

Confidentiality Agreement

Please read the following contract once through, then fill in the necessary blanks and sign and date the form. Thank you.

As part of my participation in the Adelante First-Year Experience Mentor Program, I, _____ (mentor), hereby enter into this agreement with _____ (mentee) and as such agree to the following: I shall not, except as authorized by _____ (mentee), at any time during or after the Adelante Peer Mentor Program, disclose to any other person or entity any confidential or sensitive information which has come into my possession or knowledge during the course of the Adelante Peer Mentor Program; nor shall I use any such confidential information for my personal use or advantage or make it available to others. I will not disclose or use, directly or indirectly, any confidential information (e.g., names, email addresses, students' grades/academic standing, personal health information, financial information, life situation, etc.), or make such confidential information available to others for use in any way unless special circumstances apply (see next paragraph).

I, _____ (mentor) understand and have discussed with _____ (mentee) my duty to inform the FYE Program Coordinator of any situations where there is concern of harm to self or others. This is the only time when complete confidentiality can be broken.

By my signing below I hereby acknowledge that I have read this agreement and agree to its terms.

Name of Mentee (Please Print)

Name of Mentor (Please Print)

Signature

Signature

Date

Date