

# EAST LOS ANGELES COLLEGE

## ASU Special Meeting Minutes

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1301 Avenida Cesar Chavez, Monterey Park, CA 91754



**Location:** G1-301AB

**Date:** Friday May 24<sup>th</sup>, 2013

**Time:** 12:30PM

**I. CALL TO ORDER**

**@ 12:30PM**

**II. ROLL CALL**

POSITION	NAME	PRESENT	EXCUSED ABSENCE	UNEXCUSED ABSENCE
President	Jennifer Estrada	*		
Executive Vice President	Jesse Orellana	*		
Vice President of Finances	Johanna Guerra	Walks in at 12:35		
Treasurer	VACANT			
Secretary	Iris I. Gaytan	Walks in at 12:45		
Chief Delegate	Daveon Logan	*		
Chief Justice	Evelyn C. Vargas	*		
Historian	Elvia Flores	*		
Senator at Large	Hassan Medina	Walks in at 12:34PM		
Senator at Large	Bulk Lao	*		
Senator of South Gate	Martha Lopez	*		
ASU Advisor	Sonia Lopez	*		

— A quorum was met.

### **III. APPROVAL OF MINUTES**

**Motion to approve minutes was moved by Executive Vice President Jesse Orellana and was seconded by Vice President of Finances Johanna Guerra. Motion passed with a unanimous vote, and the minutes were approved.**

**Chief Justice Evelyn Vargas asks board to put phones away unless President Jennifer Estrada approves their use.**

### **IV. PUBLIC FORUM**

**A. Missing Item in Agenda-Club member asks why their action item did not make it to the Agenda. President Estrada states she will be addressing the issue later on.**

**President Estrada asks Vice President of Finances Guerra to add item to the Agenda as opposed to doing it at the end.**

**Vice President of Finances Guerra moves to amend the agenda to add A. Accounting Club End of Semester Dinner as an action item under New Business/Unfinished Business and is seconded by Chief Delegate Daveon Logan. No vote was taken. President states that action item has been added.**

**Executive Vice President Orellana moves to add action items B. Additional Amount to the Corkboards. And C. Additional Amounts to General Assembly from the Student Representation Fee D. Release Funds from Book Rental Account E. Add Additional Funds for Graduation.**

**There was no second, there was no vote.**

**President Estrada states the agenda has been amended.**

### **V. ACTION ITEMS**

#### **A. Match Fund Advocates and Educators for Young Children Guatemala Tour.-**

**Motion to fund this item in the amount of \$2,300 was not moved but was seconded by Chief Delegate Logan. Adviser recommends to have the Treasurers report**

**Executive Vice President Moves to move out of order to entertain the Treasurers report and is seconded by Vice President of Finances Guerra. President states that the treasurers report will be given.**

### **VI. OFFICER REPORTS (5 MINUTES PER SPEAKER)**

**C. Vice President of Finances Guerra presents her budget.**

**She states that a total of \$17,016.87 are left to work with , and BAC only approved a total of \$11,945.13 Executive Vice President Orellana moves to resume the natural orders of the day and is seconded by Chief Delegate Logan.**

### **VII. ACTION ITEMS**

#### **A. Match Fund Advocates and Educators for Young Children Guatemala Tour.-**

AEYC representative speaks on their fundraised amount of \$2,300 and on how they want to see cultural political diversity through student and teacher involvement to improve the professional training of the educators. Members are asked to put money into request. This item was postponed at BAC because funds should be used before this term ends. Only issue was date of the event. Senator at Large Bulk Lao wants to wait to see how to vote on this item. EVP Orellana moves to amend the proposal to include Guatemala and local tours and for it to be funded with the stipulation that that legal counsel approves and that itemized list for the money spent in the events is provided along with a list of all members proving that those attending are ASU members, amendment with stipulation are seconded by Chief Delegate Logan. Motion is put to a vote and passes with a unanimous vote. Motion to fund this item in the amount of \$2,300 was put to a vote and passes with a unanimous vote.

