Accreditation Meeting Notes
March 30, 2015

Attendees:

Laura E. Ramirez                      Patricia Combes-Brinson
Julie Benavides                       Carol A. Kozeracki
Danelle Fallert                       Michelle Hernandez-Payan
Amanda Romo                           Chris Garcia
Maria Elena Yepes                     Vi Ly
Elizabeth Arroyo                      Brenda Chan
Kerrin McMahan                        Rick Crawford
Alex Immerblum                        Armando Rivera Figueroa
Jeff Hernandez                        Beatriz Tapia

I. Meeting called to order @ 3:30

II. Mission Statement – An open forum was held to review the revisions to the mission statement. Two concerns were raised, 1. Should the last paragraph be moved before the goals or not? Consensus was to leave it. 2. One person believed the word “collaboration” was not correct.

III. A review of the Self Evaluation Report pgs. 16-27. (Labeled Handout #2 – pink)
   b. Formal Review Process for entire Self Study will occur in Fall 2015.
   c. The standard committee needs to address eligibility requirements that are assigned to their standard. (Handout # 3 Buff)
   d. Quality Focus Essay 5000 word essay – there should be two or three areas of focus. Some potential areas of focus may include:
      - Technology Plan: more up-to-date, have IT provide
      - Expansion of efforts for SLO’s
      - Professional Development
      - Student Services
      - Student Learning Outcomes
      - Governance
• Professional Development
  e. Responses to prior Recommendations (Handout #4) Make sure that narrative matches what had been promised during the midterm report.
  f. need to update progress on planning agenda items from the 2009 self-study.

IV. Next Steps:
  a. Send out draft of whole standard to all standard members, for an Internal check. (Make sure that Barb and Carol have a list of all members who worked on your standard.)
  b. Incorporate suggestions from handout #5 – initial comments from Barb and Carol and schedule a meeting to review.
  c. Collect evidence and make sure it is labeled correctly.
  d. Analysis should discuss evidence - is it current? Complete? Has it been thoroughly discussed? Is it widely publicized? Is it consistently used? In other words, does the evidence truthfully reflect the practices of the college?

V. Upcoming Dates

  April 13  3:15-4:30 Steering Committee to finalize Governance Policy Handbook
  May 13  3:15- 4:30 Steering Committee
  May 18  5:00 PM Second Draft of Standards Due. combine as one standard and email to Barb and Carol with evidence.
  Summer Meetings - TBA