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communityservices.elac.edu
Phone: 323-265-8793

* These classes offer an Award of Completion or Certification.
Class registration is taken on a first-come, first served basis. Please register early to reserve your space. Your registration may make a difference as to whether a class is offered or cancelled. We will make every effort to contact registrant(s) if classes are full, changed, cancelled or if registration form is incomplete. Registration is official only when all fees have been collected. Only students enrolled may attend class. All material fees are collected in the C.S. Office at the time of registration.

Students whose conduct is detrimental (including but not limited to: dishonesty, disruption of classes, theft or property damage and willful disobedience) may be removed from class and / or denied enrollment.

ONLINE REGISTRATION

communityservices.elac.edu

View our listings online, select your courses and check out using your credit card. 24 hours a day, 7 days a week registration.

REGISTRATION IN PERSON

EAST LOS ANGELES COLLEGE
1301 Avenida Cesar Chavez
Monterey Park, CA 91754
Bungalow: A4 (within stadium parking lot)
Mon. & Wed.- Fri.: 8:30AM - 4:45PM; Tue. 8:30AM - 4:00PM
Sat. - Sun.: 7:00AM - 3:00PM

TELEPHONE REGISTRATION

Use your credit card; it is the fastest and easiest way to enroll!
Call (323) 265-8793 during business hours. Have your Visa, MasterCard, Discover, or American Express card ready.

MAIL-IN REGISTRATION

Complete one registration form per person and mail it in at least TWO weeks prior to first day of class. Include check (with ID or Driver License number) or credit card information. Make sure to include all material fees with registration fees.

Make check payable to: East Los Angeles College.

Mail to: East Los Angeles College
Community Services
1301 Avenida Cesar Chavez
Monterey Park, CA 91754

FAX-IN (Credit Card Only!)

For 24-hour service, you can FAX your registration form anytime!
FAX to (323) 265-8687, and be sure to provide all the registration information, including your Visa, MasterCard, Discover or American Express number and expiration date. Make sure to add all material fees with registration fees.

DISCLAIMER POLICY

The Los Angeles Community College District and East Los Angeles College have made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other matters contained herein, are subject to change without notice by the administration of the Los Angeles Community College District or East Los Angeles College for reasons related to enrollment, level of financial support or for any other reason at the discretion of the District or the College. This District and the College further reserve the right to add, amend or repeal any of their rules, regulations, policies and procedures.

The Los Angeles Community College District and East Los Angeles College assume no responsibility for any consequences that may arise from a student’s decision to enter into a business or professional arrangement with an instructor outside of the college's scheduled activity.
ART AND NATURE ADVENTURE FOR CHILD & PARENT
Ages: 2 ½ – 4 yrs. Limit: 15 students
Children will explore the outdoor world making nature awareness crafts with parents. They will make butterflies, birds, monkeys, snakes and bird feeders. Only child pays for class. Parent participation is required. $5 material fee paid in C.S. Office.

#5880 5 Sundays Jan. 11 - Feb. 8 $50 9:00 AM - 9:50 AM Elida Park
#5881 5 Sundays Mar. 1 - Mar. 29 $50 9:00 AM - 9:50 AM Elida Park
#5882 5 Sundays Apr. 12 - May 10 $50 9:00 AM - 9:50 AM Elida Park

ABC’s AND 123’s
Ages: 2 ½ – 4 yrs. Limit: 15 students
Students will learn to recognize shapes, colors, numbers and how to spell their own name. They will also learn to share their ideas with mom and dad. Parent participation is required. $5 material fee paid in C.S. Office.

#5883 5 Sundays Jan. 11 - Feb. 8 $50 10:00 AM - 10:50 AM Elida Park
#5884 5 Sundays Mar. 1 - Mar. 29 $50 10:00 AM - 10:50 AM Elida Park
#5885 5 Sundays Apr. 12 - May 10 $50 10:00 AM - 10:50 AM Elida Park

KINDERGYM
Limit: 15 students
Enjoy an hour of fun and exercise. Games, songs, and motor skill activities will help your child develop coordination, confidence, and physical fitness. Parent participation is required.

Ages: 2 ½ – 5 yrs.

#5886 5 Sundays Jan. 11 - Feb. 8 $50 11:10 AM - 12:00 PM Elida Park
#5887 5 Sundays Mar. 1 - Mar. 29 $50 11:10 AM - 12:00 PM Elida Park
#5888 5 Sundays Apr. 12 - May 10 $50 11:10 AM - 12:00 PM Elida Park

SCIENCE FUN FOR PRESCHOOLERS: CURiosity AND SENSES
Ages: 3 – 5 yrs. Limit: 15 students
In this course science exploration will be used as a tool to facilitate the development of observation, prediction, and analytical skills of preschool children. Children will be encouraged to observe, predict, measure, test, document, and communicate. This class will foster critical thinking and the ability to ask questions. Science activities will emphasize the five human senses. Students will observe, be encouraged to make predictions, and annotate their thoughts and results in their first science journal using drawings. Parent participation is required. $10 material fee paid in C.S. Office.

#5889 5 Sundays Jan. 11 - Feb. 8 $60 11:00 AM - 12:30 PM G. Cuevas Preza
#5890 5 Sundays Mar. 1 - Mar. 29 $60 11:00 AM - 12:30 PM G. Cuevas Preza
#5891 5 Sundays Apr. 12 - May 10 $60 11:00 AM - 12:30 PM G. Cuevas Preza

Dr. Gloria Cuevas Preza is a Postdoctoral Researcher at USC. She also teaches Immunology courses at CSULA and is passionate about developing children’s curiosity and analytical skills early in life.
GETTING READY FOR KINDERGARTEN
Ages: 4 – 5 yrs. Limit: 15 students
Children will experience the joy of learning by developing skills required for kindergarten. $5 material fee paid in C.S. Office.

#5892 5 Saturdays Jan. 10 - Feb. 7 $70 9:00 AM - 10:50 AM Gabriela Garcia
#5893 5 Saturdays Feb. 28 - Mar. 28 $70 9:00 AM - 10:50 AM Gabriela Garcia
#5894 5 Saturdays Apr. 11 - May 9 $70 9:00 AM - 10:50 AM Gabriela Garcia

ENGLISH LANGUAGE ARTS

PHONICS FOR KIDS Limit: 15 students
Phonics is a method of teaching reading based on the sounds of letters, groups of letters, and syllables. Children having difficulty reading may profit from phonics. Please register students by school grade level. No pre-school children. $3 material fee paid in C.S. Office.

Kindergarten
#5895 5 Saturdays Jan. 10 - Feb. 7 $50 11:00 AM - 11:50 AM Gabriela Garcia
#5896 5 Saturdays Feb. 28 - Mar. 28 $50 11:00 AM - 11:50 AM Gabriela Garcia
#5897 5 Saturdays Apr. 11 - May 9 $50 11:00 AM - 11:50 AM Gabriela Garcia

Grade: 1st
#5898 5 Saturdays Jan. 10 - Feb. 7 $50 12:00 PM - 12:50 PM Gabriela Garcia
#5899 5 Saturdays Feb. 28 - Mar. 28 $50 12:00 PM - 12:50 PM Gabriela Garcia
#5900 5 Saturdays Apr. 11 - May 9 $50 12:00 PM - 12:50 PM Gabriela Garcia

Grades: 2nd & 3rd
#5901 5 Saturdays Jan. 10 - Feb. 7 $50 1:00 PM - 1:50 PM Gabriela Garcia
#5902 5 Saturdays Feb. 28 - Mar. 28 $50 1:00 PM - 1:50 PM Gabriela Garcia
#5903 5 Saturdays Apr. 11 - May 9 $50 1:00 PM - 1:50 PM Gabriela Garcia

Gabriela Garcia has been a school teacher for over 18 years. She has worked for Community Services for 11 years servicing students from Pre-K to 3rd grade.

READING / PHONICS / SPELLING Limit: 15 students
Students will enjoy interesting lessons in basic reading skills. Parents are welcome to sit in and assist the child in learning the basics of reading skills. Bring #2 pencils. $5 material fee paid in C.S. Office.

Grade: 1st
#5904 5 Saturdays Jan. 10 - Feb. 7 $50 9:00 AM - 9:50 AM Mary L. Boglio
#5905 5 Saturdays Feb. 28 - Mar. 28 $50 9:00 AM - 9:50 AM Mary L. Boglio
#5906 5 Saturdays Apr. 11 - May 9 $50 9:00 AM - 9:50 AM Mary L. Boglio
Grade: 2nd

#5907  5 Saturdays   Jan. 10 - Feb. 7   $50  10:00 AM - 10:50 AM   Mary L. Boglio
#5908  5 Saturdays   Feb. 28 - Mar. 28   $50  10:00 AM - 10:50 AM   Mary L. Boglio
#5909  5 Saturdays   Apr. 11 - May 9   $50  10:00 AM - 10:50 AM   Mary L. Boglio

Grade: 3rd

#5910  5 Saturdays   Jan. 10 - Feb. 7   $50  11:00 AM - 11:50 AM   Mary L. Boglio
#5911  5 Saturdays   Feb. 28 - Mar. 28   $50  11:00 AM - 11:50 AM   Mary L. Boglio
#5912  5 Saturdays   Apr. 11 - May 9   $50  11:00 AM - 11:50 AM   Mary L. Boglio

Grade: 4th

#5913  5 Saturdays   Jan. 10 - Feb. 7   $50  12:00 PM - 12:50 PM   Mary L. Boglio
#5914  5 Saturdays   Feb. 28 - Mar. 28   $50  12:00 PM - 12:50 PM   Mary L. Boglio
#5915  5 Saturdays   Apr. 11 - May 9   $50  12:00 PM - 12:50 PM   Mary L. Boglio

Grades: 5th & 6th

#5916  5 Saturdays   Jan. 10 - Feb. 7   $50  1:00 PM - 1:50 PM   Mary L. Boglio
#5917  5 Saturdays   Feb. 28 - Mar. 28   $50  1:00 PM - 1:50 PM   Mary L. Boglio
#5918  5 Saturdays   Apr. 11 - May 9   $50  1:00 PM - 1:50 PM   Mary L. Boglio

Mary L. Boglio has a teaching degree in English as a Second Language (ESL) and has been teaching a wide spectrum of students ranging from adult education to high school to elementary school for well over 30 years. She is currently the director and kindergarten teacher of a private school in the city of Whittier.

**READING COMPREHENSION**

Limit: 15 students

This course will help students understand and remember what they read. Students will learn to improve their reading comprehension skills while reading fun stories. They will also be writing summaries to each story that they read in class.

$5 material fee paid in C.S. Office.

Grade: 1st

#5919  5 Saturdays   Jan. 10 - Feb. 7   $50  11:00 AM - 11:50 AM   Olvia M. Gil
#5920  5 Saturdays   Feb. 28 - Mar. 28   $50  11:00 AM - 11:50 AM   Olvia M. Gil
#5921  5 Saturdays   Apr. 11 - May 9   $50  11:00 AM - 11:50 AM   Olvia M. Gil

Grade: 2nd

#5922  5 Saturdays   Jan. 10 - Feb. 7   $50  9:00 AM - 9:50 AM   Olvia M. Gil
#5923  5 Saturdays   Feb. 28 - Mar. 28   $50  9:00 AM - 9:50 AM   Olvia M. Gil
#5924  5 Saturdays   Apr. 11 - May 9   $50  9:00 AM - 9:50 AM   Olvia M. Gil

Grade: 3rd

#5925  5 Saturdays   Jan. 10 - Feb. 7   $50  10:00 AM - 10:50 AM   Olvia M. Gil
#5926  5 Saturdays   Feb. 28 - Mar. 28   $50  10:00 AM - 10:50 AM   Olvia M. Gil
#5927  5 Saturdays   Apr. 11 - May 9   $50  10:00 AM - 10:50 AM   Olvia M. Gil
ESSAY WRITING
Ages: 9 – 12 yrs.
In this class students will discuss different types of essays such as argumentative, narrative, and compare and contrast. Students will be presented with appropriate ways to write an essay. Students will learn to write adequate thesis statements and will be presented with useful methods that will help them compose introductory, body, and concluding paragraphs appropriately. Please bring writing paper, pen & pencil. **$5 material fee paid in C.S. Office.**

#5928 5 Saturdays Jan. 10 - Feb. 7 $50 8:00 AM - 8:50 AM Olvia M. Gil
#5929 5 Saturdays Jan. 10 - Feb. 7 $50 12:00 PM - 12:50 PM Olvia M. Gil
#5930 5 Saturdays Feb. 28 - Mar. 28 $50 8:00 AM - 8:50 AM Olvia M. Gil
#5931 5 Saturdays Feb. 28 - Mar. 28 $50 12:00 PM - 12:50 PM Olvia M. Gil
#5932 5 Saturdays Apr. 11 - May 9 $50 8:00 AM - 8:50 AM Olvia M. Gil
#5933 5 Saturdays Apr. 11 - May 9 $50 12:00 PM - 12:50 PM Olvia M. Gil

GRAMMAR AND PUNCTUATION
Ages: 9 – 12 yrs.
This course will help students reinforce and improve their knowledge of English grammar. Students will learn about sentence structure, clause analysis, verb agreement, and punctuation to improve their speaking and writing skills. **$3 material fee paid in C.S. Office.**

#5934 5 Saturdays Jan. 10 - Feb. 7 $50 1:00 PM - 1:50 PM Olvia M. Gil
#5935 5 Saturdays Feb. 28 - Mar. 28 $50 1:00 PM - 1:50 PM Olvia M. Gil
#5936 5 Saturdays Apr. 11 - May 9 $50 1:00 PM - 1:50 PM Olvia M. Gil

Olvia M. Gil has a B.A. in English Literature and Composition.

BUILDING VOCABULARY
Limit: 15 students
This course will introduce students to an array of vocabulary words. Class exercises will enable students to proactively integrate new vocabulary into their writing and speech. This class is designed for students who wish to expand their vocabulary in a quick, fun and painless way. Also those who plan to take the SAT in the future will find this course helpful. **$5 material fee paid in C.S. Office.**

**Grades: 3rd & 4th**

#5937 4 Saturdays Jan. 10 - Feb. 7 $40 9:00 AM - 9:50 AM Danielle Canel
No class Jan. 24

#5938 5 Saturdays Feb. 28 - Mar. 28 $50 9:00 AM - 9:50 AM Danielle Canel

#5939 5 Saturdays Apr. 11 - May 9 $50 9:00 AM - 9:50 AM Danielle Canel

**Grades: 5th & 6th**

#5940 4 Saturdays Jan. 10 - Feb. 7 $40 11:00 AM - 11:50 AM Danielle Canel
No class Jan. 24

#5941 5 Saturdays Feb. 28 - Mar. 28 $50 11:00 AM - 11:50 AM Danielle Canel

#5942 5 Saturdays Apr. 11 - May 9 $50 11:00 AM - 11:50 AM Danielle Canel
Grades: 7th & 8th

#5943  4 Saturdays  Jan. 10 - Feb. 7  $40  1:00 PM - 1:50 PM  Danielle Canel
          No class Jan. 24

#5944  5 Saturdays  Feb. 28 - Mar. 28  $50  1:00 PM - 1:50 PM  Danielle Canel

#5945  5 Saturdays  Apr. 11 - May 9  $50  1:00 PM - 1:50 PM  Danielle Canel

**CREATIVE WRITING FOR BEGINNERS**

This course will introduce students to the process and techniques of creative writing. Students will experiment with the four genres of writing: fiction, non-fiction, poetry and drama. Class reading and discussion will expose students to each genre, as well as examples of the successes and strategies of other writers. Students are required to write regularly and participate in class. **$5 material fee paid in C.S. Office.**

Grades: 3rd & 4th

#5946  4 Saturdays  Jan. 10 - Feb. 7  $40  10:00 AM - 10:50 AM  Danielle Canel
          No class Jan. 24

#5947  5 Saturdays  Feb. 28 - Mar. 28  $50  10:00 AM - 10:50 AM  Danielle Canel

#5948  5 Saturdays  Apr. 11 - May 9  $50  10:00 AM - 10:50 AM  Danielle Canel

Grades: 5th & 6th

#5949  4 Saturdays  Jan. 10 - Feb. 7  $40  12:00 PM - 12:50 PM  Danielle Canel
          No class Jan. 24

#5950  5 Saturdays  Feb. 28 - Mar. 28  $50  12:00 PM - 12:50 PM  Danielle Canel

#5951  5 Saturdays  Apr. 11 - May 9  $50  12:00 PM - 12:50 PM  Danielle Canel

Danielle Canel has a B.A. in English and is currently working towards her M.A. in English.

Grades: 3rd & 4th

#6230  5 Saturdays  Feb. 28 - Mar. 28  $50  10:00 AM - 10:50 AM  Maria Contreras

#6231  5 Saturdays  Apr. 11 - May 9  $50  10:00 AM - 10:50 AM  Maria Contreras

Grade: 4th

#6232  5 Saturdays  Feb. 28 - Mar. 28  $50  11:00 AM - 11:50 AM  Maria Contreras

#6233  5 Saturdays  Apr. 11 - May 9  $50  11:00 AM - 11:50 AM  Maria Contreras

Grade: 5th

#6234  5 Saturdays  Feb. 28 - Mar. 28  $50  9:00 AM - 9:50 AM  Maria Contreras

#6235  5 Saturdays  Apr. 11 - May 9  $50  9:00 AM - 9:50 AM  Maria Contreras

Maria Contreras has been involved in education for over 10 years. She is currently an elementary school teacher.
MATHEMATICS

ADDITION & SUBTRACTION
Grades: 1st & 2nd
Limit: 15 students
Improve math using drills, fun games, and activities that teach and reinforce skills. Bring notebook and pencil. $5 material fee paid in C.S. Office.