**B. Match Fund Auto-Technology Club Shell Eco-Marathon Competition.**- Motion to fund this item in the amount of \$1250.00 was moved by Senator at large Lao and is seconded by EVP Orellana Representative states that he is in the line of probation

EVP Orellana states that they missed the past ICC meeting. They had missed two last semester and this previous ICC which became their third absence causing them to fall in bad standing . This event has already occurred and they are looking to get reimbursed. Motion to fund this item was put to a vote and passes with a 6:1 vote (at this point 2 board members left during voting).

**C. Match Fund Chicanos Latinos for Community Medicine Health Fair.** – Motion to fund this item in the amount of \$1082.92 was moved by Vice President of Finances Guerra and was seconded by Secretary Iris Gaytan. Representative speaks on event that took place April 10<sup>th</sup> .Health services were provided for ELAC students to promote health and awareness. This item had been approved before but since they did not spend the money on time, a special BAC meeting recalled the approved money. They are currently in good standing. Time constraints and lack of funds caused the recall of the funds. Motion to fund this item was put to a vote and passes with a 5:2 vote.

**D. Match Fund ELAC Speech Team a Night of Comedy Event-** Motion to fund this item in the amount of \$1539.17 was moved by Secretary Gaytan and was seconded by VP of Finances Guerra. Club reports on sales of the tickets. Item did not pass at BAC. Chief Delegate Logan states that this club has requested a lot of money. VP of Finances Guerra states that if this is approved then working budget of BAC would be at a negative. Motion to fund this item was put to a vote and dies with a 7:0 vote There was one abstention.

**E. Match Fund ESA End of Semester Banquet, Montebello-** EVP Orellana moves to fund this item in the amount of \$649.06 and is seconded by VP of Finances Guerra . Representative speaks on the reservation for 30 members totaling to 628.50, they ask for some help to enjoy an end of the semester banquet. Motion to fund this item passes with a unanimous vote. Member is asked to use the money in 2 weeks and to provide receipts.

President states: The deadline for clubs to contact ASU regarding their funds along with them turning in their receipts is June 7<sup>th</sup> by 2 0' Clock and if they are not able to show up to submit an explanation to their status. Funds approved during meeting should have original receipts submitted.

**F. Match Fund ESL Club Malibu Beach Event.** – Motion to fund this item in the amount of \$2230.00 was moved by Secretary Gaytan and was seconded by VP of finances Guerra. President of club states that this will allow students to have an opportunity to work with the rest of the members. Banquet will be held during the trip. Motion was put to a vote and passes with a unanimous vote.

- G. **Match Fund Feminist Majority Club T-Shirts-** Motion to fund this item in the amount \$107.75 was moved by Secretary Gaytan and was seconded by EVP Orellana. Club Wanted to get match funded to promote club with their t-shirt purchase. Motion to fund this item was put to a vote and passes with a unanimous vote.
- H. **Match Fund Math Club T-Shirts, Reimbursement for Fundraisers.-** Motion to fund this item in the amount of \$538 was moved by Senator of South Gate Martha Lopez and was seconded by EVP Orellana. Motion was put to a vote and passes with a unanimous vote.
- I. **Match Fund Physics and Astronomy Club Shirts.-** Motion to fund this item in the amount of \$150 was moved by Chief Justice Vargas and was seconded by VP of Finances Guerra. EVP moves to postpone item till the end of action items and was seconded by Chief Delegate Logan
- J. **Match Fund Priory of Biology and Chemistry, San Jose Creek Tour.-** Motion to fund this item in the amount of \$600 was moved by EVP Orellana and seconded by Chief Delegate Logan. EVP Orellana moves to postpone this item until the end of the action items.
- K. **Match Fund Respiratory Therapy Club Graduation Ceremony.-** EVP Orellana moves entertain this item until the end of the meeting and is seconded by Chief Delegate Logan.
- L. **Fund Architecture Club Design Village 2013 Event.-** Motion to fund this item in the amount of \$1,800 was moved by Secretary Gaytan and was seconded by Senator of South Gate Lopez. EVP Orellana moves to postpone this item until the end of action items and is seconded by Chief Delegate Logan.
- M. **Fund CAOT Departments' Program Completion Ceremony-** Motion to fund this item in the amount of \$350 was moved by EVP Orellana and was seconded by Senator at Large Hassan Medina . Department chair speaks on this item. She stated that the event is asked by students and it is something they enjoy, it was usually funded by another department but has been asking ASU lately. Motion is put to a vote and passes with a unanimous vote.
- N. **Fund Plant Facilities and Shipping and Receiving, Thank You Lunch –** Motion to fund this item in the amount of \$200 was moved by Chief Justice and is seconded by EVP Orellana . Motion to fund this item is put to a vote and passes with a unanimous vote.
- O. **Fund ASU/ICC Covers-** Motion Did not pass BAC due to the fact that this purchase will be during the time of the next board's budget. Motion to fund this item in the amount of \$424.58 was moved and was seconded by Chief Justice Vargas. VP of finances states that so far \$1067.16 is left over. Motion dies with a 5:3 vote

