# ASSOCIATE DEGREE PROGRAMS

## Administration of Justice, Associate in Arts Degree

This program in Administration of Justice is designed for pre-service or in-service students who wish to prepare for or improve themselves in positions in the several fields of Administration of Justice. Select 18 or more units from the following Administration of Justice courses:

<table>
<thead>
<tr>
<th>SUBJECT &amp; NO.</th>
<th>COURSE</th>
<th>UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADMIN JUS 1</td>
<td>Introduction to Administration of Justice</td>
<td>3</td>
</tr>
<tr>
<td>ADMIN JUS 2</td>
<td>Concepts of Criminal Law</td>
<td>3</td>
</tr>
<tr>
<td>ADMIN JUS 3</td>
<td>Legal Aspects of Evidence</td>
<td>3</td>
</tr>
<tr>
<td>ADMIN JUS 4</td>
<td>Principles and Procedures of the Justice System</td>
<td>3</td>
</tr>
<tr>
<td>ADMIN JUS 5</td>
<td>Criminal Investigation</td>
<td>3</td>
</tr>
<tr>
<td>ADMIN JUS 6</td>
<td>Patrol Procedures</td>
<td>3</td>
</tr>
<tr>
<td>ADMIN JUS 14</td>
<td>Report Writing for Peace Officers</td>
<td>3</td>
</tr>
<tr>
<td>ADMIN JUS 49</td>
<td>Narcotics and Vice Control</td>
<td>3</td>
</tr>
<tr>
<td>ADMIN JUS 62</td>
<td>Fingerprint Classification</td>
<td>3</td>
</tr>
<tr>
<td>ADMIN JUS 67</td>
<td>Community Relations I</td>
<td>3</td>
</tr>
<tr>
<td>ADMIN JUS 75</td>
<td>Introduction to Corrections</td>
<td>3</td>
</tr>
<tr>
<td>ADMIN JUS 160</td>
<td>Police Organization and Administration</td>
<td>3</td>
</tr>
<tr>
<td>ADMIN JUS 172</td>
<td>Criminology</td>
<td>3</td>
</tr>
<tr>
<td>ADMIN JUS 173</td>
<td>Criminology</td>
<td>3</td>
</tr>
<tr>
<td>ADMIN JUS 174</td>
<td>Offender Profiling in Criminal Investigations</td>
<td>3</td>
</tr>
<tr>
<td>ADMIN JUS 178</td>
<td>Terrorism: The First Responder</td>
<td>3</td>
</tr>
<tr>
<td>ADMIN JUS 428</td>
<td>Ethics in Forensic Science</td>
<td>3</td>
</tr>
</tbody>
</table>

**ADMINISTRATION OF JUSTICE ELECTIVE UNITS**  
6

**FREE ELECTIVES**  
16

**LACCD GENERAL EDUCATION PLAN**  
21

**Total**  
60

Note: Administration of Justice 1 may be double counted under GE area B2.

## Fire Technology, Associate in Arts Degree

The Fire Technology degree program is designed for students intending to enter the fire service as a career, as well as for in-service fire personnel wishing to enhance their professional and academic expertise.

Many courses within the Fire Technology Subject area meet accreditation and certification standards set by the State Fire Marshal’s Office.

Students seeking this degree must complete the following required Fire Technology courses, as well as a minimum of nine units of elective courses from within the Fire Technology Subject area.

<table>
<thead>
<tr>
<th>SUBJECT &amp; NO.</th>
<th>COURSE</th>
<th>UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRETEK 201</td>
<td>Fire Protection Organization</td>
<td>3</td>
</tr>
<tr>
<td>FIRETEK 202</td>
<td>Fire Prevention</td>
<td>3</td>
</tr>
<tr>
<td>FIRETEK 203</td>
<td>Fire Protection Equipment and Systems</td>
<td>3</td>
</tr>
<tr>
<td>FIRETEK 204</td>
<td>Building Construction for Fire Protection</td>
<td>3</td>
</tr>
<tr>
<td>FIRETEK 205</td>
<td>Fire Behavior and Combustion</td>
<td>3</td>
</tr>
</tbody>
</table>