#5952 5 Saturdays Jan. 10 - Feb. 7 $50 10:00 AM - 10:50 AM Sharon Luna
#5953 5 Saturdays Jan. 10 - Feb. 7 $50 11:00 AM - 11:50 AM Sharon Luna
#5954 5 Saturdays Feb. 28 - Mar. 28 $50 10:00 AM - 10:50 AM Sharon Luna
#5955 5 Saturdays Feb. 28 - Mar. 28 $50 11:00 AM - 11:50 AM Sharon Luna
#5956 5 Saturdays Apr. 11 - May 9 $50 10:00 AM - 10:50 AM Sharon Luna
#5957 5 Saturdays Apr. 11 - May 9 $50 11:00 AM - 11:50 AM Sharon Luna

MULTIPLICATION & DIVISION
Grades: 3rd & 4th
Limit: 15 students
Reinforce skills with games, activities and drills. Bring notebook and pencil. $5 material fee paid in C.S. Office.

#5958 5 Saturdays Jan. 10 - Feb. 7 $50 9:00 AM - 9:50 AM Sharon Luna
#5959 5 Saturdays Jan. 10 - Feb. 7 $50 12:00 PM - 12:50 PM Sharon Luna
#5960 5 Saturdays Feb. 28 - Mar. 28 $50 9:00 AM - 9:50 AM Sharon Luna
#5961 5 Saturdays Feb. 28 - Mar. 28 $50 12:00 PM - 12:50 PM Sharon Luna
#5962 5 Saturdays Apr. 11 - May 9 $50 9:00 AM - 9:50 AM Sharon Luna
#5963 5 Saturdays Apr. 11 - May 9 $50 12:00 PM - 12:50 PM Sharon Luna

FRACTIONS I: ELEMENTARY FRACTIONS
Grades: 3rd and up
Limit: 15 students
In this class we will review topics including addition, subtraction, multiplication, and division of fractions as well as converting mixed numbers into improper fractions and the reverse procedure. If you have never seen fractions, or just need a refresher, this is the class for you. Pre-requisite: Students must know multiplication tables. $20 material fee paid in C.S. Office for workbook.

#5964 5 Saturdays Jan. 10 - Feb. 7 $50 8:00 AM - 8:50 AM Michael Sarabia
#5965 5 Saturdays Feb. 28 - Mar. 28 $50 8:00 AM - 8:50 AM Michael Sarabia
#5966 5 Saturdays Apr. 11 - May 9 $50 8:00 AM - 8:50 AM Michael Sarabia

MATH IMPROVEMENT I
Grades: 1st, 2nd & 3rd
Limit: 15 students
This course will reinforce addition and subtraction skills and will introduce students to multiplication and division. $20 material fee paid in C.S. Office for workbook.

#5967 5 Saturdays Jan. 10 - Feb. 7 $50 9:00 AM - 9:50 AM Michael Sarabia
#5968 5 Saturdays Feb. 28 - Mar. 28 $50 9:00 AM - 9:50 AM Michael Sarabia
#5969 5 Saturdays Apr. 11 - May 9 $50 9:00 AM - 9:50 AM Michael Sarabia
MATH IMPROVEMENT II
Grades: 4th, 5th & 6th
This course will reinforce students’ skills in addition, subtraction, multiplication, division, decimals, and an introduction to fractions. Pre-requisite: Students must know multiplication tables. $20 material fee paid in C.S. Office for workbook.

#5970 5 Saturdays Jan. 10 - Feb. 7 $50 10:00 AM - 10:50 AM Michael Sarabia
#5971 5 Saturdays Feb. 28 - Mar. 28 $50 10:00 AM - 10:50 AM Michael Sarabia
#5972 5 Saturdays Apr. 11 - May 9 $50 10:00 AM - 10:50 AM Michael Sarabia

PRE-ALGEBRA & ALGEBRA BASICS
Grades: 6th – 9th
Limit: 15 students

LEVEL I
This course will teach students basic algebraic concepts, such as working with positive and negative numbers, order of operations, and solving equations. $20 material fee paid in C.S. Office for workbook.

#5973 5 Saturdays Jan. 10 - Feb. 7 $50 11:00 AM - 11:50 AM Michael Sarabia
#5974 5 Saturdays Feb. 28 - Mar. 28 $50 11:00 AM - 11:50 AM Michael Sarabia
#5975 5 Saturdays Apr. 11 - May 9 $50 11:00 AM - 11:50 AM Michael Sarabia

LEVEL II
Pre-requisite: Completion of Pre-Algebra & Algebra Basics Level I with instructor Sarabia.
No material fee, students should have the Pre-Algebra/Algebra workbook from the Level I class.

#5976 5 Saturdays Jan. 10 - Feb. 7 $50 12:00 PM - 12:50 PM Michael Sarabia
#5977 5 Saturdays Feb. 28 - Mar. 28 $50 12:00 PM - 12:50 PM Michael Sarabia
#5978 5 Saturdays Apr. 11 - May 9 $50 12:00 PM - 12:50 PM Michael Sarabia

PRE-ALGEBRA
Grades: 6th & 7th
Limit: 15 students
This is a transitional course between basic arithmetic and algebra. Topics include: positive and negative numbers, order of operations, and solving simple equations. $5 material fee paid in C.S. Office.

#5992 5 Saturdays Feb. 28 - Mar. 28 $50 9:00 AM - 9:50 AM Giau Pham
#5993 5 Saturdays Apr. 11 - May 9 $50 9:00 AM - 9:50 AM Giau Pham

ALGEBRA BASICS
Grades: 7th & 8th
Limit: 15 students
This course covers the basics of Algebra. Topics include: evaluating algebraic expressions, exponents, radicals, solving equations, polynomials, and different factoring methods. $5 material fee paid in C.S. Office.

#5994 5 Saturdays Feb. 28 - Mar. 28 $50 10:00 AM - 10:50 AM Giau Pham
#5995 5 Saturdays Apr. 11 - May 9 $50 10:00 AM - 10:50 AM Giau Pham
INTRODUCTION TO GEOMETRY
Grades: 8th & 9th
Limit: 15 students
This class introduces students to the building blocks of Geometry. Students will learn the basic terms and properties associated with Geometry and will learn to develop a logical structure where mathematical relationships are proven and applied. Students should have a basic knowledge of algebra. $5 material fee paid in C.S. Office.

#5996  5 Saturdays  Feb. 28 - Mar. 28  $50  11:00 AM - 11:50 AM  Giau Pham
#5997  5 Saturdays  Apr. 11 - May 9   $50  11:00 AM - 11:50 AM  Giau Pham

TUTORING
Grades: K – 12th
Limit: 8 students
This course offers guided assistance and study skills instruction for K-12 students in any level of mathematics. Students must bring textbook and specific questions relating to homework assignments or test preparation materials

#5998  5 Saturdays  Feb. 28 - Mar. 28  $50  12:00 PM - 12:50 PM  Giau Pham
#5999  5 Saturdays  Apr. 11 - May 9   $50  12:00 PM - 12:50 PM  Giau Pham

TOPICS IN ALGEBRA II
Grades: 9th – 12th
Limit: 15 students
This course helps students develop advanced algebraic skills. Topics introduced in Algebra Basics will be built upon as new topics will also be introduced. Students should have a basic knowledge of algebra. $5 material fee paid in C.S. Office.

Topic: Solving Systems of Equations
#6000  5 Saturdays  Feb. 28 - Mar. 28  $50  1:00 PM - 1:50 PM  Giau Pham

Topic: Equations and Inequalities & Logarithmic and Exponential Relationships
#6001  5 Saturdays  Apr. 11 - May 9   $50  1:00 PM - 1:50 PM  Giau Pham

Giau Pham has a B.S. in Mathematics and is currently working towards an M.S. in Mathematics.

SCIENCE

FUN WITH SCIENCE
Ages: 8 – 12 yrs.
Limit: 15 students
Give your kids the opportunity to get hooked on to the wonderful world of science. This hands-on science class will show the fun side of chemistry, physics, and biology. Your young scientist will have lots of fun working on hands-on experiments that are a great way to learn more about science. All of the experiments will be different from the previous session. Please be sure that your young scientist wears comfortable clothing and shoes. $10 material fee paid in C.S. Office.

#6004  5 Sundays  Jan. 11 - Feb. 8   $60  10:00 AM - 11:30 AM  Watts, Nathalie
#6005  5 Sundays  Mar. 1 - Mar. 29   $60  10:00 AM - 11:30 AM  Watts, Nathalie
#6006  5 Sundays  Apr. 12 - May 10   $60  10:00 AM - 11:30 AM  Watts, Nathalie

Nathalie Watts has a B.S. degree in Biology.
KAPLAN SAT ON-DEMAND (ONLINE CLASS)
This self-paced online SAT course features 50 hours of instructional lessons. SAT On-Demand is a Web-Based program that provides adaptive instruction based on individual learning needs to help students successfully prepare for the SAT. The program provides 24/7 access to self-paced, online prep, delivered via Kaplan’s cutting-edge, Smart Track technology that personalizes the curriculum based on each student's performance.

Kaplan’s 70+ years of test prep expertise helps your student target their studying based on the most tested skills, activities in each lesson, and the results of two full-length practice tests with automated multiple-choice and essay grading. The Smart Track technology, contained in the program, turns scores into customized study plans that help students maximize their scores. Please provide an e-mail address at the time of registration. Login information and instructions will be sent by e-mail.

#6007 Continuous Enrollment $100 Online

FOREIGN LANGUAGES

SPANISH FOR KIDS
Ages: 9 – 14 yrs.
Learn the Spanish alphabet, vocabulary, pronunciation and basic sentences.

BEGINNING
#6008 5 Saturdays Jan. 10 - Feb. 7 $50 10:00 AM - 10:50 AM Pablo Jacome
#6009 5 Saturdays Feb. 28 - Mar. 28 $50 10:00 AM - 10:50 AM Pablo Jacome
#6010 5 Saturdays Apr. 11 - May 9 $50 10:00 AM - 10:50 AM Pablo Jacome

INTERMEDIATE
#6011 5 Saturdays Jan. 10 - Feb. 7 $50 11:00 AM - 11:50 AM Pablo Jacome
#6012 5 Saturdays Feb. 28 - Mar. 28 $50 11:00 AM - 11:50 AM Pablo Jacome
#6013 5 Saturdays Apr. 11 - May 9 $50 11:00 AM - 11:50 AM Pablo Jacome

Pablo Jacome has a B.A. in Design and an M.A. in Art Education from CSULA.

FINE ARTS

PAINTING EXPLORATIONS
Ages: 8 – 12 yrs. Limit: 15 students
This course will help children understand and paint in different styles. They will learn different painting techniques in easy steps as they explore color mixing and blending. The students should wear clothes appropriate for painting. $6 material fee paid in C.S. Office.

#6014 5 Saturdays Jan. 10 - Feb. 7 $50 10:00 AM - 10:50 AM Lidia Garcia
#6015 5 Saturdays Feb. 28 - Mar. 28 $50 10:00 AM - 10:50 AM Lidia Garcia
#6016 5 Saturdays Apr. 11 - May 9 $50 10:00 AM - 10:50 AM Lidia Garcia
MIXED MEDIA ART
Ages: 7 – 12 yrs. Limit: 15 students
Children will have fun exploring different mediums to create art. This course will expand their knowledge in creating different types of art. They will make mixed media paintings, collages, and other fun techniques. The students should wear clothes appropriate for painting. Please bring #2 pencils. $6 material fee paid in C.S. Office.

#6017 5 Saturdays Jan. 10 - Feb. 7 $50 11:00 AM - 11:50 AM Lidia Garcia
#6018 5 Saturdays Feb. 28 - Mar. 28 $50 11:00 AM - 11:50 AM Lidia Garcia
#6019 5 Saturdays Apr. 11 - May 9 $50 11:00 AM - 11:50 AM Lidia Garcia

CHINESE BRUSH PAINTING
Ages: 7 yrs. and up
Learn the lovely art of Chinese brush painting. This course will demonstrate basic brush strokes techniques and introduce students to blending, color mixing, and brush loading. Subjects and themes will include flowers, birds, insects, bamboo, and landscapes, among others. $10 material fee paid in C.S. Office.

#6020 5 Saturdays Jan. 10 - Feb. 7 $50 12:00 PM - 12:50 PM Qian Yu
#6021 5 Saturdays Feb. 28 - Mar. 28 $50 12:00 PM - 12:50 PM Qian Yu
#6022 5 Saturdays Apr. 11 - May 9 $50 12:00 PM - 12:50 PM Qian Yu

Qian Yu has a Master of Fine Arts from CSULA

DRAWING / SKETCHING MADE EASY
Ages: 7 – 12 yrs.
Drawing and sketching will inspire creativity. You don’t have to be an artist, just be willing to learn. Bring two #2 pencils & an inexpensive 9" X 12" drawing pad.

BEGINNING
#6023 5 Saturdays Jan. 10 - Feb. 7 $50 12:00 PM - 12:50 PM Pablo Jacome
#6024 5 Saturdays Feb. 28 - Mar. 28 $50 12:00 PM - 12:50 PM Pablo Jacome
#6025 5 Saturdays Apr. 11 - May 9 $50 12:00 PM - 12:50 PM Pablo Jacome

INTERMEDIATE
#6026 5 Saturdays Jan. 10 - Feb. 7 $50 1:00 PM - 1:50 PM Pablo Jacome
#6027 5 Saturdays Feb. 28 - Mar. 28 $50 1:00 PM - 1:50 PM Pablo Jacome
#6028 5 Saturdays Apr. 11 - May 9 $50 1:00 PM - 1:50 PM Pablo Jacome

Pablo Jacome has a B.A. in Design and an M.A. in Art Education from CSULA.

STUDY SKILLS

THERAPEUTIC HYPNOSIS FOR KIDS
Ages: 4 – 12 yrs. Limit: 15 students
Kids will learn how their mind records information since birth, and how it controls pain and their emotions. Group therapeutic hypnosis will be used to help improve concentration, memory, eliminate fears, reduce shyness, and to boost self-esteem and confidence so they can feel and function better emotionally, physically and intellectually. Lecture 40 - 45 minutes and hypnosis 10 - 15 minutes. $15 material fee paid in C.S. Office.

#6029 5 Sundays Apr. 12 - May 10 $60 12:00 PM - 1:30 PM Jethro Carter

Jethro Carter, C.C. Ht., is a Certified Clinical Hypnotherapist and Certified Master Hypnotist.
KEYBOARDING / TYPING FOR KIDS AND TEENS
Ages: 8 – 16 yrs.
The key to a successful future is computer literacy and it all begins with the ability to use a keyboard and mouse. This class will help the students acquire these skills through a thorough immersion into proper keyboarding skills. There will be a combination of drills and typing games to help in the learning process.

#6030 5 Saturdays Feb. 28 - Mar. 28 $50 10:00 AM - 10:50 AM Salvador Valencia
#6031 5 Saturdays Apr. 11 - May 9 $50 10:00 AM - 10:50 AM Salvador Valencia

POWERPOINT FOR KIDS AND ADULTS
Ages: 8 yrs. and up
In elementary, intermediate, or high school a student may be presented with the task of creating a presentation. Adult professionals need them in the office. This class will launch the students into an understanding of this powerful tool. Animations, music, color schemes, timing, and many more tools will be covered.

#6032 5 Saturdays Feb. 28 - Mar. 28 $50 11:00 AM - 11:50 AM Salvador Valencia
#6033 5 Saturdays Apr. 11 - May 9 $50 11:00 AM - 11:50 AM Salvador Valencia

DIGITAL PHOTOGRAPHY EDITING, IMAGING, AND CREATIVITY WITH PHOTOSHOP
Ages: 8 yrs. and up
Everyone is using digital cameras. In this course students will learn to repair pictures, adjust colors, lighten or darken photographs, fix scratches / damages and colorized old pictures. The course will also cover fun graphic arts and much more.

#6034 5 Saturdays Feb. 28 - Mar. 28 $50 12:00 PM - 12:50 PM Salvador Valencia
#6035 5 Saturdays Apr. 11 - May 9 $50 12:00 PM - 12:50 PM Salvador Valencia

WEB DESIGN / HTML, AND DREAMWEAVER FOR KIDS AND ADULTS
Ages: 8 yrs. and up
Learn the basics of web page design using HTML, and DREAMWEAVER. Learn FTP and build your choice of different types of sites: commercial, personal, or informational. You will have your own web-site by the end of class.

#6036 5 Saturdays Feb. 28 - Mar. 28 $50 1:00 PM - 1:50 PM Salvador Valencia
#6037 5 Saturdays Apr. 11 - May 9 $50 1:00 PM - 1:50 PM Salvador Valencia

COMPUTER FOR KIDS AND ADULTS
Ages: 8 yrs. and up
Learn the basics of computer / keyboard operation. Use Windows, menus, software applications, Internet basics, and E-mail. Create documents, insert pictures, and much more.

#6038 5 Saturdays Feb. 28 - Mar. 28 $50 2:00 PM - 2:50 PM Salvador Valencia
#6039 5 Saturdays Apr. 11 - May 9 $50 2:00 PM - 2:50 PM Salvador Valencia
MUSIC

MUSIC FOR PRESCHOOLERS
Ages: 4 – 5 yrs.       Limit: 10 students
In this fun class children are introduced to music and learn about pitch, tempo, melody and rhythm. Learning is done through singing, rhythmic games, movement, dancing, focused listening, and some piano playing. This class is an ideal preparation for instrumental music studies.