EVP Orellana moves to entertain Accounting Club under Unfinished Business and is seconded by Chief Justice Vargas

## VIII. NEW BUSINESS/ UNFINISHED BUSINESS

### A. **Accounting Club**

Club representative speaks on how they came in with a copy and their copy was lost .Club representative states that a supreme justice will speak accounting and law associated business and sometimes they present internships. Motion to fund this item in the amount of \$1,210 was put to a vote and dies with a unanimous vote.

EVP Orellana moves to resume to the natural orders of the day.

## IX. ACTION ITEMS

- P. **Fund Fixing Poster Maker-** EVP Orellana moves to fund this item in the amount of \$1,600 and was seconded by Vice President of Finances Guerra. Two quotes are provided, one for repair and one for a new purchase as well as year warranties. Motion to fund this item passes with a unanimous vote.

**Q. Fund Sashes for Graduating Board Members.-** Original amount \$304.13 and was amended at BAC to \$202.75 . EVP Orellana moves to fund this item in the amount of \$202.75 and is seconded by Chief Justice Vargas. Each Sash is around \$65. There was a 4:4 tie and motion passes with Presidents tie breaking vote.

**R. Purchasing of A-B-C's of Parliamentary Procedure.**

EVP Orellana moves to move this item to student rep fee and is seconded by Chief Justice. Item is moved to Student rep fee and will be discussed there.

The Following Club Action items are called for a representative to speak on, but there is no response and no discussion so items die.

I. Physics and Astronomy- no rep item dies

J. POBC no rep item dies

K. Resp therapy- action item dies

L. arch club no rep action item dies

**X. STUDENT REP FEE**

**A. Purchasing of A-B-C's of Parliamentary Procedure-** Motion to fund this item in the amount of \$125 was moved by EVP Orellana and was seconded by Chief Delegate Logan. Motion was put to a vote and passes with a unanimous vote.

**XI. OFFICER REPORTS (5 MINUTES PER SPEAKER)**

**A. President** – Estrada states Michael Griggs will be the new student trustee.

3.1% of students voted at ELAC which is a good percentage of voters compared to other colleges.

**B. Executive Vice President-** Orellana attended SAC but there was no quorum, SAC did not meet but ballots were counted

Region meeting was for next year's board. He states that the new president for region is Lorence from trade tech.

He explains that the Vice President is Jason Cerrado from south west, the Treasurer is Oscar Owayo and that the secretary is the incoming president from harbor.

For the position of Commissioner of communication officer there is one from trade tech and one from pierce.

Graduation committee finalized graduation , they had a problem ordering items for graduation, items will be used from ASU as replacement.

**C. Vice President of Finances-** Guerra reports on graduation committee and the need volunteers at the doors to pass out programs. She states that they need to make program for breakfast . Guerra speaks on how they look forward for the new chancellor that will build new communication between the districts.

