lozano, Faculty Rep
- Vote to Table: Opposed: 0 / tabled unanimously
- **Item POSTPONED**

S. Inter-Board Funding: Change in Match Funding Limit - \$7,000

- Moved: Amber Arias, Treasurer / 2nd: Sonia Lopez, Faculty Advisor
- Discussion: Student described funding requests.
- Move to table to next meeting: Amber Arias, Treasurer / 2nd: Frank Lozano, Faculty Rep
- **Item POSTPONED**

Frank Lozano left the meeting.

T. Inter-Board Funding: Promotional Items Refill - \$8,815

- Moved: Amber Arias, Treasurer / 2nd: Sonia Lopez, ASU Advisor
- Discussion: Amber Arias discussed need to refill items.
- Move to Table to next meeting: Amber Arias, Treasurer / 2nd: Sonia Lopez, ASU Advisor
- Vote: Opposed: 0 / tabled unanimously
- **Item POSTPONED**

U. Inter-Board Funding: Office Copier - \$15,000

- Moved: Amber Arias, Treasurer / 2nd: Sonia Lopez, ASU Advisor
- Discussion: Student discussed need for office printer.
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$15,000 from Reserves.**

Recess at 3:37 p.m. for 10 minutes

Called back to order at 3:53 p.m.

Roll Call: Juan Casillas, Amber Arias, Sonia Lopez

V. Club Events Expenditures over \$1,000 :

- Priory of Biology and Chemistry, Florida Campus Trip
- American Chemical Society National Meeting March 31 to April 4
- Sociology Club, UC Berkeley Trip March 28 to March 30
- Un-docu-Huskies trip to UC Riverside in May
- Administration of Justice Banquet
- Speech Team Out of State Travel

IX. **STUDENT REP FEE - NONE**

X. **NEW BUSINESS / UNFINISHED BUSINESS - NONE**

XI. **REALLOCATION OF FUNDS**

- Returning \$354.66 from US Santa Barbara and UCLA Campus Tour to College Tours Acct. #50150
- \$1,500 from Acct. #70719-Book Rental to Acct. #70619-Supplies

XII. **NEXT MEETING**

- March 14, 2019 @12:30 in Room F5-219

XIII. **ADJOURNMENT - 4:01 p.m.**