#6040  5 Saturdays Jan. 10 - Feb. 7   $50  11:00 AM - 11:50 AM       Xing Mei Wu
#6041  5 Saturdays Jan. 10 - Feb. 7   $50  12:00 PM - 12:50 PM       Xing Mei Wu
#6042  5 Saturdays Feb. 28 - Mar. 28 $50  11:00 AM - 11:50 AM       Xing Mei Wu
#6043  5 Saturdays Feb. 28 - Mar. 28 $50  12:00 PM - 12:50 PM       Xing Mei Wu
#6044  5 Saturdays Apr. 11 - May 9   $50  11:00 AM - 11:50 AM       Xing Mei Wu
#6045  5 Saturdays Apr. 11 - May 9   $50  12:00 PM - 12:50 PM       Xing Mei Wu

Xing Mei Wu is an early childhood specialist with extensive teaching experience. She’s a graduate of South China Normal University majoring in early childhood education.

GROUP PIANO CLASS
Ages: 6 yrs. and up       Limit: 10 students
Learn piano with us in a positive and motivating environment. Individual learning will take place within a group setting. Students will progress at their own pace while they learn to practice, play and perform a wide variety of piano music. These classes fill up fast. Enroll early.

LEVEL I  (Beginners)
#6046  4 Saturdays Jan. 10 - Jan. 31  $52  8:00 AM - 8:50 AM  Michael Kopitman
#6047  5 Saturdays Feb. 28 - Mar. 28  $65  8:00 AM - 8:50 AM  Michael Kopitman
#6048  5 Saturdays Apr. 11 - May 9    $65  8:00 AM - 8:50 AM  Michael Kopitman

LEVEL II  (Some playing experience)
#6049  4 Saturdays Jan. 10 - Jan. 31  $52  9:00 AM - 9:50 AM  Michael Kopitman
#6050  5 Saturdays Feb. 28 - Mar. 28  $65  9:00 AM - 9:50 AM  Michael Kopitman
#6051  5 Saturdays Apr. 11 - May 9    $65  9:00 AM - 9:50 AM  Michael Kopitman

LEVEL III  (At least one year playing or completion of Level II)
#6052  4 Saturdays Jan. 10 - Jan. 31  $52  10:00 AM - 10:50 AM  Michael Kopitman
#6053  5 Saturdays Feb. 28 - Mar. 28  $65  10:00 AM - 10:50 AM  Michael Kopitman
#6054  5 Saturdays Apr. 11 - May 9    $65  10:00 AM - 10:50 AM  Michael Kopitman

Michael “Mischa” Kopitman (PhD) is a Russian and Austrian-educated musician with 20+ years of professional experience as educator, pianist, author and competition adjudicator.

**SINGING - INTRODUCTION TO VOICE INSTRUCTION**

Learn how to sing or improve your technique in a supportive and friendly environment. This class will teach you proper singing and breathing techniques to improve your singing style. **Students are recommended to bring a voice recorder and a pencil to class.**

**Ages: 6 – 9 yrs.**

#6062  5 Saturdays  Jan. 10 - Feb. 7  $60  11:00 AM - 12:30 PM  Bianca Galicia

#6063  5 Saturdays  Feb. 28 - Mar. 28  $60  11:00 AM - 12:30 PM  Bianca Galicia

#6064  5 Saturdays  Apr. 11 - May 9  $60  11:00 AM - 12:30 PM  Bianca Galicia

**Ages: 10 – 15 yrs.**

#6065  5 Saturdays  Jan. 10 - Feb. 7  $60  12:30 PM - 2:00 PM  Bianca Galicia

#6066  5 Saturdays  Feb. 28 - Mar. 28  $60  12:30 PM - 2:00 PM  Bianca Galicia

#6067  5 Saturdays  Apr. 11 - May 9  $60  12:30 PM - 2:00 PM  Bianca Galicia

**CLASSICAL GUITAR**

**Ages: 8 yrs. and up**

Students provide a nylon string guitar.  
**Limit: 10 students**

**LEVEL I**

Explore the full musical possibilities of the most eloquent of instruments. Learn to play the guitar as a solo instrument, while learning to read music.

#6055  5 Saturdays  Jan. 10 - Feb. 7  $60  11:00 AM - 12:30 PM  Jose Vasquez

#6056  5 Saturdays  Feb. 28 - Mar. 28  $60  11:00 AM - 12:30 PM  Jose Vasquez

#6057  5 Saturdays  Apr. 11 - May 9  $60  11:00 AM - 12:30 PM  Jose Vasquez

**LEVEL II**

This course is designed for students who wish to achieve a secondary level of proficiency and beyond on classical guitar.

#6058  5 Saturdays  Jan. 10 - Feb. 7  $60  12:30 PM - 2:00 PM  Jose Vasquez

#6059  5 Saturdays  Feb. 28 - Mar. 28  $60  12:30 PM - 2:00 PM  Jose Vasquez

#6060  5 Saturdays  Apr. 11 - May 9  $60  12:30 PM - 2:00 PM  Jose Vasquez

**VIOLIN**

**Ages: 8 yrs. and up**

In these classes students will explore the fascinating sounds of music and emphasis will be placed on ensemble, inspiration, polishing, and performance. Violins can be rented by the month at most music stores. **Students provide their own violin.**

**LEVEL I – Beginners**

#6068  5 Sundays  Jan. 11 - Feb. 8  $50  9:00 AM - 9:50 AM  Anna Antonian

#6069  5 Sundays  Mar. 1 - Mar. 29  $50  9:00 AM - 9:50 AM  Anna Antonian

#6070  5 Sundays  Apr. 12 - May 10 $50  9:00 AM - 9:50 AM  Anna Antonian

**LEVEL II**

#6071  5 Sundays  Jan. 11 - Feb. 8  $50  10:00 AM - 10:50 AM  Anna Antonian

#6072  5 Sundays  Mar. 1 - Mar. 29  $50  10:00 AM - 10:50 AM  Anna Antonian

#6073  5 Sundays  Apr. 12 - May 10 $50  10:00 AM - 10:50 AM  Anna Antonian

**VIOLIN** (Continues from page 15.)

**LEVEL III**

#6074 5 Sundays Jan. 11 - Feb. 8 $50 11:00 AM - 11:50 AM Anna Antonian

#6075 5 Sundays Mar. 1 - Mar. 29 $50 11:00 AM - 11:50 AM Anna Antonian

#6076 5 Sundays Apr. 12 - May 10 $50 11:00 AM - 11:50 AM Anna Antonian

**LEVEL IV**

#6077 5 Sundays Jan. 11 - Feb. 8 $50 12:00 PM - 12:50 PM Anna Antonian

#6078 5 Sundays Mar. 1 - Mar. 29 $50 12:00 PM - 12:50 PM Anna Antonian

#6079 5 Sundays Apr. 12 - May 10 $50 12:00 PM - 12:50 PM Anna Antonian

Anna Antonian is a violin instructor with 20 years of experience, member of chamber orchestra, and an award winning musician.

**ELECTRONIC KEYBOARD**

Ages: 7 yrs. and up

Learn about buttons, knobs and levers that teach you to play and read both left and right hand. **Students provide their own keyboard.**

#6080 5 Sundays Jan. 11 - Feb. 8 $65 9:00 AM - 9:50 AM N. Ayrapetova

#6081 5 Sundays Mar. 1 - Mar. 29 $65 9:00 AM - 9:50 AM N. Ayrapetova

#6082 5 Sundays Apr. 12 - May 10 $65 9:00 AM - 9:50 AM N. Ayrapetova

**GROUP PIANO CLASS**

Ages: 6 yrs. and up

Learn piano with us in a positive and motivating environment. Individual learning will take place within a group setting. Students will progress at their own pace while they learn to practice, play and perform a wide variety of piano music. These classes fill up fast. Enroll early.

**LEVEL I** (Beginners)

#6083 5 Sundays Jan. 11 - Feb. 8 $65 10:00 AM - 10:50 AM N. Ayrapetova

#6084 5 Sundays Mar. 1 - Mar. 29 $65 10:00 AM - 10:50 AM N. Ayrapetova

#6085 5 Sundays Apr. 12 - May 10 $65 10:00 AM - 10:50 AM N. Ayrapetova

**LEVEL II** (Some playing experience)

#6086 5 Sundays Jan. 11 - Feb. 8 $65 11:00 AM - 11:50 AM N. Ayrapetova

#6087 5 Sundays Mar. 1 - Mar. 29 $65 11:00 AM - 11:50 AM N. Ayrapetova

#6088 5 Sundays Apr. 12 - May 10 $65 11:00 AM - 11:50 AM N. Ayrapetova

**LEVEL III** (Some playing experience)

#6089 5 Sundays Jan. 11 - Feb. 8 $65 12:00 PM - 12:50 PM N. Ayrapetova

#6090 5 Sundays Mar. 1 - Mar. 29 $65 12:00 PM - 12:50 PM N. Ayrapetova

#6091 5 Sundays Apr. 12 - May 10 $65 12:00 PM - 12:50 PM N. Ayrapetova

Nonna Ayrapetova, piano instructor, judicator, piano accompanist, and member of MTAC for 24 years, has a Masters in piano performance.
To better serve the population that lives in the southern part of the college's service district, ELAC Community Services is now offering Children's College classes at the South Gate Educational Center, located at 2340 Firestone Blvd, South Gate CA 90280.

READING COMPREHENSION
Ages: 9 – 12 yrs. Limit: 15 students
This course will help students understand and remember what they read. Students will learn to improve their reading comprehension skills while reading fun stories. They will also be writing summaries to each story that they read in class. $5 material fee paid in C.S. Office.

#6236 5 Saturdays Feb. 28 - Mar. 28 $50 9:00 AM - 9:50 AM Staff
#6237 5 Saturdays Apr. 11 - May 9 $50 9:00 AM - 9:50 AM Staff

ESSAY WRITING
Ages: 9 – 12 yrs. Limit: 15 students
In this class students will discuss different types of essays such as argumentative, narrative, and compare and contrast. Students will be presented with appropriate ways to write an essay. Students will learn to write adequate thesis statements and will be presented with useful methods that will help them compose introductory, body, and concluding paragraphs appropriately. $5 material fee paid in C.S. Office.

#6238 5 Saturdays Feb. 28 - Mar. 28 $50 10:00 AM - 10:50 AM Staff
#6239 5 Saturdays Apr. 11 - May 9 $50 10:00 AM - 10:50 AM Staff

MATH IMPROVEMENT II
Grades: 4th, 5th & 6th Limit: 15 students
This course will reinforce students' skills in addition, subtraction, multiplication, division, decimals and an introduction to fractions. $5 material fee paid in C.S. Office.

#6240 5 Saturdays Feb. 28 - Mar. 28 $50 10:00 AM - 10:50 AM Staff
#6241 5 Saturdays Apr. 11 - May 9 $50 10:00 AM - 10:50 AM Staff

PRE-ALGEBRA
Grades: 6th & 7th Limit: 15 students
This is a transitional course between basic arithmetic and algebra. Topics include: positive and negative numbers, order of operations, and solving simple equations. $5 material fee paid in C.S. Office.

#6242 5 Saturdays Feb. 28 - Mar. 28 $50 11:00 AM - 11:50 AM Staff
#6243 5 Saturdays Apr. 11 - May 9 $50 11:00 AM - 11:50 AM Staff

ALGEBRA BASICS
Grades: 7th & 8th Limit: 15 students
This course covers the basics of Algebra. Topics include: evaluating algebraic expressions, exponents, radicals, solving equations, polynomials, and different factoring methods. $5 material fee paid in C.S. Office.

#6244 5 Saturdays Feb. 28 - Mar. 28 $50 9:00 AM - 9:50 AM Staff
#6245 5 Saturdays Apr. 11 - May 9 $50 9:00 AM - 9:50 AM Staff

COMPUTER LITERACY FOR KIDS
Ages: 8 yrs. and up. Limit: 15 students
This course is designed to teach students, with little or no experience with computers, to understand and use skills in word processing, internet, and e-mail for personal and educational purposes.

#6250 5 Saturdays Feb. 28 - Mar. 28 $50 11:00 AM - 11:50 AM G. Covarrubias
#6251 5 Saturdays Apr. 11 - May 9 $50 11:00 AM- 11:50 AM G. Covarrubias
In an effort to maintain our dance and exercise facilities, a number of rules and practices should be followed by those who are using the dance rooms. Every effort must be made to keep dirt off the dance room floors. Therefore, a separate pair of shoes should be set aside to be worn only in the dance rooms. Please bring a pair of clean and dry non-marking shoes with you to protect the dance floors. Dance shoes are highly recommended. All parents, guardians of children and other spectators MUST take their shoes off before entering the dance rooms.

The following is prohibited inside the dance rooms at all times:

- Food
- Beverages (other than water in a sealed container)
- Smoking
- Pets
- Bikes or Scooters

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**Children’s Recreation**

In an effort to maintain our dance and exercise facilities, a number of rules and practices should be followed by those who are using the dance rooms. Every effort must be made to keep dirt off the dance room floors. Therefore, a separate pair of shoes should be set aside to be worn only in the dance rooms. Please bring a pair of clean and dry non-marking shoes with you to protect the dance floors. Dance shoes are highly recommended. All parents, guardians of children and other spectators MUST take their shoes off before entering the dance rooms.

The following is prohibited inside the dance rooms at all times:

- Food
- Beverages (other than water in a sealed container)
- Smoking
- Pets
- Bikes or Scooters

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**Community Services’ Spring Dance Showcase**

Sunday, May 10, 2015 at 5:00 PM.

Students participate in a fun performance event to present their dance talent and learned dance skills for family and friends! All students who wish to participate must be enrolled in the 2nd session or, as recommended, in the full 9 weeks of Kristina Karmiryan, Vanessa Kanamoto, or Idelle Carmona’s dance classes.

**Classes with Instructors Karmiryan and Kanamoto**

**Will Not Meet On:** March 21 & March 22.

Ballet and Pre-Ballet students are expected to have their hair tied back and dress in leotard, tights, and ballet slippers. Tutu skirts in pink (pre-ballet) and black (ballet) are usually worn for the dance showcase. Dance attire and jazz shoes required for Jazz classes. Photography and videotaping are not allowed during class instruction.

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**Pre-Ballet**

**Ages:** 4 – 6 yrs.

**Limit:** 15 students

Pre-ballet introduces basic movements that will help your child to understand the development of ballet and dance. Must enroll child in correct age group.

Open to all students, experienced and new.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Dates</th>
<th>Time</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>#6092</td>
<td>Jan. 10 - Feb. 7</td>
<td>10:00 AM - 10:50 AM</td>
<td>V. Kanamoto</td>
</tr>
<tr>
<td>#6093</td>
<td>Jan. 10 - Feb. 7</td>
<td>11:00 AM - 11:50 AM</td>
<td>V. Kanamoto</td>
</tr>
<tr>
<td>#6094</td>
<td>Jan. 10 - Feb. 7</td>
<td>12:00 PM - 12:50 PM</td>
<td>V. Kanamoto</td>
</tr>
<tr>
<td>#6095</td>
<td>Feb. 28 - May 9</td>
<td>10:00 AM - 10:50 AM</td>
<td>V. Kanamoto</td>
</tr>
<tr>
<td>#6096</td>
<td>Feb. 28 - May 9</td>
<td>11:00 AM - 11:50 AM</td>
<td>V. Kanamoto</td>
</tr>
<tr>
<td>#6097</td>
<td>Feb. 28 - May 9</td>
<td>12:00 PM - 12:50 PM</td>
<td>V. Kanamoto</td>
</tr>
</tbody>
</table>

For students with previous experience in 2 or more sessions with instructors Karmiryan and Kanamoto:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Dates</th>
<th>Time</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>#6098</td>
<td>Jan. 11 - Feb. 8</td>
<td>9:00 AM - 9:50 AM</td>
<td>K. Karmiryan</td>
</tr>
<tr>
<td>#6099</td>
<td>Mar. 1 - May 10</td>
<td>9:00 AM - 9:50 AM</td>
<td>K. Karmiryan</td>
</tr>
</tbody>
</table>

**Pre-Jazz**

**Ages:** 4 – 6 yrs.

**Limit:** 15 students

Pre-jazz incorporates dance technique, dynamic music, and stylistic qualities of jazz for beginning young dancers.

Open to all students, experienced and new.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Dates</th>
<th>Time</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>#6100</td>
<td>Jan. 10 - Feb. 7</td>
<td>2:00 PM - 2:50 PM</td>
<td>V. Kanamoto</td>
</tr>
<tr>
<td>#6101</td>
<td>Feb. 28 - May 9</td>
<td>2:00 PM - 2:50 PM</td>
<td>V. Kanamoto</td>
</tr>
</tbody>
</table>
CLASSES WITH INSTRUCTORS KARMIRYAN AND KANAMOTO
WILL NOT MEET ON: MARCH 21 & MARCH 22.

**BALLET**

*Ages: 7 – 12 yrs.*  
Children develop poise and grace through the classical art of ballet.  
Open to all students, experienced and new.

#6102  5 Saturdays  Jan. 10 - Feb. 7  $50  1:00 PM - 1:50 PM  V. Kanamoto
#6103  9 Saturdays  Feb. 28 - May 9  $90  1:00 PM - 1:50 PM  V. Kanamoto

For students with previous experience in 2 or more sessions with instructors Karmiryan and Kanamoto.