**D. Treasurer - VACANT**

**E. Secretary** – States that items have been ordered from past meeting as well as toners and battery replacements.

**F. Chief Delegate-** States that there was a rave meeting in regards to the incident on campus. Committee showed Urgency to sign in. Everything got approved to be submitted in the school webpage to encourage people to sign up. Campus safety tips pertaining to VIT to be implemented on the school webpage

**G. Chief Justice-**needs information regarding graduation day, asks Executive Vice President to get on his game.

H. **Historian-** needs time updates

I. **Commissioner(s) / Senator(s)- Senator of South Gate Lopez-** attended SAC and there was no quorum and she attended Region and she shares that we are known as the executive region 7. She states that she will be emailing people to hand out things at the South Gate Campus.

**J. Committee Reports (2 Minutes per Report)**

Reports of Committees are given within reports.

**XII. PROJECT UPDATES/ASSIGNMENTS**

**A. Husky Bowl/Cook Off**

Winners

1<sup>st</sup> place Auto technology : 1000

AFFF :500

Puente :250

Cook off :ESSP 250

**B. Graduation :**

President asks for task list , passing on the programs and professors.

Due Monday Night by 10PM

**C. Brochures :** EVP says he has been busy.

**D. Battery Replacement-** Secretary gave report under her reports. Items have been ordered.

**E. Laptop Giveaway-**

Senator at Large Lao states that

2<sup>nd</sup> laptop has been given

**F. Scholarships-**

Fall is still being worked on as well as Spring.

**G. Window Covers for the Dog House**

Senator of South Gate states that she will try out car window tins.

**H. Book Shelves and Cork Boards**

Items are being worked on by Senator at Large Lao and EVP Orellana.

**I. Vincent price art museum-** director has not send a message back.

**J. Tumblr/Facebook-** are being taken care of by Armine Galukyan.

- K. Web update/ Photos:** Kyle from IT states that for graduation we can submit pictures but says that he has to take a certain size. Historian Asks if anything need to be added. She states she is still working on the calendar.
- L. Power Point Presentation:** Historian states she has 2 weeks to turn in the powepoint and that she has been working with IT. She has a difficult time since she has an apple computer that has difficulties hooking up to the projector.
- M. Sweeping of Accounts-** VP of Finances states we are still waiting.
- N. Banquet- Decisions :** Moligans wristbands 18-20 dollars ; downtown LA Flemings power room and projector, certificate awards June 13<sup>th</sup> Thursday 12pm lucly strikes and Flemings . LA Live

### **XIII. DISCUSSION ITEMS (5 MINUTES PER SPEAKER)**

- A. Nursing Department Discussion –** Nursing Department does not show. Item dies.

### **XIV. New Business / Unfinished Business**

- A . Accounting Club –** Discussed earlier
- B. Additional Amount to the Corkboards -** motion to fund this item in the amount of \$11,941.64 was moved by Senator at Large Lao and was seconded by Chief Delegate Logan. He states how money will be pulled out from reserves 8000 were approved at first .But more money was needed. Motion to approve this item was put to a vote and passes with a unanimous vote
- C. Additional Amounts to General Assembly from the Student Representation Fee –**Motion to fund this item in the amount of \$139.65 was moved by VP of finances Guerra and was seconded by Chief Delegate Logan. Money needs to be reimbursed to adviser. Motion to reimburse the amount is put to a vote and passes with a unanimous vote.
- D. Release Funds from Book Rental Account –**Vice President of finances moves to release funds in the amount of \$15,000 and was seconded by Chief Delegate Logan. Motion was put to a vote and passes with a unanimous vote.
- E. Add Additional Funds for Graduation-** Vice President of finances moves to fund this item in the amount of \$500 and was seconded by Chief Delegate Logan. Money was moved out of student conferences. Motion is put to a vote and passes with a unanimous vote.

**IX. NEXT MEETING :** June 21<sup>st</sup> 2013 at 12:30PM

**X. ADJOURNMENT:** Senator of South Gate Lopez moves to adjourn the meeting and is seconded by Chief Delegate Logan.  
**Meeting was adjourned at 3:10PM.**

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Prepared by Secretary

Signature

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Approved by President

Signature

Date