

ASSOCIATED STUDENT UNION MEETING

1301 Avenida Cesar Chávez, Monterey Park, CA 91754

DATE: Friday, March 23rd, 2018

LOCATION: F5-209

TIME: 1:00 p.m.



MEETING MINUTES

I. CALL TO ORDER: 1:00pm

II. ROLL CALL/ESTABLISHMENT OF QUORUM

Position	Name	Attendance
ASU President	Monique Hernandez	Present
ASU Executive Vice President	Daveed Lopez	Present
ASU Vice President of Finance	Michelle Keung	Present
ASU Treasurer	Aaron Wong	Present
ASU Secretary	Summer French	Present
ASU Chief Justice	Destiny Hernandez	Present
ASU Chief Delegate	Marlene Enriquez	Present
ASU Historian	Jesika De Jesus	Present
ASU Commissioner	Nicole Aguayo	Present
ASU Commissioner	Priscilla Molina	Present
ASU Commissioner	Rodrigo Aguirre	Arrived @ 1:40
ASU Commissioner	Colleen Tamashiro	Present
ASU Commissioner	Juan Casillas	Arrived @ 1:40
ASU Commissioner	Eric Calderon	Present
ASU Senator	Anthony Dominguez	Present
ASU Senator	Gary Garza	Present
ASU Senator	Nicole Belton	Present
ASU Senator	Manuel Miller	Present
ASU Senator	Georgex Tafoya	Present
ASU Senator	Vacant	
ASU Advisor	Sonia Lopez	lopezms@elac.edu

➤ Quorum is met

III. Approval of Minutes

IV. Public Forum (2 Minutes)

At this time, any member of the public, including ASU officers, may address the ASU Board on any item they wish to address. The length of the public comment for each speaker shall not exceed two (2) minutes per speaker or five (5) minutes total, unless otherwise approved by the ASU President. Due to time constraints, responses from the ASU Board are strictly limited.

V. Financial Report

- A. Vice President of Finance- Given
- B. Treasurer- No Report

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VI. Action Items (5 Minutes/Item)

a. Appoint to vacant positions

Secretary French moves to entertain item. Second by EVP Lopez. Approved unanimously.

b. Chartering Clubs

Secretary French moves to entertain item. Second by Chief Delegate Enriquez. Approved unanimously.

- ❖ Christians on Campus: Tuesday & Wednesday, Cafeteria @ 12
- ❖ Circle K International Club: Tuesday
- ❖ Collegiate Association for the Research of Principle: Thursday, F7-211 @ 12:15-1:20
- ❖ Global Awareness Club: Monday and Wednesday, F7-209 @ 9-10:30
- ❖ Global Trade and Logistics Club: Tuesday E7-404 @ 1
- ❖ Homeboy Scholars: TBD
- ❖ Latina Completion and Transfer Academy Club: Once a month (Fridays), D7 @ 6:30
- ❖ Mind Above Club: Wednesday, Cafeteria @ 1:30
- ❖ Technology Club: Thursday, E7- 302 @ 12
- ❖ USGBC Club: Every two weeks E7-118 @ 12:30
- ❖ Vision Club: Friday F7-224 @ 2:30-4
- ❖ Young Americans for Liberty Club: Tuesday, library @ 12
- ❖ Amsterdam Paris Study Abroad Club: Monday F7-307 @5:30pm
- ❖ The Caribbean Club: did not show

All clubs approved unanimously

Secretary French moved to recess for 10 minutes. Second by Chief Justice Hernandez. Approved unanimously

c. Match Funding: Nineteenth Annual Administration of Justice Club Banquet

Secretary French moves to fund item in the amount of \$500. Second by Treasurer Wong. Approved unanimously.

Item is approved unanimously

d. Match Funding: Northern California University Tour (Accounting Club)

Secretary French moves to fund item in the amount of \$277.75. Second by Historian De Jesus. approved unanimously

Secretary French moves to add stipulation that all students going must be ASU members. Second by Chief Justice Hernandez. Approved unanimously

Item is approved unanimously with added stipulation

e. Match Funding: Northern California University Tour (Sociology Club)

Commissioner Calderon moves to fund item in the amount of \$77. Second by Secretary French. Approved unanimously

Item is approved unanimously

f. Community Funding: Psychology Department Open House

Secretary French moves to fund item in the amount of \$1000. Second by EVP Lopez. Approved unanimously.