#6104  5 Sundays  Jan. 11 - Feb. 8  $50  10:00 AM - 10:50 AM  K. Karmiryan
#6105  9 Sundays  Mar. 1 - May 10  $90  10:00 AM - 10:50 AM  K. Karmiryan

**BALLET TECHNIQUE**

*Ages: 8 – 15 yrs.*  
Limit: 15 students  
This class is based for students with prior experience with the instructor and / or other resources within this dance form.  
Instructor approval is required for this class!

#6106  5 Sundays  Jan. 11 - Feb. 8  $50  11:00 AM - 11:50 AM  K. Karmiryan
#6107  9 Sundays  Mar. 1 - May 10  $90  11:00 AM - 11:50 AM  K. Karmiryan

**HIP HOP AND FUNK DANCE**

Dance to the hottest and most popular beats of today's Hip-Hop, Techno, and Pop music. This is a great opportunity to work out, learn dance steps, and have fun! Please wear comfortable clothes and tennis shoes.

*Ages: 6 – 12 yrs.*

#6108  5 Saturdays  Jan. 10 - Feb. 7  $50  3:00 PM - 3:50 PM  Idelle Carmona
#6109  5 Saturdays  Feb. 28 - Mar. 28  $50  3:00 PM - 3:50 PM  Idelle Carmona
#6110  5 Saturdays  Apr. 11 - May 9  $50  3:00 PM - 3:50 PM  Idelle Carmona

*Ages: 13 yrs. and up*

#6111  5 Saturdays  Jan. 10 - Feb. 7  $50  4:00 PM - 4:50 PM  Idelle Carmona
#6112  5 Saturdays  Feb. 28 - Mar. 28  $50  4:00 PM - 4:50 PM  Idelle Carmona
#6113  5 Saturdays  Apr. 11 - May 9  $50  4:00 PM - 4:50 PM  Idelle Carmona

**JAZZ / FUNK DANCE**

Enrich your dance skills with a flare of Jazz / Funk techniques! Explore up to date movements that strengthen balance, improve posture, and increase flexibility. Learn basic turns and jumps to incorporate into dance combinations, gain a sense of style, and have fun! Please wear jazz shoes and comfortable dance attire.

*Ages: 7 – 13 yrs.: Ballet or Jazz experience recommended for this class.*

#6114  5 Sundays  Jan. 11 - Feb. 8  $50  12:00 PM - 12:50 PM  K. Karmiryan
#6115  9 Sundays  Mar. 1 - May 10  $90  12:00 PM - 12:50 PM  K. Karmiryan

*Ages: 13 yrs. and up: Experience recommended for this class.*

#6116  5 Sundays  Jan. 11 - Feb. 8  $50  1:00 PM - 1:50 PM  K. Karmiryan
#6117  4 Sundays  Mar. 1 - Mar. 29  $40  1:00 PM - 1:50 PM  K. Karmiryan
#6118  5 Sundays  Apr. 12 - May 10  $50  1:00 PM - 1:50 PM  K. Karmiryan

Kristina Karmiryan is a dance instructor trained in jazz, ballet, hip-hop and funk, modern, and lyrical dance. She has traveled to various states for national competitions and has participated in local and international performance tours.
HUSKIES SOFTBALL - ABC'S OF THE GAME
Ages: 6 – 11 yrs.
This softball fundamentals skills class is open to young athletes between the ages of 6-11 years. Players will learn sound fundamentals in all aspects of the game including detailed instruction in hitting, bunting, base running, throwing, mechanics, and position specific fielding. In addition, players will learn the drills ELAC Huskies use to enhance their game.

#6119 5 Saturdays Jan. 10 – Feb. 7 $50 9:00 AM – 10:30 AM John Zabala
#6120 5 Saturdays Feb. 28 – Mar. 28 $50 9:00 AM – 10:30 AM John Zabala
#6121 5 Saturdays Apr. 11 – May 9 $50 9:00 AM – 10:30 AM John Zabala

HUSKIES SOFTBALL - ADVANCING YOUR SKILLS SET
Ages: 12 – 17 yrs.
This intermediate softball class offers advanced players the opportunity to further enhance their game. Players will receive extensive throwing, hitting, and fielding instructions. This class is a great opportunity to show off your skills in a competitive atmosphere and prepare for upcoming high school seasons. The goal of this class is to prepare you for an elite level of competition and allow you to experience firsthand how ELAC Huskies practice and play the game.

#6122 5 Saturdays Jan. 10 – Feb. 7 $50 11:00 AM – 12:30 PM John Zabala
#6123 5 Saturdays Feb. 28 – Mar. 28 $50 11:00 AM – 12:30 PM John Zabala
#6124 5 Saturdays Apr. 11 – May 9 $50 11:00 AM – 12:30 PM John Zabala

John Zabala has more than 40 years of experience coaching high school and college sports.

BASKETBALL FOR KIDS
Practice the fundamentals of basketball and improve your game.

Ages: 6 – 10 yrs.
#6125 5 Saturdays Jan. 10 – Feb. 7 $50 10:00 AM – 10:50 AM Geary Joshua
#6126 5 Saturdays Feb. 28 – Mar. 28 $50 10:00 AM – 10:50 AM Geary Joshua
#6127 5 Saturdays Apr. 11 – May 9 $50 10:00 AM – 10:50 AM Geary Joshua

Ages: 10 – 15 yrs.
#6128 5 Saturdays Jan. 10 – Feb. 7 $50 11:00 AM – 11:50 AM Geary Joshua
#6129 5 Saturdays Feb. 28 – Mar. 28 $50 11:00 AM – 11:50 AM Geary Joshua
#6130 5 Saturdays Apr. 11 – May 9 $50 11:00 AM – 11:50 AM Geary Joshua

Geary Joshua is currently an Assistant Coach to the women’s basketball team at East Los Angeles College.
**Golf**

Ages: 5 yrs. and up

This class is designed for children and adults to learn the fundamentals of putting, chipping, pitching, and full swing. Experienced golfers will improve their skills as well. Instructor is a P.G.A. member. Student pays for range balls at golf course.

Class Location: Monterey Park Golf Course, 3600 W Ramona Blvd., Monterey Park, CA 91754.

- **#6131** 4 Sundays Jan. 18 - Feb. 8 $45 9:00 AM - 9:50 AM Kevin Norwall
- **#6132** 4 Sundays Jan. 18 - Feb. 8 $45 10:00 AM - 10:50 AM Kevin Norwall
- **#6133** 4 Sundays Mar. 1 - Mar. 22 $45 9:00 AM - 9:50 AM Kevin Norwall
- **#6134** 4 Sundays Mar. 1 - Mar. 22 $45 10:00 AM - 10:50 AM Kevin Norwall
- **#6135** 4 Sundays Apr. 12 - May 3 $45 9:00 AM - 9:50 AM Kevin Norwall
- **#6136** 4 Sundays Apr. 12 - May 3 $45 10:00 AM - 10:50 AM Kevin Norwall

Kevin Norwall has played Junior Golf, Amateur Golf, College Golf and Professional Golf. He has been a Head Professional at both a private and public golf course and has been a member of the P.G.A. since 1994.

**Martial Arts**

**Kenpo Karate**

Ages: 5 – 14 yrs.  
Limit: 20 students

Students will learn the techniques of a fighting / self-defense system based on punching, kicking, throwing, reverse holds and ground combat. This class also develops, strengthens and builds character.

**Level I:** This is a beginning instruction course in martial arts. Basic fighting skills (punching, kicking, blocking, footwork, and self-defense) will be taught in great detail.

- **#6137** 5 Saturdays Jan. 10 - Feb. 7 $50 8:00 AM - 8:50 AM Do Mar
- **#6138** 5 Saturdays Feb. 28 - Mar. 28 $50 8:00 AM - 8:50 AM Do Mar
- **#6139** 5 Saturdays Apr. 11 - May 9 $50 8:00 AM - 8:50 AM Do Mar

**Level II:** This class is designed for students with a yellow belt, or students with previous experience in three or more sessions with the instructor. Intermediate fighting skills, self-defense and sparing techniques will be taught.

- **#6140** 5 Saturdays Jan. 10 - Feb. 7 $50 9:00 AM - 9:50 AM Do Mar
- **#6141** 5 Saturdays Feb. 28 - Mar. 28 $50 9:00 AM - 9:50 AM Do Mar
- **#6142** 5 Saturdays Apr. 11 - May 9 $50 9:00 AM - 9:50 AM Do Mar

Do Mar has a black belt in Nippon Karate and has been teaching for 20 years. He has extensive experience in punching, kicking, joint locks, and ground combat and has competed in the World Nippon Kenpo Karate Championship Tournament.
SWIMMING

SWIM CLASSES ARE HELD IN OUR INDOOR POOL!

All swim classes are taught in our safe, comfortable swim stadium indoor pool. Pool water temperature generally ranges from 78 degrees Fahrenheit to 82 degrees Fahrenheit. Our swim program is staffed by experienced certified swim instructors and lifeguards. Classes are designed so that students who enter the beginning levels will successfully progress into the more advanced levels. All students are expected to follow basic “public pool” etiquette and wear proper swim attire. Preschoolers may not wear disposable diapers. All swimmers must shower before entering the pool. Boys 6 years or older are not allowed inside the girls locker room.

For safety and security reasons all parents, guardians of children and other spectators must be seated in the swim stadium bleachers to observe the lessons. No one other than registered students will be allowed on the pool deck.

THERE ARE NO REFUNDS OR MAKE UPS FOR ABSENCES.
All classes are limited to 10 students with one instructor.

PARENT AND PRESCHOOLER (Ages: 2 - 5 yrs.)
Each child must be accompanied by an adult in the water.

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* Saturdays classes will not meet on April 18 and May 2.

CHILD SWIM LEVEL I (Ages: 6 yrs. and up)
No swimming skills needed.

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* Saturdays classes will not meet on April 18 and May 2.
CHILD SWIM LEVEL II (Ages: 6 yrs. and up)

Students must be able to put face into water, float on stomach & back, and be able to swim 10 feet.

#5787 5 Saturdays Jan. 10 - Feb. 7 $50 9:00 AM - 9:50 AM
#5788 5 Saturdays Jan. 10 - Feb. 7 $50 11:00 AM - 11:50 AM
#5789 5 Saturdays Jan. 10 - Feb. 7 $50 1:00 PM - 1:50 PM

#5790 5 Sundays Jan. 11 - Feb. 8 $50 9:00 AM - 9:50 AM
#5791 5 Sundays Jan. 11 - Feb. 8 $50 11:00 AM - 11:50 AM
#5792 5 Sundays Jan. 11 - Feb. 8 $50 1:00 PM - 1:50 PM

#5793 4 Saturdays Feb. 28 - Mar. 21 $40 9:00 AM - 9:50 AM
#5794 4 Saturdays Feb. 28 - Mar. 21 $40 11:00 AM - 11:50 AM
#5795 4 Saturdays Feb. 28 - Mar. 21 $40 1:00 PM - 1:50 PM

#5796 5 Sundays Mar. 1 - Mar. 29 $50 9:00 AM - 9:50 AM
#5797 5 Sundays Mar. 1 - Mar. 29 $50 11:00 AM - 11:50 AM
#5798 5 Sundays Mar. 1 - Mar. 29 $50 1:00 PM - 1:50 PM

#5799* 4 Saturdays Apr. 11 - May 16 $40 9:00 AM - 9:50 AM
#5800* 4 Saturdays Apr. 11 - May 16 $40 11:00 AM - 11:50 AM
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#5802 5 Sundays Apr. 12 - May 10 $50 9:00 AM - 9:50 AM
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* Saturdays classes will not meet on April 18 and May 2.

CHILD SWIM LEVEL III (Ages: 6 yrs. and up)

Students must be able to float on their back and stomach and swim front crawl and back crawl (small pool - deep pool). Must be able to swim 20 feet without help.

#5806 5 Saturdays Jan. 10 - Feb. 7 $50 10:00 AM - 10:50 AM
#5807 5 Saturdays Jan. 10 - Feb. 7 $50 11:00 AM - 11:50 AM
#5808 5 Saturdays Jan. 10 - Feb. 7 $50 12:00 PM - 12:50 PM
#5809 5 Saturdays Jan. 10 - Feb. 7 $50 1:00 PM - 1:50 PM

#5810 5 Sundays Jan. 11 - Feb. 8 $50 10:00 AM - 10:50 AM
#5811 5 Sundays Jan. 11 - Feb. 8 $50 11:00 AM - 11:50 AM
#5812 5 Sundays Jan. 11 - Feb. 8 $50 12:00 PM - 12:50 PM
#5813 5 Sundays Jan. 11 - Feb. 8 $50 1:00 PM - 1:50 PM

#5814 4 Saturdays Feb. 28 - Mar. 21 $40 10:00 AM - 10:50 AM
#5815 4 Saturdays Feb. 28 - Mar. 21 $40 11:00 AM - 11:50 AM
#5816 4 Saturdays Feb. 28 - Mar. 21 $40 12:00 PM - 12:50 PM
#5817 4 Saturdays Feb. 28 - Mar. 21 $40 1:00 PM - 1:50 PM

#5818 5 Sundays Mar. 1 - Mar. 29 $50 10:00 AM - 10:50 AM
#5819 5 Sundays Mar. 1 - Mar. 29 $50 11:00 AM - 11:50 AM
#5820 5 Sundays Mar. 1 - Mar. 29 $50 12:00 PM - 12:50 PM
#5821 5 Sundays Mar. 1 - Mar. 29 $50 1:00 PM - 1:50 PM

#5822* 4 Saturdays Apr. 11 - May 16 $40 10:00 AM - 10:50 AM
#5823* 4 Saturdays Apr. 11 - May 16 $40 11:00 AM - 11:50 AM
#5824* 4 Saturdays Apr. 11 - May 16 $40 12:00 PM - 12:50 PM
#5825* 4 Saturdays Apr. 11 - May 16 $40 1:00 PM - 1:50 PM

#5826 5 Sundays Apr. 12 - May 10 $50 10:00 AM - 10:50 AM
#5827 5 Sundays Apr. 12 - May 10 $50 11:00 AM - 11:50 AM
#5828 5 Sundays Apr. 12 - May 10 $50 12:00 PM - 12:50 PM
#5829 5 Sundays Apr. 12 - May 10 $50 1:00 PM - 1:50 PM

* Saturdays classes will not meet on April 18 and May 2.
### CHILD SWIM LEVEL IV (Ages: 6 yrs. and up)

This class is in the deep pool (13'). The students must know the 4 basic strokes: front, back, breast, and side stroke.

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<td>Apr. 12 - May 10</td>
<td>$50</td>
<td>12:00 PM - 12:50 PM</td>
</tr>
</tbody>
</table>

* Saturdays classes will not meet on April 18 and May 2.

### ADULT SWIM LEVEL I (Ages: 14 yrs. and up)

This class combines new students (no swimming skills needed) with beginning students (able to put face into water, float on stomach and back, and able to swim 10 feet).

<table>
<thead>
<tr>
<th>#</th>
<th>Type</th>
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<tr>
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<td>9:00 AM - 9:50 AM</td>
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<td>#5855</td>
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<tr>
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<td>$50</td>
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<tr>
<td>#5858</td>
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</tr>
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</tr>
<tr>
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<td>Mar. 1 - Mar. 29</td>
<td>$50</td>
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<td>#5861</td>
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<td>$50</td>
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</tr>
<tr>
<td>#5862*</td>
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<td>Apr. 11 - May 16</td>
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<td>#5863*</td>
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<td>$40</td>
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</tr>
<tr>
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<td>$50</td>
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<tr>
<td>#5865</td>
<td>5 Sundays</td>
<td>Apr. 12 - May 10</td>
<td>$50</td>
<td>12:00 PM - 12:50 PM</td>
</tr>
</tbody>
</table>

* Saturdays classes will not meet on April 18 and May 2.
ADULT SWIM LEVEL II (Ages: 14 yrs. and up)
This class is in the deep pool (13').
The students must know the 4 basic strokes: front, back, breast, and side stroke.

#5866 5 Saturdays Jan. 10 - Feb. 7 $50 12:00 PM - 12:50 PM
#5867 5 Sundays Jan. 11 - Feb. 8 $50 12:00 PM - 12:50 PM
#5868 4 Saturdays Feb. 28 - Mar. 21 $40 12:00 PM - 12:50 PM
#5869 5 Sundays Mar. 1 - Mar. 29 $50 12:00 PM - 12:50 PM
#5870* 4 Saturdays Apr. 11 - May 16 $40 12:00 PM - 12:50 PM
#5871 5 Sundays Apr. 12 - May 10 $50 12:00 PM - 12:50 PM

* Saturdays classes will not meet on April 18 and May 2.

AQUA AEROBICS WATER EXERCISE
Splash away those inches as you tone, trim, reduce stress, and improve overall health.
This is an exercise / aerobic course and no swimming is required.

#5872 5 Saturdays Jan. 10 - Feb. 7 $50 10:00 AM - 10:50 AM
#5873 5 Sundays Jan. 11 - Feb. 8 $50 10:00 AM - 10:50 AM
#5874 4 Saturdays Feb. 28 - Mar. 21 $40 10:00 AM - 10:50 AM
#5875 5 Sundays Mar. 1 - Mar. 29 $50 10:00 AM - 10:50 AM
#5876* 4 Saturdays Apr. 11 - May 16 $40 10:00 AM - 10:50 AM
#5877 5 Sundays Apr. 12 - May 10 $50 10:00 AM - 10:50 AM

* Saturdays classes will not meet on April 18 and May 2.

