

# **BAC MEETING**

**Venue: G1-301F**

1301 Avenida Cesar Chavez, Monterey Park, CA 91754

**Date: October 28, 2015**

**Time: 12:15 p.m.**

**MINUTES**

**East  
Los  
Angeles  
College**

**B  
A  
C**

**BUDGETARY AFFAIRS COMMITTEE**



## **I. CALL TO ORDER**

The meeting was called to order at 12:25 p.m.

## **II. ROLL CALL – Present:**

- Sonia Lopez, ASU Advisor
- Frank Lozano, Faculty Rep
- Romel Lopez, ASU President;
- Lynette Dolatre, ASU VP of Finance
- Yareli Contreras, Student Rep
- Shay Razfar, Fiscal Office Rep.
- Carlos Guerrero, Guest

**Also Present:** Ruth Siguenza, Fiscal Office Minuter.

## **III. APPROVAL OF MINUTES**

- Pending – audio copy or minutes from Sonia Lopez

## **IV. PUBLIC FORUM (2 MIN. PER SPEAKER)**

- Yareli Contreras explains public forum is to speak on something that is not on the agenda.
- Respiratory Therapy students promote Respiratory Care Week tabling event.
- Film Club promotes 2 movie night premiere.
- ELAC students for Political awareness is hosting the Republican Debate in the choir room.
- Food survey is being conducted next week about what kind of food to have at ELAC.
- Transfer Student Success Conference On Friday, November 6

## **V. FINANCIAL REPORT –**

- Please see attached VP of Finance Budget Report
- Student Rep Fee balance \$36,679.25
- Encumbered - \$62,986.55
- On the table is \$21,519
- On the table for Student Rep fee - \$45,000 with \$36,000 available
- Current budget as of 10-28-15 is \$147,013.45

## **VI. REALLOCATION OF FUNDS**

- Not Discussed

## VII. DISCUSSION ITEMS

- None

## VIII. ACTION ITEMS (5 MIN.PER SPEAKER)

### A. Inter-Board Funding: Main & South Gate Campus Food Giveaway (Burritos) - \$4,500

- Moved by: Yareli Contreras, Student Rep
- 2<sup>nd</sup> by: Romel Lopez, ASU President
- Discussion: Romel Lopez, ASU President – food giveaway for ASU members that is usually burgers but this year we are changing it up to burritos. Giving 750 burritos total for Main and SG campuses.
- Vote – Opposed: 0 / passes unanimously
- Item APPROVED for \$4,500 from ASU Promotions Acct. #63720

### B. Community Funding: Transfer Center/Campus Engagement

- Moved by: Romel Lopez, ASU President
- 2<sup>nd</sup> by: Yareli Contreras, Student Rep
- Discussion: Student speaker – Provided update on number of registered students (RSVP 264 students) and a schedule for the event.

Yareli Contreras: Why is transfer center not funding the event this semester if they have a budget?

Student Speaker: I am not sure about that.

Lynette Dolatre: If the department has the funds for this type of event I would hope to see they would utilize the majority of their funds to fund it. \$5,000 is a lot to take from the students for something that should have been planned for.

Romel Lopez: It's a great event. If there is a turnout of 200 students and we are spending \$5000, don't you think that is excessive?

Student Speaker: The total amount of students to date is 264. We are expecting 40 to 50 signups more. It is for breakfast and lunch.

Sonia Lopez: Can you explain why you are asking for double what is on the proposal? Are you trying to cover cost for faculty and volunteers?

Student Speaker: J. Edward sent in the first quote and in the proposal he said it was supposed to be double.

Lynette Dolatre: Are you asking for double the amount than what was quoted so we can not only pay for students but also for staff and volunteers?

Student Speaker: Yes, but staff is minimal, no more than 50.

Sonia Lopez: Lowering the amount would make sense.

Lynette Dolatre: I would go with the initial proposal.

- Motion to amend the amount from \$4,856 to \$2,428, which is the original proposal with supporting documentation by Romel Lopez, ASU President.

- 2<sup>nd</sup> by Sonia Lopez
- Opposed to amendment: 0 / passes unanimously
- Item amended to \$2,428

Frank Lozano J. Edward Stevenson can still come to the ASU meeting.

Sonia Lopez My recommendation is to talk to Paulina and let her know it didn't get funded for the full amount so she can seek funding from other sources.

- Vote: Opposed: 0 / passes unanimously
- Item APPROVED for \$2,428 from Student Conference Account #60129

**C. Community Funding: Speech about Data Analysis and Occupation - \$650**

- Moved by: Romel Lopez, ASU President
- 2<sup>nd</sup> by: Yareli Contreras, Student Rep
- Discussion: Student Speaker – A trainer is invited to introduce the importance of quantitative data.

