

# **BAC MEETING**

**Venue: F5-211**

**Friday, February 24, 2016**

**8:00 AM**

1301 Avenida Cesar Chavez, Monterey Park, CA 91754

## **MINUTES**



**I. CALL TO ORDER – 8:19 a.m.**

**II. ROLL CALL**

- Faculty Rep – Frank Lozano
- Student Rep – Brittany Ramirez
- ASU President – Aurora Paredes
- VP Finance – Jessica Ramirez
- ASU Advisor – Sonia Lopez
- Fiscal Rep – Myra Mitra
- Minuter – Ruth Siguenza

**III. APPROVAL OF MINUTES – December 2, 2017**

- Add word “Minutes” up at the top
- Vote: Passed unanimously
- **Minutes APPROVED**

**IV. PUBLIC FORUM (2 MIN. PER SPEAKER)- NONE**

**V. FINANCIAL REPORT – See VP Finance Attached Report**

*Recess to make printouts*

*Moved: Brittany Ramirez, / 2<sup>nd</sup>: Frank Lozano*

*Back to order at 8:24 a.m.*

- VP Report: Funds available for Student Rep: \$1,891.58
- Sonia Lopez: Follow-up with Ann Chen: Projected income of \$210,000 might not be met, when do we need to cap the funds before overspending?

**VI. REALLOCATION OF FUNDS**

**A. Account Fund Transfers**

- **POSTPONED TO NEXT MEETING**

*Re-entertained after Item XB*

- **From Acct. 50360 \$6,000 to Student Conferences Acct. 60129**
- **From Acct. 63720 \$4,000 to Student Conferences Acct. 60129**
- **From Acct. 70612 \$2,000 to Student Conferences Acct. 60129**

- **Final Balance for Student Conferences Acct. #60129 after reallocations \$13,376.31**

*Back to natural orders Student Rep Item XB*

*Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>: Frank Lozano, Faculty Rep*

## **VII. DISCUSSION ITEMS**

### **A. Audit Findings Update**

- Student Travel Packets – Advisors should be aware of documentation that should be filled out.
- There will be new internal policy and procedures for clubs that are offering scholarships to students. We must make sure we have their selection procedures.

## **VIII. ACTION ITEMS (5 MIN. PER SPEAKER)**

### **A. Campus Tours: Model United Nations Club- Cal State Long Beach Model United Nations 6 & Tour - \$1,000**

- Moved: Aurora Paredes, ASU President / 2<sup>nd</sup>: Brittany Ramirez, Student Rep
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$1,000 from College Tours Acct. #50150**

### **B. Campus Tours: Chicano for Community of Medicine – LMSA West Regional Conference - \$1,000**

- Moved: Aurora Paredes, ASU President / 2<sup>nd</sup>: Brittany Ramirez, Student Rep
- Title Change to UC San Francisco College Campus Tour
  - Moved: Brittany Ramirez, Student Rep
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$1,000 from College Tours Acct. #50150**

### **C. Campus Tours: Accounting Club – San Francisco University Tour - \$1,000**

- Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>: Aurora Paredes, ASU President
- ASU Advisor: VP Finance should have report from the treasurer of what clubs have gotten money and what it's for.
- Reminder from VP Finance: All students attending college tours must be ASU members
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$1,000 from College Tours Acct. #50150**

### **D. Community Funding: Wanda-Lee Evans – ELAC Black History Project 2017 - \$6,000**

- Moved: Aurora Paredes, ASU President / 2<sup>nd</sup>: Brittany Ramirez, Student Rep
- Speaker: Professor Wanda-Lee Evans
- Amend amount from \$6,000 to \$5,000
  - Moved: Aurora Paredes, ASU President / 2<sup>nd</sup>: Brittany Ramirez, Student Rep
  - Vote: Amend Amount: ASU President – YES; ASU Advisor – NO; Student Rep – NO; Faculty Rep – NO; VP Finance – NO
  - Vote: Amend Amount: 1:4
  - Amendment DENIED
- Amend Amount from \$6,000 to \$5,700
  - Moved: Aurora Paredes, ASU President / 2<sup>nd</sup>: Brittany Ramirez, Student Rep
  - Aurora Paredes: Proper documentation should be reflected
  - Vote: Amend Amount: ASU President – YES; ASU Advisor – NO; Student Rep – NO; Faculty Rep – NO; VP Finance – NO
  - Vote: Amend Amount: 1:4
  - Amendment DENIED

- Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$6,000 from Multi-Cultural Acct. #62035**
- E. Community Funding: Student Health Center – ELAC Health Center Presentations - \$125
- Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>: Aurora Paredes, ASU President
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$125 from ASU Promotions Acct. #63720**
- F. Community Funding: ASU – International Women’s Day - \$450
- Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>: Aurora Paredes, ASU President
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$450 from Multi-Cultural Acct. #62035**
- G. Community Funding: ASU – SAAVE – SAAM - \$1,000
- Moved: Aurora Paredes, ASU President / 2<sup>nd</sup>: Brittany Ramirez, Student Rep
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$1,000 from Social Cultural Acct. #62030**
- H. Community Funding: ASU – Paws & Relax - \$80
- Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>: Frank Lozano, Faculty Rep  
*Aurora Paredes, ASU President leaves the meeting*
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$80 from Social Cultural Acct. #62030**
- I. Community Funding: ASU – Football Ring Ceremony/Women’s Basketball Recognition - \$2,601.40
- Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>: Frank Lozano, Faculty Rep
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$2,601.40 from Social Cultural Acct. #62030**
- J. Community Funding: ESPA – Dia de los Muertos Alter - \$500
- Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>: Frank Lozano, Faculty Rep
  - Frank Lozano, used to reimburse instructor for expenses
  - Vote: To Fund: VP Finance – NO; Student Rep – NO; ASU Advisor – YES; Faculty Rep – YES / 2:2
  - **Action Item DIES due to a tie**
- K. Community Funding: Chicana/o Studies – 3<sup>rd</sup> Annual Cinco de Mayo Festival - \$5,100
- Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>: Frank Lozano, Faculty Rep
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$5,100 from Multi-Cultural Acct. #62035**
- L. Match Funding: Engineering Club – Human Powered Vehicle Challenge - \$2,500
- Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>: Frank Lozano, Faculty Rep
  - Stipulation: ASU will not pay out over \$5,000 for match funding per year and will not pay out duplicate deposit slips
    - Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup> Frank Lozano, Faculty Rep
    - Vote: Opposed: 0 / passes unanimously

- Stipulation ADDED
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED with Stipulation for \$2,500 from Multi-Cultural Acct. # 62035**
- Re-entertained after Item N*
- **Account Correction from Acct. #62035 to Acct. #50360**
  - **Item APPROVED with Stipulation for \$2,500 from Competitions Acct. #50360**

*Move Back to natural Orders of the Day Back to Item O*  
*Moved: Brittany Ramirez, Student Rep / 2<sup>nd</sup> Frank Lozano, Faculty Rep*

- M. Match Funding: Chicano for Community of Medicine – LMSA West Regional Conference - \$1,673.96
- Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup> Frank Lozano, Faculty Rep
  - Stipulation: ASU will not pay out over \$5,000 for match funding per year and will not pay out duplicate deposit slips
    - Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup> Frank Lozano, Faculty Rep
    - Vote: Opposed: 0 / passes unanimously
    - Stipulation ADDED
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED with Stipulation for \$1,673.96 from Student Conferences Acct. #60129**
- N. Inter Board Funding: ASU – Flash Drives (difference) - \$150
- Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup> Frank Lozano, Faculty Rep
  - Table Item to end of action items
    - Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup> Frank Lozano, Faculty Rep
    - Vote: Opposed: 0 / tabled unanimously
    - **Item TABLED TO END OF ACTION ITEMS**

*Move out of Natural Order to Re-entertain Item L*  
*Moved: Jessica Ramirez, VP Finance / 2<sup>nd</sup> Brittany Ramirez, Student Rep*

*Re-entertained after Item U*  
*Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>: Frank Lozano, Faculty Rep*

- Vote: To Fund: **Student Rep – NO; Advisor – NO; Faculty Rep – NO; VP Finance – NO**
- **Item DENIED**

*Move back to Student Rep Fee*

- O. Inter Board Funding: ASU/ICC – ELAC Husky Bowl 2017 - \$6,000
- Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup> Frank Lozano, Faculty Rep
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$6,000 from Social Cultural Acct. #62030**
- P. Inter Board Funding: ASU – Blue Tape - \$650
- Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup> Frank Lozano, Faculty Rep
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$650 from Supplies Acct. #70619**

