

East Los Angeles College

ASU Meeting Minutes

1301 Avenida Cesar Chavez, Monterey Park, CA 91754



Location: Building G8, Room 119

Date: Wednesday, August 10, 2011

Time: 10:00 am

I. CALL TO ORDER

President Garcia calls the meeting to order at 10:35a.m.

II. ROLL CALL

Position	Name	Present	Excused Absence	Unexcused Absence
President	James Garcia	*		
Vice-President	Shakira Eguez	*		
Treasurer	Alma Aragon	*		
Secretary	Caridad Rajamin	*		
Chief Delegate	Jennifer Estrada	Arrived at 10:37am		
Chief Justice	Gloria Lamas	*		
Historian	Leon Cruz	*		
Commissioner of Business Administration	Malysa Mercado		*	
Commissioner of Journalism	Isaac Tovar	*		
Senator of Activities & Planning	Zoe Cruz	*		
Senator of Activities & Planning	Caridad Rajamin			
Senator of Political Activism	Jose Luna Jr.	*		

Position	Name	Present	Excused Absence	Unexcused Absence
ASU Advisor	Sonia Lopez	*		

- A quorum was met.

III. APPROVAL OF MINUTES

- None

IV. PUBLIC FORUM

- At this time Secretary Rajamin stated that she would be stepping down as secretary, due to she was promoted at work.

V. ACTION ITEMS

A. Appointment of ASU Board Members

- President Garcia appointed Commissioner of Psychology Mariana Garcia,

- Vote – Passed unanimously in favor **(7-0-1)**
- President Garcia appointed Secretary Wendy Arredondo,
- Vote – Passed unanimously in favor **(7-0-1)**

B. Fund In-N-Out Event

- Motion by Vice President Eguez and Second by Chief Justice Estrada
- Discussion; on the amount of hamburger/cheeseburgers, event is set for Oct. 25
- Motion to extend time by 3 minutes, second by Vice President voted to extend time passed **(7-1)**
- Vote on original motion to Fund In-N-Out event passed **(7-0-1)**

C. Fund Unpaid Scantrons

- Motion to fund In-N-Out by Historian Cruz, second by Chief Delegate Estrada.
- Discussion; last year bill for spring 2011, \$259.34. Vice President Eguez amended the motion to include the amount of \$259.34, second by Chief Justice Estrada.
- President Garcia took a vote on the amendment to include amount – amendment passed **(Unanimously)**
- Original motion to Fund ASU unpaid Scantrons with amendment to include \$259.34 passed **(unanimously)**

D. Fund Shipping cost for Robert’s Rules of Order

- Motion to fund shipping cost for Robert’s Rules of Order in the amount of \$13.44 by Treasurer Aragon, second by Historian Cruz
- Discussion; Chief Justice Lamas stated that at time books were orders shipping was not included in original proposal by last year board.
- Original motion to Fund shipping cost for Robert’s Rules of Order in the amount of \$13.44 passed unanimously **(8-0)**.

E. Fund Miscellaneous expenses for Summer Retreat

- Motion to fund miscellaneous expensed for summer retreat by Historian Cruz, second Chief Delegate Estrada.
- Discussion; there was miscalculation of the number of rooms for the summer retreat
- Original motion to fund miscellaneous expensed for summer retreat passed **(8-0-1)**.

F. Fund President Moreno Luncheon

- Motion to fund president Moreno luncheon by Historian Cruz, second by Commissioner of Political Activism Luna
- Discussion; possible locations for luncheon- NBC Seafood, Steven Steak House, BBQ, Commissioner of Activities and Planning Cruz stated that she would look into the prices at NBC Seafood.
- Motion to extend time by 5 minutes by Historian Cruz, second, President Garcia calls for vote to extend time motion passes **(unanimously)**
- Discussion continues – another possibility is to have a company cater and to get Mariachi’s to play for President Moreno. President Garcia took a consensus on whether or not luncheon should be on or off campus, the consensus decided it should be off campus
- Original motion to fund President Moreno Luncheon, passed **(7-0-1)**