Secretary French moves to table item. Second by Chief Delegate Enriquez. Approved unanimously

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g. Community Funding: SAAVE- SAAM

Senator Dominguez moves to fund item in the amount of \$700. Second by Historian De Jesus.
Approved unanimously

Item is approved unanimously.

h. Campus Tour: Northern California University Tour (Sociology Club)

Secretary French moves to fund item in the amount of \$1000. Second by VP of Finance Keung.
Approved unanimously

VP of Finance Keung moves to add stipulation that all students going must be ASU members.
Second by Senator Garza. Approved unanimously

Item is approved unanimously with added stipulation

i. Campus Tour: Northern California University Tour (Accounting Club)

Secretary French moves to fund item in the amount of \$1000. Second by Senator Dominguez.
Approved unanimously

VP of Finance Keung moves to add stipulation that all students going must be ASU members.
Second by Historian De Jesus. Approved unanimously

Item is approved unanimously with added stipulation

j. Campus Tour: USC x California Science Centre (PTK Club)

Commissioner Calderon moves to fund item in the amount of \$245.94. Second by Historian De Jesus. Approved unanimously

Commissioner Calderon moves to table item. Second by Chief Justice Hernandez. Approved unanimously

k. Inter-Board Funding: Printer Ink for EXEC VP, VP Finance, Historian, Sen. of Activities & Planning

Secretary French moves to fund item in the amount of \$245. Second by Historian De Jesus.
Approved unanimously

Item is approved

l. Inter-Board Funding: Finals Food Giveaway

Commissioner Molina moves to fund item in the amount of \$4400. Second by EVP Lopez.
Approved unanimously

Senator Dominguez moves to previous question. Second by Secretary French.

Yes: AW, DH, JJ, RA, EC, NB, GG, GT (8)

No: DL, MK, SF, ME, NA, PM, JC, AD, MM, (9)

Abstain: CT (1)

Does not pass

m. Inter-Board Funding: Appreciation Gift Cards for Scholarship Readers

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Secretary French moves to table after A. in section VIII. Second by Chief Justice Hernandez. Approved unanimously

Item m is approved

Senator Dominguez moves to re entertain item b. Second by Historian De Jesus. Approved unanimously

Commissioner Calderon moved to table item. Second by Treasurer Wong.

Yes: DL, MK, AW, DH, ME, JJ, NA, RA, JC, EC, NB, GG, GT, CT (14)

No: SF, PM, AD, MM (4)

Approved

Chief Justice Hernandez moves to re-entertain action item f. Second by EVP Lopez. Approved unanimously.

Secretary French moves to postpone item f. Second by Chief Justice Hernandez. Approved unanimously.

Chief Justice Hernandez moves to re-entertain action item j. Second by Senator Dominguez. Approved unanimously

Secretary French moves to postpone item j. Second by Chief Justice Hernandez. Approved unanimously

VII. Student Representation Fee (5 Minutes/Item)

VIII. New/Unfinished Business (5 Minutes/Speaker)

a. Gift Cards

Secretary French moves to entertain item. Second by Historian De Jesus. Approved unanimously.

Chief Justice Hernandez moves to extend 10 mins. Second by Senator Garza. Approved unanimously

Commissioner Casillas moved to add \$10 limit. Second by Secretary French

Yes: MK, JC, GT (3)

No: DL, SF, DH, ME, JJ, NA, PM, RA, CT, EC, AD, NB, GG, MM (15)

Motion does not pass

Historian De Jesus moves to go proposal by proposal. Second by Chief Justice Hernandez. Approved unanimously

Chief Justice Hernandez moves to recess. Second by Secretary French. Approved unanimously

Yes: DL, MK, AW, SF, DH, ME, NA, RA, CT, AD, GG, GT (12)

No: JJ, PM, JC, EC, NB, MM (6)

Recess 7 min.

Chief Justice Hernandez moves to add item b. Graduation Theme. Second by Historian De Jesus. Approved unanimously.

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- b. Graduation theme

14. We have chosen to arm ourselves with knowledge and not violence

Commissioner Tamashiro moves to recess 5 min. Second by Senator Dominguez.