LAP SWIMMING (CONTINUOUS ENROLLMENT)
Lap swimming is available in the 13’ deep pool when swimming classes are in session on Saturdays and Sundays. A Lap Swimming Pass is required for anyone wishing to use the pool to swim laps and practice in the lanes provided. No public recreational swimming is available. A Lap Swimming Pass, valid for 10 visits, can be purchased at the Community Services Office for $30. Passes are non-transferable and they need to be presented at every visit. Facilities rules and regulations apply.

#5878 10 Visits Sat. / Sun. Jan. 10 - Feb. 8 $30 9:00 AM - 11:00 AM & 12:00 PM - 2:00 PM
#5879 10 Visits Sat. / Sun. Feb. 28 - May 16 $30 9:00 AM - 11:00 AM & 12:00 PM - 2:00 PM
**ADULT RECREATION**

In an effort to maintain our dance and exercise facilities, a number of rules and practices should be followed by those who are using the dance rooms. Every effort must be made to keep dirt off the dance room floors. Therefore, a separate pair of shoes should be set aside to be worn only in the dance rooms. Please bring a pair of clean and dry non-marking shoes with you to protect the dance floors. Dance shoes are highly recommended. All parents, guardians of children and other spectators MUST take their shoes off before entering the dance rooms.

The following is prohibited inside the dance rooms at all times:

- Food
- Beverages (other than water in a sealed container)
- Smoking
- Pets
- Bikes or Scooters

**DANCE & FITNESS**

![Image of a dancer](image)

**HIP HOP AND FUNK DANCE**  
**Ages: 13 yrs. and up**
Dance to the hottest and most popular beats of today’s Hip-Hop, Techno, and Pop music. This is a great opportunity to work out, learn dance steps, and have fun! Please wear comfortable clothes and tennis shoes.

<table>
<thead>
<tr>
<th>#</th>
<th>Days</th>
<th>Dates</th>
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<th>Time</th>
<th>Instructor</th>
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<tr>
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<td>5 Saturdays</td>
<td>Jan. 10 - Feb. 7</td>
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<td>Idelle Carmona</td>
</tr>
<tr>
<td>#612</td>
<td>5 Saturdays</td>
<td>Feb. 28 - Mar. 28</td>
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<tr>
<td>#613</td>
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<td>Apr. 11 - May 9</td>
<td>$50</td>
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</tr>
</tbody>
</table>

**JAZZ / FUNK DANCE**  
**Ages: 13 yrs. and up**
Enrich your dance skills with a flare of Jazz / Funk techniques! Explore up to date movements that strengthen balance, improve posture, and increase flexibility. Learn basic turns and jumps to incorporate into dance combinations, gain a sense of style, and have fun! Please wear jazz shoes and comfortable dance attire.

<table>
<thead>
<tr>
<th>#</th>
<th>Days</th>
<th>Dates</th>
<th>Fee</th>
<th>Time</th>
<th>Instructor</th>
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<td>5 Sundays</td>
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<td>K. Karmiryan</td>
</tr>
<tr>
<td>#617</td>
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<td>Mar. 1 - Mar. 29 No class: Mar. 22</td>
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<td>K. Karmiryan</td>
</tr>
<tr>
<td>#618</td>
<td>5 Sundays</td>
<td>Apr. 12 - May 10</td>
<td>$50</td>
<td>1:00 PM - 1:50 PM</td>
<td>K. Karmiryan</td>
</tr>
</tbody>
</table>

Kristina Karmiryan is a dance instructor trained in jazz, ballet, hip-hop and funk, modern, and lyrical dance. She has traveled to various states for national competitions and has participated in local and international performance tours.
GENTLE YOGA & BREATHING EXERCISES

Yoga can help you reduce stress, build strength, and increase flexibility. This class is designed for anyone that wants to learn the basics of yoga and meditation, regardless of age and flexibility level. Students will also learn Qi-Gong (Chinese energy exercises) and breathing exercises. Please wear loose fitting clothes, come in with an empty stomach, and bring a yoga mat. No prior experience is required.

#6143 5 Sundays Jan. 11 - Feb. 8 $50 9:00 AM - 9:50 AM Chima
#6144 5 Sundays Mar. 1 - Mar. 29 $50 9:00 AM - 9:50 AM Chima
#6145 5 Sundays Apr. 12 - May 10 $50 9:00 AM - 9:50 AM Chima

Belly Dancing for Absolute Beginners

Loosen up all joints and muscles, and balance your body through belly dancing steps. Belly dancing is a fun way to work out, burn calories, and strengthen core muscle groups while accentuating curves. This class is designed for anybody that wants to learn belly dancing, regardless of fitness level. Please wear loose fitting comfortable clothes.

#6146 5 Sundays Jan. 11 - Feb. 8 $50 10:00 AM - 10:50 AM Chima
#6147 5 Sundays Mar. 1 - Mar. 29 $50 10:00 AM - 10:50 AM Chima
#6148 5 Sundays Apr. 12 - May 10 $50 10:00 AM - 10:50 AM Chima

Machiko “Chima” Yoshida has a Master degree in Psychology, a Doctorate degree in Metaphysics, and has been teaching Yoga and Belly Dancing for more than 30 years.

SPORTS

GOLF

This class is designed for children and adults to learn the fundamentals of putting, chipping, pitching, and full swing. Experienced golfers will improve their skills as well. Instructor is a P.G.A. member. Student pays for range balls at golf course.

Location: Monterey Park Golf Course: 3600 W Ramona Blvd., Monterey Park, CA 91754.

#6131 4 Sundays Jan. 18 - Feb. 8 $45 9:00 AM - 9:50 AM Kevin Norwall
#6132 4 Sundays Jan. 18 - Feb. 8 $45 10:00 AM - 10:50 AM Kevin Norwall
#6133 4 Sundays Mar. 1 - Mar. 22 $45 9:00 AM - 9:50 AM Kevin Norwall
#6134 4 Sundays Mar. 1 - Mar. 22 $45 10:00 AM - 10:50 AM Kevin Norwall
#6135 4 Sundays Apr. 12 - May 3 $45 9:00 AM - 9:50 AM Kevin Norwall
#6136 4 Sundays Apr. 12 - May 3 $45 10:00 AM - 10:50 AM Kevin Norwall

Kevin Norwall has played Junior Golf, Amateur Golf, College Golf and Professional Golf. He has been a Head Professional at both a private and public golf course and has been a member of the P.G.A. since 1994.
IMPORT EXPORT NOW! (Online Class)
Now you can learn what it takes to be self-employed in import or export (or both) of goods or services with this step-by-step hands-on nine week seminar delivered over the internet. This course is appropriate for people with zero business background, as well as established businesses looking for new trade. For over twelve years the course is highly rated for content, delivery and personalization.

Learn how to develop your product or service, find the best suppliers, best customers, work with banks, currency issues, insurance companies, government agencies and other trade entities. You will be taken through licensing and permits, setting yourself up for properly conducting trade worldwide at the small business level.

The entire course may be taken at your own pace, with plenty of one-on-one email contact with the instructor. Optional weekly live sessions online are run during the course. After the formal nine weeks course, you may join a listserv of ex-students, so access to the instructor and peers never ends.


#6149 9 weeks Jan. 21 - Mar. 18 $95 Live Session: Wed., 6 PM - 8 PM John W. Spiers
#6150 9 weeks Apr. 15 - Jun. 10 $95 Live Session: Wed., 6 PM - 8 PM John W. Spiers

John W. Spiers has worked in Seattle and San Francisco with international trading companies since 1974, in virtually every position. Self employed trading internationally since 1984, John shares what he has done in the past, what he has advised others to do successfully, and what he is doing now all in a seminar highly rated by participants for content, experience, pace, and humor.

SOCIAL SECURITY SECRETS: HOW TO MAXIMIZE YOUR BENEFITS
Filing for your Social Security benefits can be stressful. Did you know there are 201 different ways that a married couple can claim their benefits? The average retiree leaves tens of thousands of dollars 'on the table' simply because they don't understand how to optimize their Social Security benefits. Don't be one of them! Failing to use the right strategy can cost you literally hundreds of thousands of dollars in unclaimed Social Security income over your lifetime and potentially put your surviving spouse at serious financial risk.

Join us for this informative and easy to understand class where we explore the ways in which you can maximize your social security income benefit. The seminar is designed to assist those who have not but will soon begin receiving their Social Security retirement benefits or those who have begun their payments within the last year. Bring a spouse or guest for free!

#6151 1 Saturday Jan. 24 $35 9:30 AM - 12:00 PM Adam Strauss
#6152 1 Saturday May 2 $35 9:30 AM - 12:00 PM Adam Strauss

WOMEN & INVESTING
For many women, planning for retirement brings special challenges. Why? Because women tend to live longer, save less, and not be as engaged as men when it comes to retirement and financial planning. But women who take an active role in their finances can overcome the odds! This class is designed to give you a jump start to save and invest with confidence or simply improve your current financial picture. Find out how to select an investment advisor, and how to construct your financial plan. Learn how to reduce your taxes and plan for your child or grandchild’s college education. Whether you are single, married, widowed, or divorced, this class is a must. Men welcome. Bring a spouse or guest for free!

#6153 1 Saturday Feb. 7 $35 9:30 AM - 12:00 PM Adam Strauss
ESTATE PLANNING FOR EVERYONE
Did you know that your ‘Estate’ consists of everything of value - cash, clothes, cars, real estate, investment and retirement accounts, pensions, etc. - accumulated throughout your lifetime?

Join us for this informative, interactive class to learn how to preserve and manage your assets while you still can, and then transfer it to your loved ones after you pass away. This process involves weighing various personal and financial decisions and creating legal arrangements to carry out those decisions. We will discuss how to properly receive an inheritance as well as how to give one, strategies to avoid expensive delays and legal challenges and intelligent distribution of assets, and charitable giving. Wills, trusts, asset protection, probate and family businesses will also be discussed. Bring a spouse or guest for free!

#6154 1 Saturday Apr. 11 $35 9:30 AM - 12:00 PM Adam Strauss

Adam Strauss is a Financial Advisor at Searchlight Financial Advisors. They provide the experts for KFWB 980AM radio’s “Smart Money Fundamentals” every Sunday at 10am.

SERVSAFE FOOD PROTECTION MANAGER CERTIFICATION
This class prepares participants for the ServSafe Food Protection Manager Certification examination, accredited by the American National Standards Institute (ANSI) - Conference for Food Protection (CFP). This program blends the latest FDA Food Code, food safety research and years of food sanitation training experience. Managers learn to implement essential food safety practices and create a culture of food safety. All content and materials are based on actual job tasks identified by foodservice industry experts. Trust the only food safety program with roots in the food service industry to help you protect customer health, improve employee performance and preserve business reputation.

California law requires every foodservice establishment to have at least one employee who holds Food Protection Manager Certification. The exam is administered at the end of the review session and includes 90 multiple-choice questions. Upon successful completion on the exam with a 75% or higher, student will then receive a ServSafe® Certification. Certification must be renewed every five years. $36 exam fee paid in C.S. Office.

Optional $46 material fee for textbook. Students purchasing a textbook must pick up the book from the Community Services Office (bungalow A-4).

#6155 1 Saturday Jan. 24 $100 9:00 AM - 6:00 PM Jason Horn
#6156 1 Saturday Feb. 21 $100 9:00 AM - 6:00 PM Jason Horn
#6157 1 Saturday Mar. 21 $100 9:00 AM - 6:00 PM Jason Horn
#6158 1 Saturday Apr. 25 $100 9:00 AM - 6:00 PM Jason Horn
#6159 1 Saturday May 30 $100 9:00 AM - 6:00 PM Jason Horn

Note: Classes are conducted in English but the exam and the textbook are also available in Spanish. Las clases se llevan a cabo en inglés pero el examen y el libro también están disponibles en español.

Jason Horn is an Approved ServSafe Instructor.
BECOME A CERTIFIED COURT INTERPRETER
Get started today in this lucrative profession that is always in demand. With your license you can do criminal matters, civil litigation, worker’s compensation, family law, and psychological and medical appointments. You will also be able to open up your own agency, work for other agencies or work directly for the courts. Attend our seminars to prepare for the state written exam and then the state oral exam for court interpreter.

COURT INTERPRETER WRITTEN EXAM SEMINAR
If you are bilingual you may prepare for the state of California written examination for court interpreter. In a one-day, 8-hour seminar, you will receive all of the vocabulary, legal terms, expressions, slang, interpreter ethics, and legal procedures needed to pass this test the very first time. This first examination is completely in English, so all languages are invited to attend this seminar. Should you not pass after attending this seminar, you may attend the next written exam seminar absolutely for free.

#6165 1 Sunday Feb. 22 $300 9:00 AM - 6:00 PM Joe Hernandez
#6166 1 Sunday April 19 $300 9:00 AM - 6:00 PM Joe Hernandez

COURT INTERPRETER ORAL EXAMINATION SEMINAR
If you have already passed the state of California written examination and your foreign language is Spanish, you are invited to attend this 8-hour seminar to prepare for the oral examination for court interpreter. You will receive exercises on consecutive mode interpreting, simultaneous mode interpreting, and reading documents from English into Spanish and from Spanish into English.

#6167 1 Sunday Mar. 29 $350 9:00 AM - 6:00 PM Joe Hernandez
#6168 1 Sunday May 17 $350 9:00 AM - 6:00 PM Joe Hernandez

Joe Hernandez is a state and federal court certified interpreter with over 20 years of professional interpreting experience.

RETIREMENT PLANNING TODAY
Due to recent and ongoing tax law changes, an uncertain future for Social Security and the shift toward employee-directed retirement plans, the need for sound financial strategies has never been greater. In straightforward language, this class explains time-tested strategies that help you to make informed financial decisions. Whether your objective is to build a nest egg, protect your assets or preserve your lifestyle throughout retirement, this course helps you plan your future with confidence. This comprehensive class will cover the following eight modules over the course of two sessions:

- Life Planning for Retirement
- Retirement Needs & Expenses
- Retirement Roadblocks & Mistakes
- Retirement Income Sources
- Retirement Plan Distributions
- Investments
- Risk Management & Asset Protection
- Estate Planning

Your registration fee covers both you and your spouse and includes a 230-page textbook with examples and illustrations, which is yours to keep at no extra charge (one per couple).

#6246 2 Saturdays Mar. 7 - Mar. 14 $69 9:00 AM - 11:30 AM Edward Yoon

Edward Yoon is a graduate of UC Santa Barbara, with a degree in Law and Society. He has served in the financial services industry since 1994, most recently as Vice President of Investments at UBS and holds a FINRA Series & General Securities and Series 63 and 65 designations with First Allied Securities, Inc.
MAKE $3K-$6K PER MONTH IN THE AUTO WHOLESALE BUSINESS FROM HOME!

Make money buying and selling wholesale cars from home, or simply buy cars from your friends, family or yourself and pass the lower price to them. You will be given a “Step-By-Step Guide on How to Get an Auto-Dealer License and Operate a Profitable Used Car Business from Home”. You will learn how and where to buy at wholesale price and sell at retail and play the bank for huge profits. In addition you will be able to supplement your 9 - 5 with $3,000 - $6,000 income per month part time.

You will be given a FREE list of all Dealer Auctions in the USA and will receive a DMV Certificate of Completion at the end of instruction.

$20 material fee paid in the C.S. Office.

#6169 1 Sunday Mar. 8 $75 10:00 AM - 5:00 PM R.W. Williams

Ronald W. Williams maintains a California Insurance Broker License as well as a DMV Dealer Education Instructor License.

START YOUR OWN BALLOON DECORATING BUSINESS

Learn how to start your own home-based business with balloons. Through instructor demonstrations students will learn how to design arches, table centerpieces and many balloon sculptures. You will be taught how to make wedding decorating helium-free designs. Topics include permits, licenses, marketing strategies, equipment, and supply information. This class will give you the confidence to start a profitable, fun, and successful business. $27 material fee paid in the C.S. Office for training manual.

#6170 1 Saturday Mar. 14 $39 10:00 AM - 12:00 PM Ruth Younger

Ruth Younger is an experienced and knowledgeable balloon decorator. Her experience includes decorating for the Rose Bowl. She is the author of the best-selling instruction manual “The Art, Craft and Business of Balloon Decorating”. Ruth has been featured on television as a top small business woman entrepreneur.

BARTENDING THE EASY WAY

Quick and Easy! Why pay more? This exceptional course will prepare you to work as a bartender in all types of establishments, while also teaching you the business side of the beverage industry. In addition to class lectures, tests and activities you will be given an online test and homework assignments. This practical and effective method of instruction is sweeping the industry and updating old ways of thinking. Professional bartending requires so much more than knowing how to put ice in a glass and adding the proper ingredients. This class will prepare you to be a great salesperson, a customer service expert and an honest and valuable employee, skills that will help you succeed in the real world of bartending and throughout life. The lessons taught are extremely beneficial to managers, waitresses and novice bartenders, also.

Learn to bartend like a rock star! Bartending the Easy Way will leave you with a thorough understanding of how the bar business works, the ethics of serving cocktails and a common sense approach to bartending. Though liquor is not used in class, you will be taught in detail how to practice making cocktails on your own. Other topics included are glassware, tools, recipes, pouring the perfect shot using the “tail”, bar terms, wine and champagne service, martinis, high-volume sales techniques, laws, responsible beverage service, job interviews and resumes. Additionally, this course will teach you to start your own bartending service and also alternative ways to make money in the beverage industry.

Upon completion of the course, you will receive a Professional Certificate for Bartending. Those who score 90% or above on the recipe quiz may also test for the Master’s Certificate of Excellence. This course also includes additional testing for “Serving Alcohol Responsibly,” with certification for those who pass.