G. Fund Repair of Copy Machines

- Motion to fund repair of copy machines by Commissioner of Journalism, second by Senator of Activities and Planning Cruz
- Discussion; President Garcia stated that the copy machines have been repaired and will be ready to use for fall semester, the bill was \$753-09
- Vice President Eguez moved to amend motion to include \$753.09, second by Chief Justice Estrada, amendment to include amount of \$753.09 passed **(8-0-1)**
- Original motion to fund repair of copy machine with the amended amount of \$753.09 passed **(8-0-1)**

H. Fund ASU Promotional Calendars*

- Motion to fund ASU promotional calendars in the amount of \$1,370.00 by Chief Delegate Estrada, second by Treasurer Aragon
- Discussion; 300 planners will be 1000 total calendars ordered, first shipment should arrive early September with second shipment at end of September.

- Original motion to fund ASU promotional calendars to include original amount of \$1,370.00 passed unanimously **(8-0)**

I. Fund Purchase of CAOT 1 Text Books*

- Motion to fund purchase of CAOT 1 text books in the amount of \$7,000.00 by Vice President Eguez, second by Chief Delegate Estrada.
- Discussion; about 30 text books can be purchased. Access codes are separate. Will be renting books with access code as a bundle.
- Motion to extend time by 5 minutes by Chief Delegate Estrada, second by Vice President, motion to extend time by 5 minutes passed unanimously **(8-0)**
- Discussion continued on what amount to rent bundle, it was agreed that bundle of CAOT 1 book n access code would be rented at \$25.00
- Motion to extend time by 5 minutes by Historian Cruz, second by Commissioner of Journalism Tovar, motion to extend time by 5 minutes passed unanimously **(8-0)**
- Discussion continues – President Garcia took a consensus of the bundle price to rent the CAOT1 book w/access code, the consensus was that \$25.00 would be the rental price
- Original motion to Fund purchase of CAOT1 textbook in the amount of \$7,000.00 passed unanimously **(8-0)**.

VI. NEW/UNFINISHED BUSINESS

- ASU meeting times for fall 2011 were discussed and set.
- ICC rush week was discussed and will be set for 9/10 thru 9/23.
- ICC orientation dates were set for fall 2011
- ICC meeting times and dates were set for fall 2011
- BAC meeting for fall will need to be discussed and will be available by the Treasurer.

VII. Reports

- Vice President reported
- Treasurer – budget report did not include items that were approved at BAC meeting that was held before ASU meeting. Advisor Lopez asked for more details.
- Secretary – no report
- Chief Delegate – no report
- Chief Justice – no report
- Historian – ask board members to email him agendas and minutes for BAC, ICC and ASU.
- Commissioners – no report
- Senators – Senator of Political Activism stated that October is Sexual Assault month

Committee Reports

- Historian – reported there will be new campus routes and a new campus map
- Vice President- reported that faculty restrooms continue to be an issue in G1 building
- Chief Justice – reported that administrators want to cut the use of carts on campus due to construction.

President Report

- Motion to suspend time by Chief Delegate Estrada, second by Vice President Eguez, motion to suspend time passed unanimously **(8-0)**

President announced that ELAC now has new Interim President, DR. Tyree Wieder.

Informed board that the Math 115/125 books need to be wrapped and numbered before Fall Semester begins. Request that board members send him their availability to assist in this project.

Informed board that he has sent a number of emails to which he received a very small number of responses. He asked the board to check their emails daily and to respond to emails that need a response.

Request that the board arrive 30 minutes early of the stated start time for meetings.

President informed board that Budget proposal form will be reformatted with one form specifically for board members and another for non-board member (i.e. clubs, faculty) etc. A draft was passed around that Historian Cruz created. Board decided to adopt new form. Final draft will be reviewed upon completion.

President asked who would like to spearhead the In-N-Out event. Chief Justice Lamas volunteered as main coordinator with Chief Justice Estrada and Senator of Political Activism Luna as assistant coordinators.

Prepared by Chief Justice

Signature

Date