Lynette Dolatre Student Speaker How does this qualify for community funding?  
This is for ELAC students and people in our community can join. This is for all students. Event is November 7.

Romel Lopez Student Speaker What are we paying for?  
The price list that was submitted.

Lynette Dolatre Events that are specifically for the club are not going to qualify for community funding because it's not going to benefit the whole community. It only benefits the club. Money for club tee-shirts would be match funding.

Yareli Contreras Can we lower the amount by \$150

Sonia Lopez I am not convinced that this is a community event on a Saturday. I don't know that students are going to come in other than the club.

Romel Lopez How have you been promoting this to the ELAC community?

Student Speaker We have put poster in the markets and restaurants for people involved in our community.

Lynette Dolatre When I say community I mean ELAC community.

Yareli Contreras Would you be will to change the event? This way it can benefit the whole ELAC student population community.

Student Speaker We would be willing to but for now we already have the information on our Facebook and we have received 23 RSVPs.

Sonia Lopez Advertising is done at your own risk. You need to wait until you get funding. I still don't see how it's a community event. During the week is better when the

ELAC community is active.  
 Lynette Dolatre Your proposal has not been prepared correctly. Your event doesn't qualify for the funding you are asking for. You can work with the ICC advisor to write your proposals. Your proposal is not ready to go.

- Vote: For Funding : Roll Call
  - VP of Finance: NO
  - Student Rep: NO
  - ASU President: NO
  - Advisor: NO
  - Faculty Rep: YES
  - 4 NO / 1 YES
- Item is DENIED

**D. Community Funding: Night of Unity - \$250.00**

- Moved: Romel Lopez, ASU President
- 2<sup>nd</sup>: Yareli Contreras
- Discussion: Clubs getting together to have a pot luck.
- Move to previous question: Romel Lopez, ASU President
- 2<sup>nd</sup>: Yareli Contreras
- Vote: For Funding: 0 / Denied unanimously
- Item DENIED

**E. Community Funding: Veteran's Day Trip - \$600.00**

- Moved: Romel Lopez, ASU President
- 2<sup>nd</sup>: Yareli Contreras
- Discussion:

Lynette Dolatre There are two proposals in the packet. The one immediately following will be for Match Funding. They are both for the same event.

Student Speaker Event is open to the entire community. We are planning to go to the Ronald Reagan Library. Trip date November 11.

Lynette Dolatre Why are there two proposals?  
 Student Speaker Match funding will only apply for \$1,058.45. The total cost is \$2,768. We are applying for community funding to offset the cost.

Sonia Lopez Every student must be an ASU student.  
 Romel Lopez All students must be ASU members.  
 Sonia Lopez How is this being promoted to non-club members?  
 Student Speaker We have posted posters all over the school. During food sales we pass out flyers.

Sonia Lopez How many students are going?  
 Student Speaker We have 36 students. But the bus sits 58 people.  
 Romel Lopez Will the whole bus be filled? We don't want to use

ASU funding and you only use half of it.  
Student Speaker It is always a full bus.  
Romel Lopez Can we put a stipulation that a certain amount of the bus has to be filled in order to get the bus?

- Move for Stipulation: Romel Lopez: At least two thirds (2/3) of the bus should be filled to get funding for the bus.
- 2<sup>nd</sup> by: Yareli Contreras
- Vote: Opposed to adding stipulation: 0 / Stipulation added unanimously
- Vote: Opposed: 0 / passes unanimously
- Item APPROVED in the amount of \$600 from Social Cultural Acct. #62030

**F. Match Funding: Veteran's Day Trip - \$1,058.45**

- Moved by: Yareli Contreras, Student Rep
- 2<sup>nd</sup> by: Romel Lopez, ASU President
- Discussion: Student Speaker: We do fundraising to try and fund this trip.
- Vote: Opposed: 0 / passes unanimously
- Item APPROVED in the amount of \$1,058.45 from Social Cultural Activities Acct. #62030

**G. Match Funding: ESL Banquet - \$762.00**

- Moved by Romel Lopez: ASU President
- 2<sup>nd</sup> by: Yareli Contreras, Student Rep
- Discussion: Student Speaker: ESL club banquet where we provide certificated for our club members. We do fundraiser every week were we sell food.
- Vote: Opposed: 0 / passes unanimously
- Item APPROVED in the amount of \$762 from Social Cultural Activities Acct. #62030

**H. Match Funding: L. A. County Lifeguard CPR & First Aid Clinic - \$750**

- Moved by Romel Lopez, ASU President.
- 2<sup>nd</sup> by Yareli Contreras, Student Rep
- Discussion: Lynette Dolatre: There are no supporting documents submitted
- Move to previous question: Romel Lopez, ASU President
- 2<sup>nd</sup> by: Yareli Contreras, Student Rep
- Vote: For Funding: 0 / Denied unanimously
- Item DENIED