Optional $10 material fee paid in the C.S. Office (2 practice plastic bottles).

#6171 2 Sundays Mar. 15 & Mar. 29 $99 1:00 PM - 6:00 PM Kellie Nicholson

(No class Mar. 22)

Hollywood bartender Kellie Nicholson has condensed thirty years of experience into a course that will give you the confidence to step behind a bar anywhere. As a well-known bartender in New York, Florida, and Los Angeles, she has been respected for her honesty, attention to detail and high sales. Her reputation is due to her ability to make everyone feel like a friend and a guest, instead of a customer. She will teach you everything you need to become a professional.

BECOME A NOTARY PUBLIC IN ONE DAY
Establish yourself as a Notary Public and earn additional income by providing a service to your community. It’s not just a clerk’s job anymore. Successful notaries provide a valuable service to their company, friends, and private clients. Ambitious Notaries gain the skills to become a Loan Signing Agent making $200 to $400 per signing.

Our six hour state approved seminar gives you the knowledge to pass the exam and practice as an effective Notary. Participants receive 2 practice tests and they take the official Notary exam directly following the seminar.

First Time Notaries  $30 material fee paid in C.S. Office for California Notary Law Workbook.
#6173  1 Saturday  Mar. 28  $100  8:00 AM - 6:00 PM  NPS Inc.

RENEW YOUR NOTARY COMMISSION
Need to renew your notary commission? A 3-hour refresher course is required. You must be lives-canned and pass the official Notary exam again. This seminar will feature the new state laws passed this year and give you a brush-up on general law to make sure you haven’t fallen into any bad habits. Your commission must be current to be eligible for a renewing seminar.

Renewing Notaries  $30 material fee paid in C.S. Office for California Notary Law Workbook.
#6174  1 Saturday  Mar. 28  $50  12:45 PM - 6:00 PM  NPS Inc.

NEW AND RENEWING NOTARIES NEED TO BRING THE FOLLOWING:
1) A $40 check or money order made payable to “Secretary of State”
2) Proper ID: current driver license with photo, state issued ID card, passport, or US military ID card
3) Two #2 pencils
4) Passport-size (2”x2”) color photo

Livescan fingerprints are required after you pass the exam. Serious conviction may disqualify applicant.

PLEASE NOTE: Arrive early. Due to State regulations, no one will be admitted to the classroom after 8:30 AM. You must be on time when returning to the classroom from a break. Refunds will not be issued!

Notary Public Seminars (NPS) Inc. has been a leading Notary Public Course provider for over 17 years. Their qualified instructors train in 36 different schools across the state.
Questions: info@notarypublicseminars.com

HOW TO MAKE A LIVING AS AN ARTIST
This workshop is designed for new or experienced artists who wish to earn a living with their talents. Class topics will open your eyes to the massive variety of art fields available; what steps are needed to prepare for them; successful business and marketing tips that can be immediately applied to generate income; and the one single best practice which can guarantee you continued work in the arts on a full or part time basis.

$16 material fee paid in the C.S. Office.

#6175  1 Saturday  April 25  $39  1:00 PM - 4:00 PM  Elizabeth Shepard

Elizabeth Shepard has over twenty years of experience in a variety of art positions from Walt Disney World to The Tonight Show with Jay Leno. She has created artistic sets and backdrops for famous musicians and her public murals have been featured on over 30 buildings in the City of Pasadena.
Developed by Infinity Business Solutions (IBS), the Early Stage Business Fundamentals (ESBF) Program offers tools, strategies, national best practices, and teaches on a serious of essential topics that support early stage businesses to grow to the next level. ESBF enhances knowledge around business fundamentals and implementation, business management and operations, access to financial capital, business regulations, and operational readiness.

Participants must be business owners. Business must be in operation for at least two years. Additional employees from the same company can attend at a reduced rate of $75 per person. Participants must complete at least 4 of the 5 classes to receive a certificate.

ESBF - DEVELOPING A BUSINESS PLAN

There is no single formula for developing a business plan, but some elements are consistent throughout all business plans. Participants will explore the basic components of a business plan to include an executive summary, a description of the business, a plan for marketing and managing their business, financial projections and the appropriate supporting documents.

Participants will learn all the five main sections of a business plan, including market research and creating a business theme. This workshop will also discuss the essential financial documentation needed to develop a business plan, plus any supporting documents needed for other purposes such as lenders, advisors, etc. This class will also include writing a successful capability statement, understanding company goals, and industry trends.

Participants will learn to develop a realistic business plan as a roadmap for growth and financial viability. They will learn step-by-step how to write a business plan that will document their vision, goals and tactics. Participants will understand every aspect of their business and be able to monitor their progress using business plans. **$20 material fee paid in C.S. Office.**

#6176 1 Tuesday Mar. 3 $99 8:00 AM - 12:00 PM IBS Staff

*Location: 2340 Firestone Blvd., South Gate, CA 90280

ESBF - FINANCIAL / ACCOUNTING

Participants will be introduced to basic financial management concepts for business owner application to align enterprise for metric-driven growth from start to stage two. This will be accomplished by developing an understanding of business financial statements; creating an ability to prepare, read and understand how to manage your cash flow; knowing the difference between net profit and net cash flow vs. income; understanding the role of financial forecasting for business growth and valuation; developing a template for access to capital; identifying the financial keys to securing business insurance and bonding requirements; and developing an understanding and appreciation of key financial definitions and terms. **$20 material fee paid in C.S. Office.**

#6177 1 Tuesday Mar. 17 $99 8:00 AM - 12:00 PM IBS Staff

*Location: 2340 Firestone Blvd., South Gate, CA 90280
ESBF - OPERATIONS
The primary course focuses on understanding the four basic elements of production, including machinery, equipment, methods and processes. This will be explored as it relates to operations management in small business settings. Efficient vs. effective economical production strategies including purchasing, receiving, quality control, shipping, research and development, maintenance and inventory management will be discussed. Emphasis will be put on the ISO 9000 group of standards to address "Quality Management." The instructor will have business owners look at what an organization does to apply regulatory necessities whilst meeting the client's quality requirements, exceed customer satisfaction and achieve constant performance improvement. Participants will also learn the three types of materials: raw materials, semi-processed/semi-finished goods, and finished products.

A successful and sustaining company must be run well and consistently deliver great work and products. Having a smart and clear execution plan is critical to having well run operations. Topics to be covered include: delivering your service/product, quality control protocols to ensure quality, administration and operational structure, operations dashboard, cost management and controls, performance measurement and key metrics, and organizational time management. Emphasis will be placed on controlling cost, inputs and outputs.

The training concludes with a business case for sustainability and green building for business owners. The primary course focus is sustainability in its varying forms, both within the United States and in the global setting. The prospect of making the business case for sustainability is a powerful tool to enhance participants’ understanding of the value of incorporating green building principles into everyday business practices. That approach will be the primary lens through which we will view sustainability as a measurable, systematic activity. $20 material fee paid in C.S. Office.

#6178 1 Thursday Apr. 2 $99 8:00 AM - 12:00 PM IBS Staff
*Location: 2340 Firestone Blvd., South Gate, CA 90280

ESBF - MARKETING
This class is designed to allow the participant to create, develop and present their marketing plan and value statement. It will include an overview of an effective Marketing Plan and its key elements. Each element will be explained and participants will begin learning how to write their own and build theirs, using this innovative step-by-step approach. There will be a preliminary review of the fundamentals of Marketing Research, an in-depth presentation on the importance of a SWOT Analysis, Porters Five Forces, Scenario planning how to draw conclusions from the Marketing Analysis that is derived from the Analysis, and the development of a strategic and effective marketing strategy based on the financial capacity of the organization. Each participant will develop the 4Ps of marketing for their own business and develop a plan of action.

Each participant will get to practice the delivery of their marketing plan and then present it in a public forum where they will receive coaching, valuable questions, and the opportunity to explain how they developed and arrived at their answers. The opportunity to receive this valuable feedback will provide the participant with the clarity of purpose and mission that is very difficult to accomplish without public feedback.

This class focuses on two distinct but highly related disciplines: Marketing and Sales. Smart marketing can be done to reach clients in a cost-effective way. Once they know who you are, it is time to close the sale. Topics covered will include: understanding of the marketing research tools and developing a Marketing Plan, developing a marketing plan, core marketing collateral/presenting your business, new-media and marketing, creating a business development strategy, and selling basics. We will also discuss the relationship between utilizing marketing as a brand image and establishing basic brand values in the marketing plans. In addition, a segment of this class will focus on networking skills with primes and understanding of relationships at all levels.

$20 material fee paid in C.S. Office.

#6179 1 Tuesday Apr. 14 $99 8:00 AM - 12:00 PM IBS Staff
*Location: 2340 Firestone Blvd., South Gate, CA 90280
ESBF - INTEGRATING TECHNOLOGY
Participants will learn the importance and benefits of integrating technology tools into their business to market their business as well as enhance their business processes. The focus on this class is to help businesses understand technology as an asset and how to infuse technology tools into their company to help grow their business. Participants will learn about the various specific technologies that will enhance their business growth, through discussion, demonstration, and practice. Participants will be introduced to both web and mobile technology. $20 material fee paid in C.S. Office.

#6180 1 Tuesday Apr. 28 $99 8:00 AM - 12:00 PM IBS Staff

*Location: 2340 Firestone Blvd., South Gate, CA 90280

Infinity Business Solutions (IBS) is a progressive management consulting firm that specializes in supplier development, technical assistance, and training for diverse businesses.

REAL ESTATE

SUCCESS IN HOMEBUYING
A Step-by-Step Guide for the First Time Buyer
Students will learn how to prepare for a successful home buying process. Couples only pay for one registration.

Topics will include:
- Individualized Financial Qualifying Guidelines
- Types of Mortgage – Conventional vs. FHA
- Down Payment Requirements
- Credit Score and It’s Importance
- Short Sales & Foreclosures
- Current Housing Market Trends

Participants will leave with the knowledge and confidence to shop for a home.

#6181 1 Saturday Feb. 28 $25 9:30 AM - 1:00 PM Sandra Tupurins
#6182 1 Saturday Apr. 18 $25 9:30 AM - 1:00 PM Sandra Tupurins

Sandra Tupurins has been a top mortgage executive for 19 years.

MEDICAL TRAINING

AMERICAN RED CROSS ADULT AND PEDIATRIC FIRST AID / CPR
American Red Cross Certified
Participants will be taught how to recognize and respond appropriately to cardiac, breathing and first aid emergencies. They will learn the skills necessary to give immediate care to a suddenly injured or ill person until more advanced medical personnel arrives and takes over the situation. Participants need to wear comfortable clothing. Kneeling pad is suggested. $31.50 material fee paid in C.S. Office for certification and CPR training kit.

#6183 1 Sunday Jan. 11 $50 9:00 AM - 3:00 PM Yvette Fimbres
#6184 1 Sunday Feb. 8 $50 9:00 AM - 3:00 PM Yvette Fimbres
#6185 1 Sunday Mar. 8 $50 9:00 AM - 3:00 PM Yvette Fimbres
#6186 1 Sunday Apr. 12 $50 9:00 AM - 3:00 PM Yvette Fimbres
#6187 1 Sunday May 10 $50 9:00 AM - 3:00 PM Yvette Fimbres

Yvette Fimbres is an American Red Cross First Aid, CPR and AED certified instructor.

MEDICAL INSURANCE BILLING PROGRAM

Healthcare has become one of the fastest growing industries in the United States and Medical Insurance Billing professionals are in high demand. East Los Angeles College offers a Medical Insurance Billing Program to train students for entry-level careers in the medical field. An Award of Completion is offered upon successful completion of the six courses in the Medical Insurance Billing Program.

COURSES NEED TO BE TAKEN IN THE FOLLOWING SEQUENCE:

Course 1: Medical Terminology
Course 2: Coding: ICD-9CM/CPT-4
Course 3: Medical Insurance Billing Principles

Course 4: Medical Collection of Unsecured Assets
Course 5: Medical Legal Issues and Risk Management
Course 6: Computerized Medical Billing Insurance Service

MEDICAL TERMINOLOGY (Class 1 of 6)
This course is designed for individuals who want to pursue a career or enhance their potential for advancement in the healthcare field. Key and relevant topics, which will be presented, analyzed, and discussed, include: the rules and structure of medical terminology, anatomy and functions of the organ/system being studied, and the etiology, diagnostic procedures and management of pathological conditions. Required textbook: The Language of Medicine, 10th edition by Davi-Ellen Chabner (ISBN: 9781455728466). Students need to purchase the textbook on their own.

$15 material fee paid in C.S. Office.

#6188  8 Saturdays  Jan. 17 - Mar. 14  $200  1:30 PM - 7:30 PM  Emelyn Valmoria

CODING: ICD-9-CM/CPT/HCPCS (Class 2 of 6)
ICD-9-CM coding is required by Third party payors when submitting/processing insurance claims. The students will learn to interpret accurately and describe diagnoses, procedures and supplies used in the physician offices, medical record department, emergency rooms, urgent care and Hospice care facilities. IN CPT-4 coding, the students will learn how to effectively use evaluation and management codes in compliance with CMS regulations. The correct use of Modifiers will best describe inpatient procedures, services rendered in compliance with CMS.

In anticipation to full implementation of the ICD-10-CM on October 1, 2015, the students will be informed about the changes and updated codes requirements using ICD-10-CM. Hands on Coding diagnoses, problem solving of case studies using ICD-10-CM in class. The latest HIPAA compliance will be discussed in class. $183 material fee paid in C.S. Office ($165 for books & $18 for materials). The same textbooks are required for Medical Insurance Billing.

#6189  8 Saturdays  Mar. 21 - May 16  $200  3:30 PM - 8:30 PM  Joselito P. Capili
Pharmacy Technician
10-week Program

Summary: Pharmacy Technicians work in pharmacies under the direction of a pharmacist. Their main responsibility is filling prescriptions according to doctors’ orders. Pharmacy Technicians prepare medications for dispensing to patients. This generally includes retrieving drugs in the correct dosage form and strength, measuring the appropriate amount of drug and producing a prescription label. Pharmacy Technicians work with drugs to be administered orally, topically, for the eye, nose, etc. Depending upon the practice setting, a Pharmacy Technician is also involved in the admixture of drugs for intravenous use. Other duties include:

- checking inventories and ordering supplies
- receiving and checking in supplies
- assisting customers
- keeping pharmacy work areas clean
- complete insurance forms
- preparation of “bingo cards” for nursing home patients

Course content includes: pharmacy medical terminology, the history of pharmacy, the pharmacy practice in multiple environments, pharmacy calculations and measurements, reading and interpreting prescriptions and defining drugs by generic and brand names. Through classroom lecture and hands-on labs, students will review dosage calculations, drug classifications, the “top 200 drugs”, I.V. flow rates, sterile compounding, dose conversions, aseptic technique, the handling of sterile products, total parental nutrition (TPN), dispensing of prescriptions, inventory control and billing and reimbursement.

Job Outlook: Pharmacy Technicians may work in retail pharmacies, mail order pharmacies, home infusion pharmacies, long term care facilities, hospitals, clinics, pharmacy benefit managers and large industrial complexes. The demand for Pharmacy Technicians continues to grow with demand expected to increase substantially. This high demand is the result of the constant availability of new drugs, the national shortage of registered pharmacists, the establishment of certified pharmacy technicians and the aging population. The median wage in 2014 for Pharmacy Technicians in California is $18.48/hr.

Certification: This comprehensive 50-hour course will prepare students to enter the pharmacy field and to take the Pharmacy Technician Certification Board’s PTCB exam.

Pre-requisites: Minimum 18 years of age and high school completion or its equivalent.

#6190 10 Saturdays Feb. 21 - May 2 $999* 8:00 AM - 1:00 PM Roxanna Loya

* Textbooks and materials included.
EKG Technician
10-week Program

Summary: EKG Technicians are responsible for performing electrocardiogram tests in order to monitor and record electrical impulses transmitted by the heart. These tests include basic EKGs, Holter Monitoring (portable EKG which records activity for 24-48 hrs.), 12 lead placement and Stress Tests (treadmill). They assist a physician in diagnosing and treating cardiac and blood vessel irregularities.

This course will include important practice and background information on anatomy of the heart and physiology, medical disease processes, medical terminology, medical ethics, legal aspects of patient contact, the Holter monitor, electrocardiography and echocardiography.

Additionally, students will practice with equipment and perform hands-on labs including introduction to the function and proper use of the EKG machine, the normal anatomy of the chest wall for proper lead placement, 12-lead placement and other clinical practices. EKG Technicians also analyze printed readings of EKG tests, measuring various “cardiac intervals and complexes” and determining normal vs. abnormal EKG.

Job Outlook: EKG Technicians work in physician offices, hospitals, clinics, and other health care facilities and organizations. EKG Technicians also work for insurance companies to establish health and life insurance policies. Similar to other growing healthcare professions, the demand for EKG Technicians is expected to continue to grow substantially. The median wage in 2014 for EKG Technicians in California is $30.26/hr.

Certification: This comprehensive 50 hour EKG Technician Certification Program prepares students to function as EKG Technicians and to take the American Society of Phlebotomy Technician (ASPT) – Electrocardiograph (EKG) Technician exam in addition to other National Certification Exams.

Pre-requisites: Minimum 18 years of age and high school completion or its equivalent.

#6191 10 Saturdays Mar. 7 - May 16 $999* 8:00 AM - 1:00 PM Staff

* Textbooks and materials included.
ONLINE LEARNING: ANYTIME, ANYWHERE...JUST A CLICK AWAY!

