East Los Angeles College

2011 - 2012 Hourly Time Report Form

Last name	First Name	Emp. #	Lockout date	Date

Department	Signature	Job Code	Phone # (Required)

Date													
	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Sunday	
	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out
Wk. 1														

Date													
	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Sunday	
	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out
Wk. 2														

Date													
	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Sunday	
	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out
Wk. 3														

Date													
	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Sunday	
	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out
Wk.4														

Date													
	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Sunday	
	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out
Wk. 5														