**I. Match Funding: Performance East - KCACTF Region WIII Festival 48 - \$5,000**

- Moved by: Romel Lopez, ASU President
- 2<sup>nd</sup> by: Yareli Contreras, Student Rep
- Discussion: Student Speaker: Festival where students showcase their designs and compete for scholarships. Trip is in Hawaii
- Move to amend amount to \$1,556.68 by: Romel Lopez, ASU President
- 2<sup>nd</sup> to amend by: Yareli Contreras, Student Rep
- Vote to amend: opposed: 0 / amended unanimously

- Vote: Opposed: 0 / passes unanimously
- Item APPROVED in the amount of \$1,556.68 from Competitions Acct. #50360

**J. Campus Tours: ISAP – UCLA & USC Tours - \$1000**

- Moved by: Romel Lopez, ASU President
- 2<sup>nd</sup> by: Yareli Contreras, Student Rep
- Discussion: Student Speaker: Campus one-day tour to UCLA and USC on November 15. Former students of ELAC will give the tours at UCLA and USC. All students are ASU members. We have 44 students ready to go.

Lynette Dolatre Is this official campus tours or just your friends taking you on a tour?

Student Speaker They are unofficial tours at both campuses. Only the former students will show up and show us around campus.

Frank Lozano I did mention to one of the students to have something formally written from one of the campuses to let them know that they will be attending.

Student Speaker We will do it.

- Vote: Opposed: 0 / passes unanimously
- Item APPROVED for \$1000 from College Tours Acct. #50150

**K. Inter-board Funding: Coffee Committee - \$800**

- Moved by: Romel Lopez, ASU President
- 2<sup>nd</sup> by: Yareli Contreras
- Discussion: Supply the office with coffee to sell
- Vote: Opposed: 0 / passes unanimously
- Item APPROVED for \$800 from ASU promotions Acct. #63720

**L. Inter-board Funding: Toy Drive 2015 - \$348.35**

- Moved by: Romel Lopez, ASU President
- 2<sup>nd</sup> by: Yareli Contreras
- Discussion: Buy pizza slices to give out to people who bring a toy. Toys will be distributed to local city youth.
- Vote: Opposed: 0 / passes unanimously
- Item APPROVED for \$348.35 from Multi-Cultural Acct. #62035

**M. Inter-board Funding: 10<sup>th</sup> Annual UCLA Educational Pipeline - \$500**

- Moved by: Romel Lopez, ASU President
- 2<sup>nd</sup> by: Yareli Contreras, Student Rep
- Discussion: Funding for students.

Sonia Lopez There are no supporting documents attached. We need to hold the same standards.

Frank Lozano What advisor is going?

Sonia Lopez There are no supporting documents.

- Move to postpone: Yareli Contreras, Student Rep
- 2<sup>nd</sup> to postpone: Romel Lopez, ASU President
- Vote to postpone: Opposed: 0 / postponed unanimously
- Item has been POSTPONED to Nov 9 meeting.

**N. Inter-board Funding Toner for Front Office - \$200**

- Moved by: Romel Lopez, ASU President
- 2<sup>nd</sup> by: Yareli Contreras, Student Rep
- Discussion: Front office needs ink. Commissioners and senators use the printer. Print out documents for students.
- Vote: Opposed: 0 / passes unanimously
- Item APPROVED for \$200 from Acct. #70619

**O. Inter-board Funding: Batteries for Calculators - \$120**

- Moved by: Romel Lopez, ASU President
- 2<sup>nd</sup> by: Yareli Contreras, Student Rep
- Discussion: Batteries for stats book rental calculators.
- Vote: Opposed: 0 / passes unanimously
- Item APPROVED for \$120 from Acct. #70619

**P. Inter-board Funding: Huskies for Solidarity for Life - \$79.99**

Moved by: Romel Lopez, ASU President

2<sup>nd</sup> by: Yareli Contreras, Student Rep

Discussion: Refund for event from last week that water and snacks was provided for the students.

Vote: Opposed: 0 / passes unanimously

Item APPROVED for \$79.99 from ASU promotions Acct. #63720

**Q. Inter-board Funding: President's Ink - \$45**

- Moved by: Romel Lopez, ASU President
- 2<sup>nd</sup> by: Yareli Contreras, Student Rep
- Discussion: Ink for president's printer ink.

Lynette Dolatre      We still have money from what we approved for ink.  
    You don't need an approval you just need to order ink.  
    Back in July we approved funds for ink. You just need  
    to place the order.

Romel Lopez      We could order more ink for all the printers?