Prepare for employment in some of today’s hottest careers with a comprehensive, affordable, and self-paced online Career Training Program. You can begin these Programs AT ANY TIME and learn AT YOUR OWN PACE. Upon successful completion of all required coursework, you will receive a Certificate of Completion.

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**BUSINESS AND PROFESSIONAL**

**ADMINISTRATIVE PROFESSIONAL WITH MICROSOFT OFFICE SPECIALIST 2010**
Get the training to become an administrative professional, and prepare to become a certified Microsoft Office Specialist 2010 (MOS) at the same time. Fees: $2,395

**CERTIFIED MEDIATOR**
This comprehensive online training program will provide you with the core skills necessary for the practice of mediation. Fees: $1,795

**CHARTERED TAX PROFESSIONAL**
Learn to prepare individual tax returns for almost all U.S. taxpayers! With this innovative program, you can start working and earning money while completing your program. Fees: $1,895

**HUMAN RESOURCES PROFESSIONAL**
Master the skills you need to gain an entry-level position in human resources and prepare to take the PHR (Professional in Human Resources) certification exam. Fees: $1,795

**PROFESSIONAL BOOKKEEPING WITH QUICKBOOKS 2013, SOFTWARE INCLUDED**
This program teaches students how to master professional bookkeeping using QuickBooks 2013 software. Fees: $1,995

**HOSPITALITY AND SERVICE INDUSTRY**

**CERTIFIED WEDDING PLANNER**
This comprehensive program covers everything an aspiring wedding planner needs to know to get started in the business. Whether you plan on working part-time or full-time, this program will provide all the knowledge you need to work as a professional wedding planner or start your wedding planning business. Fees: $1,595

More training programs available at our website: careertraining.ed2go.com/elac
ONLINE LEARNING: ANYTIME, ANYWHERE...JUST A CLICK AWAY!

Prepare for employment in some of today's hottest careers with a comprehensive, affordable, and self-paced online Career Training Program. You can begin these Programs AT ANY TIME and learn AT YOUR OWN PACE. Upon successful completion of all required coursework, you will receive a Certificate of Completion.

HEALTHCARE AND FITNESS

CERTIFIED PERSONAL TRAINER
Prepare for an in-demand career as a personal trainer as you earn a nationally-recognized W.I.T.S. certification and gain real-life experience in an internship. Fees: $995

OPTICIAN CERTIFICATION TRAINING
Master the skills you need for a successful career as an optician and prepare yourself to take the ABO certification exam. Fees: $1,895

PHYSICAL THERAPY AIDE
Master the skills you need to begin a career as a physical therapy aide. Fees: $1,895

IT AND SOFTWARE DEVELOPMENT

CISCO® CCNA® CERTIFICATION TRAINING
The Cisco CCNA Online Training Program will give you the essential knowledge to install, configure, operate, and troubleshoot medium-size routed and switched networks while preparing you for the 100-101 ICND1 and 200-101 ICND2 Cisco exams or the single 200-120 CCNA exam. Fees: $1,995

PHONE/ IPAD (IOS) APPLICATION DEVELOPER
Upon course completion, students will have developed a solid background in the skills and knowledge needed to create iPhone/iPad (IOS) applications, and at the very end of the program, they will also have created their first app. Fees: $1,995

MICROSOFT OFFICE 2010 MASTER CERTIFICATION TRAINING
Learn basic to advanced skills in Microsoft Word, Excel, PowerPoint and Outlook 2010 while you prepare for Microsoft Office Specialist (MOS) certification. Fees: $1,695

MANAGEMENT AND CORPORATE

NON-PROFIT MANAGEMENT
Examine the fundamental principles of nonprofit management, explore the roles and responsibilities of a nonprofit board of directors and the management team, discover the essential aspects of fundraising, and become acquainted with the fundamentals of the budgeting process. Fees: $2,295

SKILLED TRADES AND INDUSTRIAL

HOME INSPECTION CERTIFICATE
Learn about standards of practice, defects recognition, inspection guidelines, reporting methodologies, and liability management as you prepare to become a home inspector. Fees: $2,295

HVAC TECHNICIAN
The only HVAC Technician training program of its kind on the Web, this program will prepare you for a career as a heating, ventilation, air conditioning, or refrigeration installer or technician. Fees: $3,095

More training programs available at our website: careertraining.ed2go.com/elac
**LANGUAGES**

**ACCENT REDUCTION**
This is an intensive seminar designed to assist the foreign born resident to improve English language clarity through easy accent reduction techniques. Participants will develop the rhythm and proper speech sounds that will assist them in their career and in meeting new people. 

$15 material fee paid in C.S. Office.

#6192 5 Saturdays Jan. 10 - Feb. 7 $70 2:00 PM - 4:00 PM Michael Golden

#6193 5 Saturdays Feb. 28 - Mar. 28 $70 2:00 PM - 4:00 PM Michael Golden

#6194 5 Saturdays Apr. 11 - May 9 $70 2:00 PM - 4:00 PM Michael Golden

**CHINESE FOR BUSINESS, TRAVEL, AND WORK**
This course is specially designed for individuals who want to learn Chinese in a short period of time. Students will learn Pinyin (Roman Alphabet) and four tones, practical conversations, and business jargon. Grammar will also be discussed.


#6195 2 Sundays Jan. 11 - Jan. 18 $50 9:00 AM - 12:00 PM Janie Golden

#6196 5 Sundays Apr. 12 - May 10 $75 9:30 AM - 11:30 AM Janie Golden

Janie Golden is fluent in Chinese / Mandarin, has written her own textbooks and is a Chinese / Mandarin coach for actors in Hollywood.

**ARTS & CRAFTS**

**JAPANESE BUNKA EMBROIDERY – PAINTING WITH THREAD**
Bunka, a form of Japanese embroidery, is the art of painting on fabric using a needle and thread. In this class students learn and practice different stitch techniques to create detailed pictures resembling delicately shaded paintings. Unlike some other forms of embroidery, bunka is fragile and is usually presented as artwork rather than as clothing adornment. Material fee determined in class.

#6197 5 Saturdays Jan. 10 - Feb. 7 $50 9:00 AM - 11:00 AM Toshiko Kaneko

#6198 5 Saturdays Feb. 28 - Mar. 28 $50 9:00 AM - 11:00 AM Toshiko Kaneko

#6199 5 Saturdays Apr. 11 - May 9 $50 9:00 AM - 11:00 AM Toshiko Kaneko

**CHINESE BRUSH PAINTING**
Ages: Teenagers and adults
Learn the lovely art of Chinese brush painting. This course will demonstrate basic brush strokes techniques and introduce students to blending, color mixing, and brush loading. Subjects and themes will include flowers, birds, insects, bamboo, and landscapes, among others.

$10 material fee paid in C.S. Office.

#6247 5 Saturdays Jan. 10 - Feb. 7 $50 11:00 AM - 11:50 AM Qian Yu

#6248 5 Saturdays Feb. 28 - Mar. 28 $50 11:00 AM - 11:50 AM Qian Yu

#6249 5 Saturdays Apr. 11 - May 9 $50 11:00 AM - 11:50 AM Qian Yu

Qian Yu has a Master of Fine Arts from CSULA.

**GLYCERIN SOAPMAKING**
Custom made soaps are perfect for gifts, bathroom decor, and people with sensitive skin. You will create many kinds of soaps while learning how to layer colors, use molds, and add fragrances, herbs, and toys. Express your creativity and join the fun! Covers everything you’ll need.

$18 material fee paid in C.S. Office.

#6200 1 Sunday Jan. 25 $30 1:00 PM - 4:00 PM Jeannette Bovard

**DIPPED & MOLDED CHOCOLATES**
Learn to create delicious and beautiful chocolate candies for every occasion. Chocolate dipped strawberries and pretzels, almond bark, nut cups, and molded chocolates in every shape are easy, fast, and fun to make. They are great for holidays, birthdays, weddings, showers, and other special occasions. We will make a variety of candies in this hands-on class and discuss where to purchase supplies, how to package your creations, and the best ways to store your chocolates. **$15 material fee paid in C.S. Office, includes all supplies and two molds to take home.**

#6201 1 Sunday Feb. 8 $30 1:00 PM - 4:00 PM Jeannette Bovard

**CANDLE MAKING BASICS**
Learn all the basics for making beautiful molded and container candles in one afternoon. This workshop focuses on techniques, materials, safety, and troubleshooting. Each participant will make and take home three different candles plus a handout with full instructions. No prior experience necessary. Please wear old clothes and closed-toe shoes. (No sandals.) **$15 material fee paid in C.S. Office.**

#6202 1 Sunday Mar. 15 $30 1:00 PM - 4:00 PM Jeannette Bovard

**NATURAL BATH & BEAUTY PRODUCTS**
Learn to make skin care and cleansing products that are good for you and good for the environment. Bath salts, fizzies, body scrubs, lotions, and massage oils will be created in class using all natural ingredients, fragrances, and dyes. Tips on storing, packaging, and shopping will be covered, plus you will take home samples of everything you make in this hands-on workshop.

$20 material fee paid in C.S. Office.

#6203 1 Sunday May 3 $30 1:00 PM - 4:00 PM Jeannette Bovard

Jeannette Bovard has more than 15 years of experience as a professional crafter and teacher. She is particularly interested in the process of working with models to create unique and beautiful items for home décor and special occasions.

**FONDANT CAKE DECORATION**
This course is designed to offer step by step instruction to fondant cake decoration. Participants will learn to decorate a cake with fondant drapes, roses, leaves, bows, and cutout flowers. They will also learn to use brush embroidery and stringwork techniques to create royal icing accents. **$50 material fee paid in C.S. Office for cakes and decorating materials. Students also receive on the 1st class meeting a list of other necessary supplies to bring for subsequent classes.**

#6204 5 Sundays Jan. 11 - Feb. 8 $85 4:30 PM - 7:00 PM Grace Wong

#6205 5 Sundays Apr. 12 - May 10 $85 4:30 PM - 7:00 PM Grace Wong

**CAKE DECORATION**
This course is designed to offer the first time decorator, a basic step by step instruction to fundamental cake decorating. It covers the basic skills of color mixing, different types of icing, borders, tool description, basic rose, simple floral arrangements, and figure piping. **$40 material fee paid in C.S. Office for cakes and decorating materials. Students also receive on the 1st class meeting a list of other necessary supplies to bring for subsequent classes.**

#6206 4 Sundays Mar. 1 - Mar. 22 $70 4:30 PM - 7:00 PM Grace Wong

Grace Wong is a Swiss and French trained chef, culinary instructor at Glendale College, and owner and operator of two bakery stores.
CLASSICAL GUITAR
Ages: 8 yrs. and up  
Limit: 10 students
Students need to bring their own nylon string guitar.

LEVEL I
Explore the full musical possibilities of the most eloquent of instruments. Learn to play the guitar as a solo instrument, while learning to read music.

#6055 5 Saturdays Jan. 10 - Feb. 7 $60 11:00 AM - 12:30 PM Jose Vasquez
#6056 5 Saturdays Feb. 28 - Mar. 28 $60 11:00 AM - 12:30 PM Jose Vasquez
#6057 5 Saturdays Apr. 11 - May 9 $60 11:00 AM - 12:30 PM Jose Vasquez

LEVEL II
This course is designed for students who wish to achieve a secondary level of proficiency and beyond on classical guitar.

#6058 5 Saturdays Jan. 10 - Feb. 7 $60 12:30 PM - 2:00 PM Jose Vasquez
#6059 5 Saturdays Feb. 28 - Mar. 28 $60 12:30 PM - 2:00 PM Jose Vasquez
#6060 5 Saturdays Apr. 11 - May 9 $60 12:30 PM - 2:00 PM Jose Vasquez

COMPUTERS & TECHNOLOGY

INTRODUCTION TO COMPUTER SOFTWARE
This course is designed to provide new personal computer users a plain and simple introduction to Microsoft’s software products: Word, Excel, Access, and PowerPoint. Through clear, step-by-step instructions, students will quickly become familiar with and confident in the use of Microsoft’s Office software. There will also be a “behind the scenes” tour of Windows, including recent documents, my computer, control panel, etc. Please bring a flash drive to save the work done in class.

#6207 4 Sundays Jan. 11 - Feb. 1 $72 9:00 AM - 11:50 AM Tim Kervahn
#6208 4 Sundays Mar. 1 - Mar. 22 $72 9:00 AM - 11:50 AM Tim Kervahn
#6209 4 Sundays Apr. 12 - May 3 $72 9:00 AM - 11:50 AM Tim Kervahn

INTRODUCTION TO COMPUTER SOFTWARE II
This course is designed to provide additional exposure to Microsoft Word, Excel and PowerPoint software products. Through clear, step-by-step instructions, students will move beyond basic knowledge to a more in-depth familiarity of these software products. Students must have a basic understanding of Microsoft products. Please bring a flash drive to save the work done in class.

#6210 5 Sundays Jan. 11 - Feb. 8 $60 12:00 PM - 2:00 PM Tim Kervahn
#6211 5 Sundays Mar. 1 - Mar. 29 $60 12:00 PM - 2:00 PM Tim Kervahn
#6212 5 Sundays Apr. 12 - May 10 $60 12:00 PM - 2:00 PM Tim Kervahn

MAKEUP ARTISTRY

Makeup artistry workshops are the resource for the aspiring artist or a cosmetologist who wants to include makeup design to their services. The lessons are live and interactive. You can ask questions, view makeup demonstrations, and collaborate with other artists. Attendees will participate in hands-on application of all makeup techniques reviewed. You will be taught what it takes to become a professional makeup artist, or just look like one. Jason Sanchez provides training to both, the novice, and the person who wants to specialize in makeup artistry as a career. For more information visit: www.geishastudio.com

MAKEUP ARTISTRY 101 Award of Completition

This 6-day workshop is designed for the makeup artist who needs to know the essential principles of makeup artistry. We will discuss some of the ins and outs of the business. This intensive program will give you a solid foundation from which to start or enhance an exciting career in makeup artistry!

Topics include:

- Brushes & tools
- Color theory
- Preparing the skin
- Color correction
- Foundation matching & application
- Conceal & camouflage
- Eye shape and size
- Eye - shadow application
- Eye lining - powder, creams, liquid
- Eyebrow shape & application
- Blush & bronzers
- Lips - shape & color
- Lashes - curling, mascara, false lashes (individual & strip)

Day 1: Career options, interacting with the client, sanitation and disinfection, brushes and tools, interacting with the client, and the procedure

Day 2: Skin coloring and undertones, color correction, foundation levels, conceal and camouflage, shading and highlighting, color theory, eye shapes and size, eye shadow application

Day 3-4: Eyeshadow techniques - natural, smokey, and cut crease, eye lining methods, false lashes, blush and bronzer, shading and highlighting, lips technique

Day 5: Learn how to build a “Look” (day to night) / Lab Day

Day 6: Exit exam

The cost of the class includes product (not tools) to use in class, sponsored by Milani Cosmetics. $3 material fee paid in the C.S. Office (class handouts).

Optional $20 material fee paid in C.S. Office (fake eyelashes, fake eyelash tool, fake eyelash glue, contouring brush, & eyebrow stencil). Students can bring their own materials or pay the $20 material fee to receive the materials from the instructor.

#6213 Sat. & Sun. Feb. 7 - Mar. 1 $325 12:00 PM - 3:00 PM Jason Sanchez
(6 classes)

#6215 Sat. & Sun. Apr. 11 - Apr. 26 $325 12:00 PM - 3:00 PM Jason Sanchez
(6 classes)

Jason Sanchez has been a professional and celebrity makeup artist for over a decade.

State Licensing - No State License is required to become a professional makeup artist, or to perform makeup artist duties in film, theatre, television, photography, or retail settings. However, if a student wishes to perform makeup in a public beauty salon he / she must obtain a state cosmetology license. An award of completion will be issued upon completion of this course.
2-DAY PERSONAL MAKEUP LESSON

This in-depth 2-day makeup workshop will teach you how to create a professional personalized makeup application. Create ways to apply your makeup quickly, effectively, and in the correct color scheme. Transform your makeup application from day to night! It’s a perfect workshop for someone looking to perfect their own “personal” makeup application.

Topics include:
- Brushes & tools
- Color theory
- Preparing the skin
- Color correction
- Foundation matching & application
- Conceal & camouflage
- Eye shape and size
- Natural and smokey eye-shadow application
- Eye lining - powder, creams, liquid
- Eyebrow shape & application
- Blush & bronzers
- Lips - shape & color
- Lashes - curling, mascara, false lashes (individual & strip)

#6217 Sat. & Sun. Mar. 21 - Mar. 22 $150 12:00 PM - 3:00 PM Jason Sanchez
#6218 Sat. & Sun. May 16 - May 17 $150 12:00 PM - 3:00 PM Jason Sanchez

Jason Sanchez has been a professional and celebrity makeup artist for over a decade.

PERSONAL ENRICHMENT

PROSPECT WITH HYPNOSIS
Do you procrastinate? Do you suffer from anxiety, insomnia, depression, stress, high cholesterol, fear of failure or shyness? Do you want to increase your motivation, concentration, memory & level of energy? With hypnosis you can achieve this & more so you can prosper in your career & your personal life. Teenagers are also welcome to register for the class. $20 material fee paid in C.S. Office.