Subtotal: 15

**PLUS 9 UNITS FROM THE FOLLOWING:**  
9

<table>
<thead>
<tr>
<th>SUBJECT &amp; NO.</th>
<th>COURSE</th>
<th>UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRETEK 24</td>
<td>Fire Company Management and Operations</td>
<td>3</td>
</tr>
</tbody>
</table>


**FIRETEK 27**  
Wildland Firefighter  
.FIRETEK 30**  
Fire Marshal Certification: Instructor IA 225  
.FIRETEK 31**  
Fire Marshal Certification: Instructor IB 225  
.FIRETEK 32**  
Advanced Fire Management and Leadership  
.FIRETEK 63**  
Fire Technology In-Service Update- 54 Hour Class  
.FIRETEK 64**  
Fire Technology In-Service Update- 81 Hour Class  
.FIRETEK 65**  
Fire Technology In-Service Update- 108 Hour Class  
.FIRETEK 66**  
Fire Technology In-Service Update- 135 Hour Class  
.FIRETEK 69**  
Emergency Medical Technician I  
.FIRETEK 207**  
Wildland Fire Control  
.FIRETEK 208**  
Fire Protection Hydraulics and Water Supply  
.FIRETEK 209**  
Fire Tactics and Strategy  
.FIRETEK 213**  
Fire Investigation  
.FIRETEK 214**  
Rescue Practices  
.FIRETEK 216**  
Fundamentals of Personal Fire Safety and Emergency Action  
.FIRETEK 217**  
Fire Apparatus  
.FIRETEK 248**  
Low Angle Rope Rescue  
.FIRETEK 247**  
Ocean Lifeguard Training Academy  
.FIRETEK 248**  
Lifeguard Recertification  
.FIRETEK 249**  
Ambulance Operator Academy  
.FIRETEK 250**  
Fire Service Labor/Management Relations  
.FIRETEK 251**  
Rescue Systems I  
.FIRETEK 252**  
Rescue Systems II  
.FIRETEK 253**  
Rope Rescue Technician  
.FIRETEK 254**  
Trench Rescue Technician  
.FIRETEK 255**  
Fire Apparatus Tiller  
.FIRETEK 256**  
Fire Apparatus Aerial  
.FIRETEK 257**  
All-Hazard Strike Team Leader/Task Force Leader (AH-330)  
.FIRETEK 258**  
Crew Boss (S-230)  
.FIRETEK 259**  
Field Observer (S-244)  
.FIRETEK 260**  
Engine Boss (S-231)  

**FREE ELECTIVES**  
15

**LACCD GENERAL EDUCATION PLAN**  
21

**Total**  
60

## Associate of Science in Administration of Justice for Transfer

This Associate of Science in Administration of Justice for Transfer degree is designed for students wishing to complete work for a Bachelors Degree in criminal justice or related field. Students will be able to describe the individual functions and components of the modern criminal justice system; use introductory concepts of legal research to locate, analyze, and discuss the content of statutory and case law; and apply critical thinking skills to solve a criminal justice problem. Proper selection of curriculum electives further enables students to study other academic disciplines, such as sociology, and public administration. This program is appropriate for students considering law schools as well as certain careers in criminal justice. The Associate in Science in Administration of Justice transfer degree can also lead to careers in law enforcement, courts, and corrections. Students are required to complete a minimum of 60 required semester units of CSU transferable
coursework with a minimum GPA of 2.0, including a minimum of 18-19 semester units in the major with a minimum grade of “C” (or “P”) for each course in the major.

**Required Core Courses**

<table>
<thead>
<tr>
<th>SUBJECT No.</th>
<th>COURSE Description</th>
<th>UNITS</th>
</tr>
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<tbody>
<tr>
<td>ADM JUS 1</td>
<td>Introduction to Administration of Justice</td>
<td>3</td>
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<td>ADM JUS 2</td>
<td>Concepts of Criminal Law</td>
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<td>Criminal Investigation</td>
<td>3</td>
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<tr>
<td>ADM JUS 67</td>
<td>Community Relations I</td>
<td>3</td>
</tr>
<tr>
<td>ADM JUS 75</td>
<td>Introduction to Corrections</td>
<td>3</td>
</tr>
<tr>
<td>ADM JUS 160</td>
<td>Police Organization and Administration</td>
<td>3</td>
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<tr>
<td>ADM JUS 172</td>
<td>Criminalistics I</td>
<td>3</td>
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<tr>
<td>MATH 227</td>
<td>Statistics</td>
<td>4</td>
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<tr>
<td>PSYCH 1</td>
<td>General Psychology I</td>
<td>3</td>
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<tr>
<td>SOC 1</td>
<td>Introduction to Sociology</td>
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**LIST A**

