



# COMPUTER APPLICATIONS AND OFFICE TECHNOLOGIES DEPARTMENT

## Technology & Logistics Program



# Logistics Specialist (formerly Technology and Logistics Level 2)

## Skills Certificate

This Skills Certificate is designed for students who want a fast-track course of study that will prepare them for a career in the Logistics industry. Warehouse and distribution operations, flow of goods and documents, shipping and receiving concepts, communication skills, teamwork, customer service, applied math, warehousing software, bar codes, radio frequency identification, and data collection are covered.

### Complete 6 classes with total 14 units:

CAOT 32 - Business Communications (Advisory course: CAOT 1, and 31) (CSU) (3 units)

CAOT 48 - Customer Service (CSU) (3 units)

LOGTIC 101 - Technology in Global Logistics (CSU) (1 unit)

LOGTIC 102 - Concepts in Global Logistics (CSU) (2 units)

LOGTIC 103 - Inventory in Global Logistics (CSU) (2 units)

LOGTIC 108 - Industry Safety Fundamentals (CSU) (3 units)

Note: An advisory course is a condition of enrollment that a student is advised (but not required) to meet before, or in conjunction with, enrollment in a course.



East Los Angeles College, 1301 Avenida Cesar Chavez, Monterey Park, CA 91754  
Vicky Chang Career & Technology | E7 Building, 4th Floor, Room E7 411 or E7 420  
Call 323 415 5399 or E mail [serransn@laccd.edu](mailto:serransn@laccd.edu)  
visit <http://elac.edu/Academics/Departments/CAOT>

