

## Accreditation Steering Committee Minutes (DRAFT)

February 28, 2019, 1:30-3:00 PM  
G1-301F

1. Present:

Rick Crawford (Learning Assessment Coord.)	Paulina Palomino (Dean, Student Services)
Jeff Hernandez (Senate Pres.)	Nancy Ramirez (PD Coordinator)
Joe Kazimir (Math)	Amanda Ryan-Romo (Learning Center Dir.)
Minghuei Lam (Dean, Acad. Affairs)	David K Song (Fac. Accred Chair)
Suzette Morales-Guerra (Counseling)	Angie Toledo (Dean, Workforce Dev.)
Elizabeth Ortega (Social Sciences)	Janice Velazquez (CFES)
2. Meeting called to order @ 1:40 PM
3. January 16, 2019 Minutes Approved M/S/P (Hernandez/Lam)
4. Announcements/Updates
  - a. Bylaws were approved at Senate on February 12, 2019 and will go to ESGC in March.
  - b. Individuals working on different aspects of the Midterm Report are aware of the timeline.
5. Action/Discussion Items
  - a. College Recommendation 2 and SLO Action Plan Update
    - i. SLO Coordinator reviewed the action plan with updates: The College continues to assess regularly with department assessment plans and is making progress make progress on institutional level data with eLumen and aligning assessment cycles for non-instructional outcomes. Closing Day on June 5, 2019 will help complete an institutional assessment cycle.
  - b. College Recommendation 6 and PD Action Plan Update
    - i. PD Coordinator reviewed the action plan with updates: Teaching and Learning Institute will be extended; online Adjunct Faculty Institute will assessed at the end of spring 2019. The coming integration of Cornerstone will help track PD activities. Submission proposals for future workshops are accepted through the PD website. The College is starting to collaborate with Cal State LA on Canvas modules for faculty to better support veteran students.
    - ii. Classified staff to have a 3-day retreat to be held over spring break in April; a survey is being developed with CAFÉ on how to best support administrators. An ongoing issue has been the lack of capacity to fully address PD needs for classified staff and administrators due to budget considerations.
6. Next Meeting Date: Thursday, April 25, 2019 from 1:30-3 PM.