

**EAST LOS ANGELES COLLEGE**  
**Budgetary Committee**  
**September 15, 2011**  
**E1-Conference Room**

- I. Call to Order:** Meeting was called to order at 12:39 pm.
- II. Roll Call:** Present – James Garcia, President; Shakira Eguez, Vice President; Sonia Lopez, ASU Advisor; Shay Razfar, Fiscal Representative. Absent: Alma Aragon - Treasurer
- III. Approval of Minutes** – Moved to approve minutes from BAC Meetings with – August 25, 2011 with correction - Raised by James Garcia, seconded by Shakira Eguez. Approved 3-0.  
(Note: Correction on the amount on Action Item B – should be \$56.99 instead of \$56.00)
- IV. Public Forum:** None
- V. Action Items:**
- A.** Extra funds for repair of copy machine for \$101.85 from Maintenance Account #60529 – Moved by Shakira Eguez, seconded by Sonia Lopez. Approved 3-0. This is remaining balance requested for the repair of copy machine. Amount approved in the previous meeting was not enough to cover the expenses for repair.
  - B.** Fund Ink/toners for the new printers for \$196.55 from Supplies Account #70619 – Motion raised by Shakira Eguez, seconded by Sonia Lopez. Approved 3-0.
  - C.** Fund math books (45 pcs Math 115/125 with My Math Lab) for \$5,000 Book rental #70129 – Moved by Shakira Eguez, seconded by Sonia Lopez. The books will be used for the Math Lab next Spring 2012. Approved 3-0.
  - D.** Fund laptop giveaway for Fall 2011 for \$1,500 from Promotion Acct #63720 – Motion raised by Shakira Eguez, seconded by Sonia Lopez. Approved 3-0. The amount will be used to purchase 3 laptops.
  - E.** Fund polo shirts for the ASU board for \$410.00 from Promotion Acct #63720 – Moved by Shakira Eguez, seconded by Sonia Lopez. Approved 3-0. The T-shirts will be used by the ASU Officers whenever there is a ASU event to promotion ASU and to distinguish ASU Officers.
  - F.** Fund club seed fund money for \$175 for Di Composer Club from Seed Fund Account # 62450. This amount has been approved in ASU's budget last year but for some reason it was never given. So, amount will be taken in this year's budget. Approved 3-0.
  - G.** Transfer seed fund money for \$800.00 or \$400.00 each for the two clubs that were chartered (VELAC and POBC) by September 28, 2011 from Seed Fund #62450 – Moved by Shakira Eguez, seconded by Sonia Lopez. Approved 3-0.
- VI. Discussion Items:**
- A.** Proof of amount deposited from 10-11 and a copy of deposit slips - According to Shay, Fiscal Representative, that hard copies and documentation are at Fiscal Office. Sonia Lopez is invited to come over to the Fiscal Office to examine the documents.
  - B.** Proof of current amount in ASU reserves and bank statement – Same the above, Item A, documents are available and Sonia Lopez can come to gather the information she needs. Sonia Lopez says that she will need to call a meeting with Tom Furukawa and Oscar Valeriano to discuss what information she needs about the ASU reserves.

**VII. New Business/Unfinished Business:**

- A. Funding for 2 clubs: Pep Squad \$2,000 & Econ \$1,000 will be discussed because of the amount that is due these clubs.
- B. Sustainability Workshop for \$10,000 - Though decision is not to pay Sustainability for lack of required documentation, Sustainability is still seeking payment for the workshop.

**VIII. Summary – Next Meeting – 9/29/2011 at 12:30 pm**

**IX. Adjournment:** The meeting was adjourned at 1:09 pm – Moved by Shakira Eguez, seconded by Sonia Lopez. Approved 3-0.