- Move to previous question: Yareli Contreras
- 2<sup>nd</sup> by: Lynette Dolatre
- Vote Opposed to move to previous question: 0 / passes unanimously
- Vote For Funding: 0 / denied unanimously
- Item DENIED

## **IX. STUDENT REP**

### **A. Cultural and Political Conference in Cuba - \$17,000**

- Moved by: Romel Lopez, ASU President
- 2<sup>nd</sup> by: Yareli Contreras, Student Rep
- Discussion: Student Speaker: This is political and education for our students. We have an 8 day trip to Cuba. Opportunity to be exposed to new things.

Lynette Dolatre We consulted with legal counsel to see if this event would qualify under the student rep fee regulations.

Sonia Lopez Because its international travel, student rep funds cannot be used for this. You can check with legal counsel. If you get them to approve it then we can entertain it but that is what came back from legal counsel.

Student Speaker I wanted to bring up the S-11 regulation from the board rule that is very vague and left up to interpretation as to what it does qualify. The update version of what the students will be doing has an all US politic day on day 6. The will visit the US embassy and have discussion in regards to the US and Cuban government. Under S-11 chapter 8 it states that funds are available for US federal agencies.

Sonia Lopez Unless we hear otherwise, we won't be able to approve funds and have the president sign off on it. I recommend you meet with them.

Student Speaker After meeting with legal counsel, when can we meet with you?

Yareli Contreras You would have to submit another proposal.

Sonia Lopez We can postpone it till the next meeting on November 9.

Yareli Contreras It would be in your best interest to postpone it.

- Move to postpone to next meeting: Yareli Contreras, Student Rep
- 2<sup>nd</sup> to postpone: Romel Lopez, ASU President
- Vote: Opposed to postpone: 0 / postpones unanimously
- Item POSTPONED

### **B. Democratic Debate Watch Party - \$130.90**

- Moved by: Romel Lopez, ASU President
- 2<sup>nd</sup> by: Yareli Contreras, Student Rep
- Discussion: Watch party open to all students and members of the community. We fundraised and had different tables.
- Vote: Opposed: 0 / passes unanimously
- Item APPROVED for \$130.90 from Student Rep Fee Acct. #28030

### **C. American Association for Respiratory Care Congress 2015 - \$12,433**

- Moved by: Romel Lopez, ASU President
- 2<sup>nd</sup> by: Yareli Contreras, Student Rep



- Discussion: Student Speaker: This is to attend a conference involving legislation for anti-tobacco cessation. It also focuses on implementing Respiratory Therapists in more ways to strengthen the health care field. There will be talks involving the FDA

Lynette Dolatre      How does this qualify for the Rep Fee?  
 Student Speaker      There is a lot of political issues with the FDA.  
 Lynette Dolatre      Is it informative?  
 Student Speaker      There are going to be talks about Congress passing laws and regulations on Respiratory Therapy equipment.  
 Lynette Dolatre      It says they discuss strategies on the Affordable Care Act which is something that will qualify under the Student Rep Fee.

- Vote: Opposed: 0 / passes unanimously
- Item APPROVED for \$12,433 from Student Rep Fee Acct. #28030

**D. ASU Winter Retreat**

- Moved by: Romel Lopez, ASU President
- 2<sup>nd</sup> by: Yareli Contreras, Student Rep
- Discussion: Retreat taken every semester where we will be discussing Accreditation.

Sonia Lopez            How is this Student Rep Fee?  
 Romel Lopez          We will be talking about Accreditation.  
 Sonia Lopez          Accreditation is not Rep Fee.  
 Lynette Dolatre      Since we failed to complete By-laws we are obligated to finish them.  
 Lynette Dolatre      It says they discuss strategies on the Affordable Care Act which is something that will qualify under the Student Rep Fee.

- Vote: Opposed: 0 / passes unanimously
- Item APPROVED for \$10,000 from Student Rep Fee Acct. #28030

**E. Student of Color Conference**

- Moved by: Yareli Contreras, Student Rep
- 2<sup>nd</sup> by: Romel Lopez, ASU President
- Discussion: Conference for UC student but they opened it up to 50 community college students. 4 ELAC ASU members got a scholarship to go. The money is to cover food, travel and lodging. We will be talking about legislation issues that affect students of color.
- Vote: Opposed: 0 / passes unanimously
- Item APPROVED for \$5,500 from Student Rep Fee Acct. #28030

**F. General Assembly**

- Moved by: Yareli Contreras, Student Rep
- 2<sup>nd</sup> by: Romel Lopez, ASU President

- Discussion: East is already sending a delegate to General Assembly.
- Vote: For Funding: 0 / denied unanimously
- Item DENIED

**X. NEW BUSINESS/UNFINISHED BUSINESS**

**XI. NEXT MEETING** – November 9, 2015 @ 12:15 p.m. G1-301F

**XII. ADJOURNMENT** – The meeting was adjourned at **2:50 p.m.**