Yes: MK, DH, NA, PM, CT, EC, AD, GG, NB, GT (11)

No: DL, AW, SF, ME, JJ, JC, MM, (7)

Recess 5 mins.

IX. Discussion Items (10 Minutes/Speaker)

- a. Roberts Rules of Order
- b. ESPA Presentation (FACCC Advocacy & Policy Conference)

Chief Justice Hernandez moves to postpone. Second by Senator Dominguez. Approved unanimously

- c. Male Leadership Academy & ASU Presentation (39th Annual National Leadership Conference)

Chief Justice Hernandez moves to postpone. Second by Historian De Jesus. Approved unanimously.

- d. ASU Goals

X. Project updates/Assignments:

- a) Benefits Committee
 - Promotional Items: Currently getting them in, once they're all in will start giving away to students
 - Scholarship: Has been released students have been coming into the office for application
 - Midterms and Finals Giveaways
- b) Advocacy Committee
 - Election Town Hall
 - Elections
 - Graduation Stoll's and Medals
- c) Marketing and Outreach Committee
 - Flyers & Banners
 - Tabling
 - Classroom Visits
- d) South Gate Committee
 - Coffee with the Captain
 - ASU Town Hall
 - Book Rental Program
- e) Event Planning Committee

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-Husky Bowl: We are making very good progress with this event. Our committee as well as the ICC team are planning to complete our orders for equipment and games before spring break. We have met two times to discuss this event. Student Services Aide Leticia Conley is working on the registration. Juan and Georgex is currently working with ICC advisor Frank Lozano on obtaining the trophies for 1st, 2nd, and 3rd place winner. They are also working on the point system. Marlene and I are ordering the obstacle course, inflatable games, and the giant games. We plan on having 20 clubs participate in this event. Each club will have 5 participants with 1 extra. Registration and food will occur from 11:30am-12:15pm. The games will begin at 12:30pm. Volunteers from the ASU board will be needed for this huge event. At least 2 volunteers will be needed for each game to keep score and to ensure that clubs are abiding by the rules

-ASU Banquet: Plan is to have banquet in MPR

-Cinco De Mayo: Unsure if event will take place

f) ELAC Athletics and Spirit Committee

-Pep Rally : Planned to be April 18th, E3 Quad at 12-1pm. May 9th E3 Quad at 12-1pm. The following sports will be Men's & Women's basketball, Softball, Baseball, and Track and Field. Cheerleading will also be there. ASU will be tabling handing out ASU giveaways.

-Husky Bowl Geofilters: Senator Dominguez has been working on a Snapchat geofilter for Husky Bowl for the participants to use during the event.

-ASU Binders- Will be putting together a binder for all of the board to follow and have at every meeting. Consisting of important documentation as well as meeting agendas.

XI. Officer/Committee Reports (7 Minutes per officer)

- A. Advisor - Given
- B. President- Given
- C. Executive Vice President- Given
- D. Vice President of Finance- For the transfer committee, they do have few projects updates. First is the Spring Transfer fair. There will be 35 schools attending including CSU, UC, private universities and out of state universities. There is also an UCLA&ELAC day event on 3/15/18, 10 ELAC department joined to event. There is also a Parent Transfer Conference in Spanish and English sharing about transfer, how to get funding and students parent panel. The transfer center do encourage student bring their parents and meals are provided. Lastly is the Student success conferences on 4/14/18. There will be two sessions starting from 10:15 to 1pm. There will be 15 workshops such as next step UC, CSU, applying to private etc. There is a Student success workshop at South Gate Campus on 4/28/18 11-2pm (Saturday) there will be 6 workshops
- E. Treasurer-Given
- F. Secretary- 3/8/18 Graduation Meeting, Decided to move onto Jorge A. Martinez. And we created subcommittees. 3/12/18 Shared Governance, we discussed more onto the emergency procedures, such as an online component, and training video.
- G. Chief Justice- Given
- H. Chief Delegate- Given
- I. Historian-Given
- J. Commissioners/Senators:

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a. Commissioner Aguayo: **Curriculum Committee Meeting**

March 8, 2018

12:10-1:50pm

In this past meeting, the curriculum meeting updated basic outlines for classes such as Theater, Administration, of Justice and introduction to acting.

