

# **Special BAC MEETING**

**Venue: F5-212**

**March 14<sup>th</sup>, 2019**

**12:30 p.m.**

1301 Avenida Cesar Chavez, Monterey Park, CA 91754

## **Minutes**

**East  
Los  
Angeles  
College**



**BUDGETARY AFFAIRS COMMITTEE**



### **I. CALL TO ORDER – 12:32 p.m.**

### **II. ROLL CALL**

- Juan Casillas - VP Finance
- Michelle Keung - ASU President
- Amber Arias – Treasurer
- Sonia Lopez – ASU Advisor (*absent*)
- Frank Lozano – Faculty Advisor, (*ASU Advisor Designee*)

### **III. APPROVAL OF MINUTES**

- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
- Discussion: The following changes will be made to the minutes:
- Change minutes to 2019.
- Change room location of next meeting
- Vote: Opposed: 0 / approved unanimously
- **Minutes APPROVED**

### **IV. PUBLIC FORUM (2 MIN. PER SPEAKER) - NONE**

### **V. FINANCIAL REPORT -**

- Financial report to be placed in next meeting

### **VI. TREASURER REPORT**

- Seed Funds encumbered are \$43,500

### **VII. DISCUSSION ITEMS**

- **Audit Findings Update - None**

## VIII. ACTION ITEMS (5 MIN. PER SPEAKER)

- A. Change in Campus Tours Limit – \$2,000 to \$3,000
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Vote: Opposed: 0 / passes unanimously
  - **Amount INCREASED**
- B. Change in Match Funding Limit - \$5,000 to \$7,000
- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
  - Vote: Opposed: 0 / passes unanimously
  - **Amount INCREASED**
- C. Campus Tours: Sociology Club University Trip - \$1,000
- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
  - Discussion: Club member discussed the need to ask for additional funding.
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$1,000 from Acct. #50150, College Tours**
- D. Community Funding: Ovarian Psychos - \$500
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Student club member informed the committee about the event.
  - Amendment: ESPA and Social Science club must turn in an itemized invoice and a contract agreement before the funds are released.
    - Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
    - Vote to Amend: Opposed: 0 / amended unanimously
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED with amendment for \$500 from Acct. #62030, Social Cultural Activities**
- E. Inter-Board Funding: Social Media Promotional Giveaways for Students - \$100
- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
  - Discussion: Amber Arias discussed the event funding requests.
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$100 from Acct. #63720, ASU Promotions**
- F. Inter-Board Funding: ASU Book Rental Application Forms - \$530
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Amber Arias read the description on the funding request.
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$530 from Acct. #70619, Supplies**

- G. Inter-Board Funding: Graduation Stoles for Board Members - \$600
- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
  - Discussion: Amber Arias read the description on the funding request
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$600 from Acct. #63720, ASU Promotions**
- H. Inter-Board Funding: ASU Gift Card Giveaway – \$2,100
- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
  - Discussion: Amber Arias discussed the funding request
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$2,100 from Acct. #63720, ASU Promotions**
- I. Inter-Board Funding: 2<sup>nd</sup> annual Leadership Conference - \$1,200
- Moved; Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Michelle Keung discussed the event details.
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$1,200 from Acct. #63720, ASU Promotions**
- J. Inter-Board Funding: ASU Taco Day - \$2,840
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Michelle Keung read the discussion on the funding request.
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$2,840 from Acct. #62030, Social Cultural Activities**
- K. Inter-Board Funding: Husky Bowl 2019 - \$8,100
- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
  - Discussion: Michelle Keung read the description on the funding request
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$8,100 from Acct. #62030, Social Cultural Activities**
- L. **Club Events Expenditures over \$1,000 -**
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Entrepreneur, Law Society Club, Accounting Club, Economics Club
  - San Diego university tour March 2019

**IX. STUDENT REP FEE**

A. SSSCC Student Senate 2019 General Assembly - \$12,000

- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
- Discussion: Michelle Keung read the description on the funding request
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$12,000 from Acct. #61200, Student Rep Fee**

**X. NEW BUSINESS / UNFINISHED BUSINESS - NONE**

**XI. REALLOCATION OF FUNDS**

- \$5,000 from Acct. #63720, ASU Promotions to Acct. #62030, Social Cultural Activities

*Correction to Treasurer Report - Seed fund encumbered is actually \$43,500*

**XII. NEXT MEETING**

- March 21<sup>st</sup>, 2019 @12:30 p.m. F5-219

**XIII. ADJOURNMENT – 1:23 p.m.**