- Q. Inter Board Funding: ASU – 2017 Spring ASU Club Rush Week - \$120.60
- Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>:Sonia Lopez, ASU Advisor
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$120.60 from Promotions Acct. #63720**
- R. Inter Board Funding: ASU – Cardigans - \$841.23
- Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>:Sonia Lopez, ASU Advisor
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$841.23 from Promotions Acct. #63720**
- S. Inter Board Funding: ASU – SD Memory Card for Camera Lexar - \$65
- Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>:Frank Lozano, Faculty Rep
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$65 from Supplies Acct. #70619**
- T. Inter Board Funding: ASU – Business Cards - \$236.15
- Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>:Frank Lozano, Faculty Rep
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$236.15 from Supplies Acct. #70619**
- U. Club Events Expenditures over \$1,000 - NONE

*Recess at 10:17 a.m.*

*Moved: Brittany Ramirez, Student Rep / 2<sup>nd</sup>: Frank Lozano, Faculty Rep*

*Re-adjourn at 10:26 a.m.*

*Re-entertain Item N*

## **IX. STUDENT REP FEE**

- A. ASU – Spring 2017 General Assembly - \$1,667.26
- Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>:Frank Lozano, Faculty Rep
  - Amend to \$1,170.00
    - Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>: Sonia Lopez, ASU Advisor
    - Vote: Opposed to amendment: 0 / AMENDED unanimously
  - Stipulation: Money for registration, food, and incidentals and not hotel
    - Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>: Frank Lozano, Faculty Rep
    - Vote: Opposed to Stipulation: 0 / stipulation ADDED
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED with Stipulation for amended amount \$1,170 from Acct. #28030**
- B. SASA – CAADE Conference 2017 - \$5,690
- Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>:Frank Lozano, Faculty Rep
  - Entertain under Match Funding and not Student Rep
    - Moved: Frank Lozano, Faculty Rep / 2<sup>nd</sup>: Jessica Ramirez, Student Rep
    - Vote: Move to Match Funding: Opposed: 0 / moved unanimously
  - Tabled to end of student rep
    - Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>: Frank Lozano, Faculty Rep
    - Vote: Table: 4 / postponed unanimously
  - **TABLED to end of Student Rep**

*Re-entertain Reallocation of funds*

*Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup> Frank Lozano, Student Rep*

*Re-entertained after Reallocation of funds*

- Stipulation: Provide deposit slips by March 30, 2017 and all students attending must be ASU members
- Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup> Frank Lozano, Faculty Rep
- Vote: Opposed to stipulation: 0 / stipulation ADDED
- **Item APPROVED with Stipulation for \$5,690 from Student Conferences Acct. #60129**

C. Adelante With Your Dreams – National Association for Chicana and Chicano Studies (NACCS) - \$5,335.92

- Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>: Frank Lozano, Faculty Rep
- Change funding source from Student Rep to Match Funding
  - Moved: Frank Lozano, Faculty Rep / Jessica Ramirez, Student Rep
  - Vote to change funding source: Opposed: 0 / CHANGED unanimously
- Stipulation: Student Travel Packet must be submitted by February 28, 2017 at 4:00 p.m. with all necessary signatures to ASU
  - Moved: Frank Lozano, Faculty Rep / Jessica Ramirez, Student Rep
  - Vote to add stipulation: Opposed: 0 / stipulation ADDED
- Stipulation: Deposit Slips should be provided and all students must be ASU members
  - Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>: Frank Lozano, Faculty Rep
  - Vote to add stipulation: Opposed: 0 / stipulation ADDED
- Amend amount to \$5,000
  - Moved: Jessica Ramirez, Student Rep / 2<sup>nd</sup>: Frank Lozano, Faculty Rep
  - Vote to Amend Amount: Opposed: 0 / amount AMENDED
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED with both stipulations for the amended amount of \$5,000 from Student Conference Acct. #60129**

X. NEW BUSINESS / UNFINISHED BUSINESS - NONE

XI. NEXT MEETING – March 17, 2017 @ 10:00 in F5 – 211

XII. ADJOURNMENT – 11:22 a.m.