

**EAST LOS ANGELES COLLEGE
SHARED GOVERNANCE COUNCIL
BYLAWS**

Article I - Name

Section 1. The name shall be East Los Angeles College Shared Governance Council (ESGC).

Article II - Purpose and Function

Section 1. The purpose of ESGC shall be part of implementing shared governance on this campus by ensuring the representation and involvement of all groups and constituencies on this campus in the development of policies in a participative, objective, and constructive manner.

Section 2. ESGC shall function in an advisory capacity to the President, and as such, will provide the President with written recommendations developed by ESGC. If the President's actions differ from ESGC's recommendations, the President will notify the members in writing within two weeks of the reasons before taking any action.

Section 3. ESGC will focus on providing the President with advice and recommendations on a variety of policy matters regarding academics, business, and personnel.

Section 4. ESGC will be guided by the Mission Statement of the college.

Article III - Members

Section 1. The voting and non-voting (**nv**) members of ESGC shall consist of the following:

VOTING MEMBERS			
<i>POSITION</i>	<i>CONSTITUENCY</i>	<i>POSITION</i>	<i>CONSTITUENCY</i>
President	Academic Senate	Vice President	Academic Affairs
Representative	Academic Senate	Vice President	Administrative Services
Representative	Academic Senate	Vice President	Continuing Education and Workforce Development
Representative	Academic Senate	Vice President	Student Services
Representative	Academic Senate	Dean	South Gate Educational Center
Representative	Academic Senate	Dean/Designee	Office of Institutional Effectiveness and Advancement
Faculty Co-Chairperson	Educational Planning Subcommittee	Dean/Designee	Resource Economic Development and Innovation Office
President	AFT Faculty Guild	Chairperson	AFT Staff Guild (Clerical/Technical)
Representative	AFT Faculty Guild	Representative	AFT Staff Guild
Representative	AFT Faculty Guild	Representative	Buildings & Trades Union (Crafts)
Representative	AFT Faculty Guild	Representative	Local 99 (Operations)
Representative	AFT Faculty Guild	Representative	Teamsters (Supervisors, Academic)
Representative	AFT Faculty Guild	Representative	SEIU 721 (Supervisors, Classified)
Chairperson	Work Environment Comm.	President	Associated Student Union
		Vice President	Associated Student Union
		Representative	Associated Student Union
NON VOTING MEMBERS			
College President (nv)		Administrative Co-Chairperson (nv)	Facilities Planning Subcommittee
Administrative Co-Chairperson (nv)	Educational Planning Subcommittee	Administrative Co-Chairperson (nv)	Technology Planning Subcommittee
Director, College Facilities (nv)	Administrative Services		

Section 2. Members or alternates of ESGC and their term on ESGC will be determined by their respective organizations.

Section 3. The term of office for the co-chairpersons shall be for two years beginning the first meeting of the Fall Semester, with staggered terms.

Section 4. Each constituency may designate a person to serve as an “Alternate” in the absence of a representative from that constituency. When serving as a designated alternate for a voting member, that person shall have voting rights and count for determining quorum.

Article IV - Officers

Section 1. Co-Chairs, one faculty and one classified, will be elected from the body at large by a simple majority of their constituency.

Section 2. The Administration of the college shall provide a recorder to record and distribute minutes of meetings, prepare and distribute an agenda of meetings, and send meeting notices to members.

Article V - Meetings

Section 1. Meetings shall be held on the second or fourth Monday of every month. Any additional meetings may be called by either of the co-chairs or a simple majority of ESGC.

Section 2. Over fifty (50) percent of the voting membership must be present to constitute a quorum.

Article VI - Agenda

Section 1. Members wishing to have an item included on the agenda shall submit the request in writing to one of the co-chairs one week prior to the next meeting.

Section 2. The agenda shall be sent to all ESGC members, including the President, at least two days before the meeting.

Article VII - Amendments

Section 1. These bylaws may be amended by two-thirds of ESGC membership provided that such amendments are submitted in writing at the previous meeting. Article V and VI may be amended by a majority vote.

(Adopted 09/25/2006)

(Adopted 06/16/2008—Added Co-Chair of Educational Committee to membership, non-voting)

(Adopted 06/28/2009—Changes to the Membership and addition of Section 4 to Article III)

(Adopted 10/12/2015—Changes to the Membership, Article III, and Co-Chair, Article IV)

(Adopted 2/13/2017—Changes to Membership)

(Adopted 1/28/2019—Changes to Meetings/Once a month)

Adopted 2/25/2019—Changes to the Membership)