#6219 2 Saturdays Jan. 24 - Jan. 31 $30 12:00 PM - 1:20 PM Victor Aragón

MEDITATION SECRETS REVEALED
Throughout centuries meditation has been used to increase energy levels, accelerate healing, increase inner peace, lessen stress, reconnect with the inner self, to sharpen the senses, access telepathy, and for channeling (what a medium does), etc. In this class you will learn why, how, when, and where to meditate to benefit the maximum. Lecture 20 minutes, and meditation 30 minutes. Please bring a chair to sit outside for meditation. $20 material fee paid in C.S. Office.

#6220 2 Sundays Mar. 1 - Mar. 8 $30 12:00 PM - 1:20 PM Victor Aragón

MASTER SELF-HYPNOSIS
Learn how to hypnotize yourself to make improvements such as: increasing energy levels, motivation, inspiration, tolerance, overcoming nervousness, bad habits, procrastination, and insomnia. You can also learn to create hypno-anesthesia to prevent and lessen physical pain. Self-Hypnosis has been practiced since ancient times and is still practiced in our present time. $20 material fee paid in C.S. Office.

#6221 2 Sundays Apr. 12 - Apr. 19 $30 12:00 PM - 1:20 PM Victor Aragón

Victor Aragón Jr. is a Certified Hypnotherapist with expertise in Therapeutic Hypnosis, Human Behavior, Metaphysics and is the Published Author of the book: Philosophy of Life.

TIME MANAGEMENT SKILLS & SECRETS
Your career, family, and personal health all compete for your time. Learn time management skills to reclaim your life! Understand the top distractions that zap your time and energy and how to avoid them. Find out the time management skills need ed for success. Discover how managing your time provides balance in different areas of your life and allows you to get MORE done.

#6223 1 Saturday Mar. 14 $30 10:00 AM - 12:00 PM Porschia Parker

Porschia Parker is a Certified Professional Coach, Associate Training Coach, and an Energy Leadership Index Master Practitioner through the Institute for Professional Excellence in Coaching.
INTRODUCTION TO NINE STAR KI
Nine Star Ki is a predictive art and may have been one of the very first systems devised thousands of years ago in the Middle East, traveling to China and then giving birth to many offshoots of Astrology, Numerology, and other Mystery Schools. Developed further in Japan, this body of knowledge gives us solid feedback regarding how our birth data has influenced our physical and emotional constitution.

This course will provide you with techniques to understand your own constitutional health, personality, mood and strengths, as well as those around you. This will help you understand the cosmic mechanisms which contribute to overall personality compatibility with friends, relatives, co-workers, and romantic relationships. You will also learn tools for predicting events in your life as well as global events and trends in society. $2 material fee paid in the C.S. Office.

Kartar Diamond is a well-known and respected consultant, author, and instructor. She has taught over 10,000 students in Southern California over the last 22 years. She has been integrating aspects of Nine Star Ki into her Feng Shui practice for many years and has now created a separate class dedicated just to Nine Star Ki.

INTRODUCCION AL USO DE REDES SOCIALES
Adultos solamente
El internet facilita la comunicación por medio de las redes sociales. Este curso le ofrece las habilidades y conocimientos necesarios para entender y utilizar las redes sociales más populares, tales como Facebook, Twitter, y YouTube.

Nivel Principiante
#6252* 5 sábados 28 de feb.- 28 de mar. $50 10:00 AM - 10:50 AM G. Covarrubias
#6253* 5 sábados 11 de abr. - 9 de mayo $50 10:00 AM - 10:50 AM G. Covarrubias

Nivel Intermedio
#6254* 5 sábados 28 de feb. - 28 de mar. $50 9:00 AM - 9:50 AM G. Covarrubias
#6255* 5 sábados 11 de abr. - 9 de mayo $50 9:00 AM - 9:50 AM G. Covarrubias

Domicilio: 2340 Firestone Blvd., South Gate, CA 90280
Gabriel Covarrubias tiene más de 13 años de experiencia en computación y diseño.

ARREGLOS FLORALES
Aprenda a diseñar arreglos florales usando flores frescas, los cuales podrá usar para decorar su casa, como regalo, o para desarrollarse económicamente en su propio negocio o en una florería. La maestra provee las flores y los materiales necesarios para crear los diferentes arreglos y al finalizar el día usted se podrá llevar sus trabajos a casa. Favor de traer tijeras o cuchillo para cortar flores y papel periódico para cubrir la mesa. $40 para materiales deben ser pagados en la oficina.

#6224 3 sábados 10 de ene. - 24 de ene. $60 2:00 PM - 5:00 PM Eva Ucañan
#6225 3 sábados 21 de feb. - 7 de mar. $60 2:00 PM - 5:00 PM Eva Ucañan
#6226 3 sábados 11 de abr. - 25 de abr. $60 2:00 PM - 5:00 PM Eva Ucañan

ARREGLOS FLORALES PARA BODAS
Aprenda a diseñar arreglos florales para bodas usando flores frescas. La maestra provee las flores y los materiales necesarios para crear los diferentes arreglos y al finalizar el día usted se podrá llevar sus trabajos a casa. Favor de traer tijeras o cuchillo para cortar flores y papel periódico para cubrir la mesa. $40 para materiales deben ser pagados en la oficina.

#6227 3 domingos 11 de ene. - 25 de ene. $60 2:00 PM - 5:00 PM Eva Ucañan
#6228 3 domingos 22 de mar. - 12 de abr. $60 2:00 PM - 5:00 PM Eva Ucañan
#6229 3 domingos 19 de abr. - 3 de mayo $60 2:00 PM - 5:00 PM Eva Ucañan
ONLINE COURSES

Convenient, Affordable, and Effective

Take ed2go courses anywhere and when it’s most convenient for you. We offer you hundreds of engaging online courses for adults, covering every topic from SAT Test Preparation to Web Design.

Each ed2go course comes equipped with a patient and caring instructor, lively discussions with your fellow students, and plenty of practical information that you can put to immediate use.

Ed2go online courses are not part of the Credit and Noncredit programs at East Los Angeles College. For more information on Credit and Noncredit programs please visit www.elac.edu. All ed2go courses are part of the Community Services enrichment courses, no college credit is given for these courses.

All instructor-facilitated online courses run for six weeks (with a 10-day grace period at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete any of these courses entirely from your home or office and at any time of the day or night.

New course sessions begin monthly.

Starting Dates
January 21
February 18
March 18
April 15
May 13
June 17

Class Registration Fee
$100, unless otherwise noted.

How to Get Started
1. Visit our Online Instruction Center:
   www.ed2go.com/elac

2. Click the Courses link, choose the department and course title you are interested in and select the Enroll Now button. Follow the instructions to enroll and pay for your course. Here you will choose a username and password that will grant you access to the Classroom.

3. When your course starts, return to our Online Instruction Center and click the Classroom link. To begin your studies, simply log in with the username and password you selected during enrollment.

More courses available at our Online Instruction Center.

ACCOUNTING AND FINANCE COURSES

ACCOUNTING FUNDAMENTALS
Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, and more.

INTRODUCTION TO MICROSOFT EXCEL 2010
Become proficient in using Microsoft Excel 2010 and discover dozens of shortcuts and tricks for setting up fully formatted worksheets quickly and efficiently.

INTRODUCTION TO QUICKBOOKS 2013
Learn how to quickly and efficiently gain control of the financial aspects of your business with this powerful accounting software program.

REAL ESTATE INVESTING
Build and protect your wealth by investing in real estate

PERSONAL DEVELOPMENT ONLINE COURSES

GET ASSERTIVE!
Find out how you can stop others from intimidating you or treating you poorly.

GRAMMAR REFRESHER
Revive your lost or forgotten knowledge of English grammar and gain confidence in your ability to produce grammatically correct writing.

SPEED SPANISH
Learn six easy recipes to glue Spanish words together into sentences, and you’ll be engaging in conversational Spanish in no time.

START YOUR OWN EDIBLE GARDEN
Learn how to grow delicious, nutritious fruit and vegetables in your own backyard.

DESIGN & COMPOSITION ONLINE COURSES

CREATING WEB PAGES
Learn the basics of HTML so you can design, create, and post your very own site on the Web.

CREATING WORDPRESS WEBSITES
Learn how to use WordPress, a free and popular Web design tool, to quickly and easily create attractive blogs and interactive websites.

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BUSINESS ONLINE COURSES

A TO Z GRANT WRITING
Learn how to research and develop relationships with potential funding sources, organize grantwriting campaigns, and prepare proposals.

ADMINISTRATIVE ASSISTANT FUNDAMENTALS
Prepare to take advantage of the many new job opportunities in health care, legal services, and other industries.

COMPUTER SKILLS FOR THE WORKPLACE
Gain a working knowledge of the computer skills you'll need to succeed in today's job market.

EFFECTIVE BUSINESS WRITING
Improve your career prospects by learning how to develop powerful written documents that draw readers in and keep them motivated to continue to the end.

FUNDAMENTALS OF SUPERVISION AND MGMT.
Learn the people skills required to motivate and delegate, and learn tools for solving problems and resolving conflicts.

INTRODUCTION TO MICROSOFT ACCESS 2010
Learn to build, edit, and maintain a database in Access 2010, using tables, reports, forms, and queries to give you fast access to all your important information.

INTRODUCTION TO MICROSOFT POWERPOINT 2010
Learn how to use Microsoft PowerPoint 2010 to create exciting slide presentations that include SmartArt, multimedia, animation, sound, charts, clip art, and hyperlinks.

KEYS TO EFFECTIVE COMMUNICATION
Lost for words? Don't be! Learn to build rapport, trust, warmth, and respect through conversation.

PROJECT MANAGEMENT FUNDAMENTALS
Gain the skills you'll need to succeed in the fast-growing field of project management.

START YOUR OWN SMALL BUSINESS
Stop dreaming and learn how to start your own successful small business.

WRITING ESSENTIALS
Master the essentials of writing so you can excel at business communications, express yourself clearly online, and take your creative literary talents to a new level.
ONLINE COURSES

Convenient, Affordable, and Effective

Take ed2go courses anywhere and when it’s most convenient for you. We offer you hundreds of engaging online courses for adults, covering every topic from SAT Test Preparation to Web Design.

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3. When your course starts, return to our Online Instruction Center and click the Classroom link. To begin your studies, simply log in with the username and password you selected during enrollment.

More courses available at our Online Instruction Center.

TEST PREPARATION ONLINE COURSES

GED PREPARATION
Want to pass the GED? This course will help you develop the skills you’ll need to succeed.

GMAT PREPARATION
Discover powerful test-taking techniques and methods for improving your score on the GMAT.

GRE PREPARATION - PART 1 (VERBAL / ANALYTICAL)
Discover powerful strategies for success in the verbal and analytical sections of the GRE (course 1 of 2).

GRE PREPARATION - PART 2 (QUANTITATIVE)
Learn a variety of useful techniques for tackling the math section of the GRE (course 2 of 2).

SAT / ACT PREPARATION - PART 1
Master the reading, writing, English, and science questions on the ACT and new SAT.

HEALTH CARE & MEDICAL ONLINE COURSES

CERTIFICATE IN FOOD, NUTRITION, AND HEALTH
In this certificate program, you'll gain a holistic overview of current food and nutrition issues and their impact on physical, social, emotional, and spiritual health.

HUMAN ANATOMY AND PHYSIOLOGY
Gain a greater appreciation and understanding of the marvelous complexity of the human body.

INTRODUCTION TO NATURAL HEALTH AND HEALING
Learn how to promote wellness, balance, and health in all aspects of your daily life.

MEDICAL TERMINOLOGY: A WORD ASSOCIATION APPROACH
Prepare for a career in the health services industry by learning medical terminology in a memorable and enjoyable fashion.

SPANISH FOR MEDICAL PROFESSIONALS
Learn medical Spanish quickly and easily, honing your basic conversational skills and mastering key healthcare words and phrases.
REFUND & TRANSFER POLICY

CANCELLED CLASSES:
The Community Services Department reserves the right to cancel any class that has insufficient enrollment before the starting date. Every attempt will be made to contact the students enrolled by phone. The students will then be given the option to receive a full refund, transfer to another class, or receive account credit (valid for a year, toward future registrations). There is no service charge for classes that are cancelled by the department.

DROPS / TRANSFERS:
There are no refunds or transfers after a class begins. Requests to withdraw from a class or transfer to another Community Services class must be done 3 OR MORE DAYS prior to the first class meeting. You may notify ELAC Community Services of cancellation by phone, in person, by mail, or by e-mail. Unfortunately, you are not able to cancel a registration yourself online. There is a $5 service charge per class for each refund or transfer requested. If you enrolled in a class less than 3 days prior to the first class meeting, NO refunds will be given. **There are no refunds or credits for absences and late registrations are not pro-rated. Missed class meetings may not be made up in another class.**

REFUNDS:
Credit card transactions will be refunded to the same credit card account used at the time of registration. Cash and check transactions will be refunded with a check in the mail. Please allow 2 - 4 weeks for processing. Students can also request account credit, valid for a year toward future registrations, in lieu of a refund.

RETURNED CHECKS:
A $10 RETURNED CHECK CHARGE is assessed for EACH CHECK returned to East Los Angeles College unpaid by the bank for any reason. A STOP PAYMENT ORDER on a check DOES NOT constitute an official withdrawal nor does it relieve the student's financial obligation for a class. **PLEASE FOLLOW REFUND POLICY PROCEDURES TO AVOID ADDITIONAL CHARGES.**

STUDENT PARKING

All vehicles parked in a campus parking lot must display a valid permit at all times. Overnight parking is prohibited. C.V.C. Section 21113.(A). Permits must be properly displayed either hanging from the rear view mirror, facing out or facing up on the driver's side of the dashboard. Improperly displayed permits will result in a citation. A permit does not exempt you from receiving a citation. It is your responsibility to properly display your permit.

Community Services Parking Permits are only valid during the weekends (Sat. & Sun.).

WINTER & SUMMER SESSIONS
A free parking permit may be requested at the time of registration.

SPRING & FALL SEMESTERS
Students may purchase a daily parking permit for $2 (from the permit dispensing machines or the Sheriff’s station) or purchase a semester permit for $10 from the Community Services Office. If the parking permit is lost or stolen a replacement permit can be purchased at full price value. Community Services semester permits are only valid on weekends.

REGISTRATION PARKING
For your convenience, two parking spaces have been reserved for Community Services registrations. These spaces are located in front of our office in the Stadium Parking Lot. The spaces have been marked "Community Services 20-minute Parking". You don’t need to pay to use these designated spaces.
COMMUNITY SERVICES REGISTRATION FORM

PLEASE PRINT - Use One Form Per Person - PHONE: (323)265-8793  FAX: (323)265-8687

LAST NAME  FIRST NAME

IF STUDENT IS A MINOR PLEASE PROVIDE STUDENT’S AGE AND PARENT’S NAME:

AGE  PARENT’S/GUARDIAN’S - LAST NAME, FIRST NAME

ADDRESS

CITY  STATE  ZIP CODE

( )  ( )  ( )

HOME PHONE  WORK PHONE  CELL PHONE

E-MAIL ADDRESS:

CLASS ID  CLASS  FEE  MAT FEE

SPRING PARKING PERMIT: $10  ☐ NO  ☐ YES

FEE TOTAL  $

PLEASE CHECK METHOD OF PAYMENT:

☐ VISA  ☐ MASTERCARD  ☐ DISCOVER  ☐ AMERICAN EXPRESS

CARD # ___________________________  EXP. DATE __________

V- CODE ___________________________

CARDHOLDER SIGNATURE  Last 3 digits on back of card.

☐ CHECK: CHECK # _______  ☐ CASH  SEMESTER: WINTER-SPRING 2015

MAIL TO: East Los Angeles College - Community Services
1301 Avenida Cesar Chavez, Monterey Park, CA 91754-6001
Make check payable to East Los Angeles College.

Acknowledgement Statement - Youth Policy
I acknowledge and understand that my child’s participation in a Community Services class is voluntary. I further acknowledge and understand that certain injuries and/or illness may result from his/her participation in a Community Services class. These risks include but are not limited to emotional, physical, and or mental injuries. I understand that if my child is injured in connection with his/her participation in a Community Service course, there may not be any liability on the part of the Los Angeles Community College District in accordance with the California Government Code in order for the District to consider any request for reimbursement.

Refund and Transfer Policy
By my signature, I acknowledge that I have read, understand, and agree to the Refund & Transfer Policy. I understand that a request to withdraw from a class or transfer to another class must be done 3 or more days prior to the first class meeting and there will be a $5 service charge per class for each refund or transfer requested.

Signature__________________________ Date __________ / __________ / __________
DRIVING DIRECTIONS TO
EAST LOS ANGELES COLLEGE
1301 Avenida Cesar Chavez, Monterey Park, CA 91754

From the Pomona (60) Freeway:
Exit Atlantic Boulevard, head north two blocks on Atlantic. Turn left onto
Avenida Cesar Chavez. The college is one block down on the right hand
side.

From the San Bernardino (10) Freeway:
Exit Atlantic Boulevard South. Travel approximately three miles south on At-
lantic. Turn right onto Avenida Cesar Chavez. The college is one block down
on the right hand side.

From the Pasadena / Long Beach (710) Freeway:
Transfer to the Pomona (60) East. Exit Atlantic Boulevard, heading north. Turn left onto Avenida Cesar Chavez. The college is one block down on the right hand side.

From the Santa Ana (5) Freeway:
Transfer to the Pasadena (710) Freeway north, then transfer to the Pomona
(60) east. Exit Atlantic and follow the directions above.

From the Century (105) Freeway:
Transfer to the Pasadena (710) Freeway north, then transfer to the Pomona
(60) east. Exit Atlantic and follow the directions above.