



COMPUTER APPLICATIONS AND OFFICE TECHNOLOGIES DEPARTMENT International Business Program



Global Trade & Logistics - Import & Export Skills Certificate

This certificate is designed for students who want a fast-track course of study that will prepare them for entry-level jobs in customhouse brokerage companies, as buyers and purchasing agents, as well as for entrepreneurs. Principles and methods for meeting quality standards for services will be covered. Concepts will include import and export operations and procedures, U.S. government regulations, and the role of different types of brokers.

Complete these 4 classes with a total of 10 units:

- CAOT 48 - Customer Service (CSU) (3 units)
- INT BUS 3 - Export Procedure I (CSU) (3 units)
- INT BUS 4 - Import Procedure I (CSU) (3 units)
- LOGTIC 101 - Technology in Global Logistics (CSU) (1 unit)



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