



## Adelante FYE Mentee Agreement

Mentee: \_\_\_\_\_ (please print)

I understand my responsibilities are to focus on succeeding at East Los Angeles College with the support from my mentor. I agree to the following conditions:

### Initial Responsibilities

- Meet with the Program Coordinator (to review paperwork and discuss mentor match)
- Receive email from mentor
- Plan a mentoring session with mentor (a minimum 3x/semester for at least 30 minutes per session)

### Semester Goals

- Build a trusting relationship with mentor
- Attend scheduled mentoring sessions. Be punctual and actively engage with mentor
- Review my academic plan with mentor
- Plan out short-term and long-term goals with mentor
- Strengthen my student identity through participation in FYE events
- Ask mentor to help me navigate through the college and gather resources
- Attend at least **ONE** (1) FYE event with my mentor during the 2017-2018 academic year
- Check my email daily & reply to all messages within 48 hours (this is a necessary method of communication in college and beyond!)
- Follow through with referrals and/or recommendations made by my mentor or FYE staff
- I understand that my mentor is a volunteer and his/her time is valuable. As a mentee, I will equally commit to our mentoring relationship to ensure that I successfully complete my first year at ELAC.
- If I cannot attend a scheduled mentoring session, I will inform my mentor with prior notice (at least 48 hours) and reschedule immediately.

I have read and understand the above guidelines. I will abide by these guidelines, which will assist me in being a productive student. I will discuss any concerns with the FYE Program Coordinator.

Mentee Signature \_\_\_\_\_

Date \_\_\_\_\_

FYE Coordinator Signature \_\_\_\_\_

Date \_\_\_\_\_