<table>
<thead>
<tr>
<th>UNITS</th>
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<tbody>
<tr>
<td>6</td>
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**LIST B**

<table>
<thead>
<tr>
<th>UNITS</th>
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<tbody>
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<td>6</td>
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**IGETC or CSU GE Pattern**

<table>
<thead>
<tr>
<th>UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>60</td>
</tr>
</tbody>
</table>

Note: 3 units of major courses may be double counted towards General Education.

**TRANSFER CURRICULUM**

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

**SUBJECTS & COURSE DESCRIPTIONS**

**Administration of Justice (ADM JUS)**

Certain courses offered within the Administration of Justice curriculum are designed for in-service and pre-service Law Enforcement personnel. These courses are certified by the California Commission on Peace Officers Standard and Training and are recommended for members of Law Enforcement Agencies.

1. **Introduction to Administration of Justice** (3) UC/CSU IGETC 4H (C-ID AJ 110)
   (UC Limit: ADM JUS 1 + ADM JUS 4 combined, maximum credit, one course).
   **LECTURE, 3 HOURS.**

   This course presents an introduction to the administration of justice in the United States, its history, philosophy, sub-systems, roles of its members and their relationships. It also introduces theories of crime, punishment, and rehabilitation and looks at ethics, education, professionalism, and training in the system.

2. **Concepts of Criminal Law** (3) UC/CSU IGETC 4H (C-ID AJ 120)
   **LECTURE, 3 HOURS.**

   This course presents concepts of criminal law, philosophy of law and constitutional provisions, definitions, classification of crime, and the applications of these to the system of justice. How legal research, case law, methodology, and concepts flow as a social force are looked at in depth.

3. **Legal Aspects of Evidence** (3) CSU (C-ID AJ 124)
   **LECTURE, 3 HOURS.**

   This course presents the legal aspects of evidence, constitutional and procedural considerations affecting arrest, search and seizure, kinds and degrees of evidence and rules, governing administratively, and judicial decisions interpreting individual rights and case studies.

4. **Principles and Procedures of the Justice System** (3) UC/CSU (C-ID AJ 122)
   (UC Limit: AJ 1 + AJ 4 combined, maximum credit, one course).
   **LECTURE, 3 HOURS.**

   This course provides an in-depth study of the role and responsibilities of each segment within the criminal justice system: Law enforcement, judicial, and corrections. Consideration is given to past, present, and future exposures to the procedures of each sub-system from initial entry to final disposition, and the relationship each segment maintains with its system members and the community.

5. **Criminal Investigation** (3) CSU (C-ID AJ 140)
   **LECTURE, 3 HOURS.**

   This course covers the fundamentals of investigation: Crime scene, search and recording, and the collection and preservation of physical evidence. Scientific aids, modus operandi and sources of information, interviews and interrogation, follow-up, and case preparation are also emphasized.

6. **Patrol Procedures** (3) CSU
   **LECTURE, 3 HOURS.**

   This course presents the history and development of patrol philosophy and planning for field activities. The topics considered include the functions of patrol, traffic, and other preliminary investigative duties of the field officer. The handling of civic and domestic disturbances and other community crime incidents are also discussed.

14. **Report Writing for Peace Officers** (3) CSU
    **LECTURE, 3 HOURS.**

    This course presents the various types of technical writing used in police reports. The appropriateness of different styles in different contexts, the conceptualization of the material, and the use of these reports by crime analysts in police agencies are emphasized. Grammatical aspects of good report writing are also included.

49. **Narcotics and Vice Control** (3) CSU
    **LECTURE, 3 HOURS.**

    This course presents the covert criminal activities of organized crime within the community and the impact that these activities have on the social structure. This course discusses the history of illegal drugs and analyzes how law enforcement has attempted to control the widespread use of illegal drugs and the criminal enterprises that dominate.