Curriculum Committee Meeting

March 22, 2018

12:10-1:50pm

In this past meeting, the curriculum meeting updated basic outlines for classes such as Nursing, Child Development, Respiratory therapy and Industrial technology classes.

Distance Learning Committee Meeting

March 14, 2018

2:00pm-3:30pm

In the Distance Learning Committee meeting, we went over the importance of accessibility for all students including students with disabilities. They should be entitled to have full access to all content being posted. In the meeting we also discussed an email regarding the amount of classes/percentage a professor can teach on campus. It said that professors can only teach 40% of classes including online classes. However, English professors are excused and can teach up to 50%. In the end, they are planning to implicate this action only on ELAC campus. The

- b. Senator Tafoya: The Los Angeles Community College District is planning to integrate a one-email district plan through **@laccd.edu** This means that all faculty, professors, and staff would use this email address instead of **@elac.edu** Policies regarding sending mass emails to students was also discussed, mass emails will be sent to increase the enrollment of classes that are low. It was mentioned however, that emails lose value when they are sent too much. Hence, they will be sent strategically. On another note, the South Gate campus will be implementing wireless printing, it is also transitioning into using more electronic forms and less paper. Also, there might be a possibility of ELAC allowing students to print 10 free black and white prints per semester. This however, will be continued to be discussed in the next meeting and is tentative
- c. Commissioner Tamashiro: Transfer Committee Meeting:1. Spring transfer fair (35 schools attended)-1pm E-3 Quad 2. Walk Out March 14th 3. UCLA & ELAC Day -March 15th 4. Student Success Workshops (SG) -April 28th 11-2pm -Transfer and career5. ELAC & Family Transfer Success Conf. -March 24th
- d. Commissioner Calderon: **South Gate Town-hall:** Give or take, there were about ten people that showed up. Most were students and there were some faculty/staff that joined us and gave their opinions. We began the event with an open discussion. We introduced ourselves and then opened up the room

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for a discussion on the needs of South Gate. This was a great conversation where everyone was engaged and participating. Here are some concerns:

- i. **Open the Student Store for Longer Hours:** From my understanding, the student store is open from 11-7, with the store closed from 3-4 for lunch. This is problematic for students who are taking classes before and after as they do not have access to scantrons/bluebooks/snacks.
 - ii. **Library and Computer Lab Hours:** Students were also asking for the library and computer lab hours to be extended and to include Saturdays.
 - iii. **Food Concerns:** As mentioned, the student store is not open all the time, and the snacks are limited. People also complained about the vending machine and its lack of resources. The lunch truck does not have a set schedule and is hard to come across.
 - iv. **Active Shooter/Emergency Preparedness:** Students also mentioned the need for more training or preparedness for emergency situations. They mentioned things such as having more drills or education on what to do during these events.
 - v. **Security:** This will be brought up at Coffee with the Captain, but people also had concerns about the security. People feel that there should be an installation of cameras, signs that say they are recording, and more lighting throughout the campus, and especially in the parking lot down the street. We also believed that the sheriffs should do a better job at promoting their services such as escorts.
 - vi. **After the open discussion we began to discuss the changes to the constitution and how it would benefit the South Gate community as we are creating a VP of SG and adding another committee member. Everyone agreed that they are great changes. We also began to discuss future events such as Coffee with the Captain, the ASU meeting at SG and all the elections coming up.**
 - vii. **South Gate Coffee with the Captain:** The current date is April 12th from 12:10-1:30 in the library. Dean Evelyn did ask if the date may be changed so we are waiting to hear from the captain. A proposed day may be April 17th, although this is not set in stone. We are currently planning on setting dates for us to table and market the event. We will be receiving the catering from the SG Town hall.
 - viii. **Constitution/Midterms Give away:** The SG Committee will be tabling to promote both the constitutional election occurring along with the free scantron/greenbooks which will be given to ASU members.
- e. **Senator Dominguez:** I attended the Graduation Committee Meeting on March 22, 2018 in place of President Hernandez. The important things that were mentioned were that the first three keynote speakers are out and are now focusing on Jorge Lozano. Also that there is going to be a 35% off on the regalia for the students on April 11 and May 17.

XII. Summary: Next meeting: April 13th, 2018 F5-209 1:00pm

XIII. Adjournment 5:04pm

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