



LOS ANGELES COMMUNITY COLLEGE DISTRICT

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ACCOUNTING OPERATIONS BULLETIN 2016/17-01 FY 2016-17 New Mileage Rate for 2017

DATE: Jan 6, 2017

TO: Vice Presidents of Administrative Services
College Financial Administrators
Associate-Vice Presidents, Administrative Services

FROM: Charalambos Ziogas, Director of Accounting

CONTACT: Ron Paquette, Accounts Payable Manager, Ext. 2234

SUBJECT: New Standard Mileage Rates: Business Rate to Fall in 2017

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Beginning on **January 1, 2017** the standard mileage rate for the use of a car, van, pickup, or panel truck will be **53.5 cents per mile** (down from 54 cents in 2016). This new rate is based on the IRS's revised standard rate for 2017.

The new rate shall apply to **mileage expenses incurred on January 1, 2017, or later**. If you are currently filing a reimbursement request for miles driven in the 2016 calendar year you must still use the old rate of 54 cents per mile.

If you have any questions please contact Ron Paquette, AP Manager, at 213-891-2234.

Board Rule 7503.10 Standard Mileage Rate

For use of employee automobiles in conducting authorized District business in accordance with the IRS standard mileage rate of 53.5 cents per mile for all miles.

Board Rule 10711 Transportation Cost

10711. TRANSPORTATION COST. When transportation is by public conveyance, allowance for air or train travel shall be at the coach rate. First class travel accommodations shall be permitted only when coach accommodations would be impractical. Reimbursement for travel by private automobile to destinations beyond a 100 mile radius of the Los Angeles City Hall shall be at a rate of fifty-three and a half cents (53.5¢) per mile. All such travel shall not exceed the cost of the appropriate available common carrier to the destination. Priority of availability for determination of payment shall be: (1) Air, (2) Rail, (3) Bus.