

STUDENT UNION MEETING MINUTES

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1301 Avenida Cesar Chavez, Monterey Park, CA 91754

DATE: FRIDAY, JULY 12TH, 2013

LOCATION: RM. G8-119

TIME: 3:00pm



I. CALL TO ORDER

Meeting was called to order at 3:01pm

II. ROLL CALL/ESTABLISHMENT OF QUORUM

Position	Name	Attendance
ASU President	Jesse Orellana	Present
ASU Executive Vice President	Brian Sierra	Present
ASU Vice President of Finance	Eduardo J. Vargas	Present
ASU Treasurer	Yareli Valencia	Present
ASU Secretary	Martha N. Lopez	Present
ASU Chief Justice	Evelyn C. Vargas	Present
ASU Chief Delegate	Esteban Bautista	Present
ASU Historian	Mary A. Meza	Present
ASU Advisor	Sonia Lopez	Present

III. Approval of Minutes

No minutes were in need of approval at the moment.

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IV. Public Forum

Johanna Guerra: Former Vice President of Finance Johanna Guerra informs the board that she is working on all the proposal forms and will be done soon.

Alexia Johnson: President of Los Angeles Valley College Associated Student Union, introduces herself as president and is looking forward to working and networking with our board.

V. Financial Report

Vice President of Finance Vargas reports on the amount each ASU account has which adds up to a total of \$200,000

ICC: \$2,000
Student conference: \$35,000
ASU Equipment: \$5,000
ASU equipment maintenance: \$1,500
Salaries: \$3,000
Stipends: \$5,100
Scholarships: \$5,000
Social and Cultural Activities: \$45,000
Multicultural: 10,000
Club Seed Funds: \$20,000
Worker Compensation: \$500
Graduation Reception: \$5,000
Hospitality: \$3,000
Promotion: \$28,000
Bank Service Charge: \$3,000
Mileage: \$500
Supplies: \$8,400
Book rental: \$20,000
Total: \$200,000

VI. Action item

A. **Appointment of New Officers:** moved by Secretary Lopez; seconded by Vice President of Finance Vargas.

Edward Sanchez: says wants to be senator at large to get more involved with the campus and to get a perspective what ASU does. He was appointed Senator at Large with a 7:1 vote.

Daveon Logan: wants to be part of the board again to get involved, says he was previously on the board as chief delegate. Wants to have different interactions with different cultures there are on this campus. He was appointed Senator of Cultural Diversity with a 7:1 vote.

Bulk Lao: says he was previously the accounting club president and previous ASU Senator at Large and wants to become Commissioner of Mathematical Concepts. Lao

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wants to continue working with making a better campus. He was appointed Commissioner of Mathematical Concepts with a unanimous vote.

A recess was taken at 3:12

Meeting was resumed at 3:17

Nick McKnight: McKnight was previously president of the Speech team and believes he is qualified to be a member of the board. He believes he is worthy to work alongside the board to make a better campus. He was appointed Senator of Membership Services/Activities and Planning/ Recruitment on the board with unanimous vote
Romel Lopez: He wants to get involved with school activities by becoming Commissioner of Vocational Studies. He wants to be involved and thinks ASU is a good way to start. Lopez was appointed Commissioner of Vocational Studies with unanimous vote.

- B. **Fund: Business Cards:** moved by Senator Logan seconded by Commissioner Lao in the amount of \$300. President states cards are needed to network with other people. Motion passes with unanimous vote.
- C. **Fund: Office Equipment for New Board Position:** moved by Secretary Lopez seconded by Senator Logan in the amount of \$1,500. President explains a desk and equipment will be used for the new office of the Vice President of Finance and Treasurer's Senator Lao adds the amendment to change the name to "Office Desks and Equipments Going with the Desks" Senator McKnight seconds; amendment fails with a 1:10 with one abstention. Motion passes with unanimous vote.
- D. **Fund: Replace Office Desktops:** Chief Justice Vargas moves Senator Lao seconds in the amount of \$1,000. Two of the office desktops will be replaced because of the problems they have been causing for the past years. The Vice Presidents will be getting the new computers while the Chief Justice and Chief Delegates will be getting the Vice Presidents. Motion passes with a unanimous vote.
- E. **Fund: Supplies for E-Board:** Moved by Secretary Lopez seconded by Chief Justice Vargas in the amount of \$1,350. President is requesting amount to purchase office supplies for executive board members. Executive board members will have a \$150 budget and the rest will go towards purchasing agendas for Commissioners and Senators. Motion passes with a unanimous vote
- F. **Fund: Table Covers:** Secretary Lopez moves Senator Logan seconds in the amount of \$500. Table covers for ICC and ASU will be purchased because the old covers are overused. Motion passes with unanimous vote.

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- G. **Fund: Welcome Day Decorations:** Senator Logan moves Historian Meza seconds in the amount of \$500. Student Services Aid Magaly says that money will be used to buy decorations for welcome day. Says decorations are reusable for other events. Motion passes with a unanimous vote.

President states; can I get a motion to add action item H. release of fund salaries and action item I. oath of office.

Secretary Lopez moves to amend the agenda and commissioner Lao seconds. Motion passes with unanimous vote.

- H. **Fund: Release of salaries fund:** moved by Senator Logan seconded by VP of Finance Vargas in the amount of \$1,500. Vice President of Finance Vargas states that only half of the amount will be released for the semester. Motion passes with a unanimous vote.

- I. **Oath of office:** Moved by Senator Logan seconded by Historian Meza. Board members take the oath office

VII. Student Representation Fee

- A. **Fund: Summer Retreat:** moved by Commissioner Lao seconded by Historian Meza in the amount of \$6,500. Retreat is used to go over Roberts Rules of Order and everything that has to do with ASU. Motion passes with a unanimous vote.

VIII. Project updates/Assignments

Senator of Cultural Diversity Logan: Graduation Committee

President adds everyone will be assigned a committee meeting and is mandatory to attend.

Executive Vice President and Chief Delegate: ICC dates are needed by July 19 at 12pm.

Historian: everything on the website must be updated by July 26, 2013.

IX. Discussion Items (5 minutes per speaker)

X. New/Unfinished Business

XI. Officer Reports (5 Minutes per officer)

- A. **PRESIDENT:** Reports when board members are in the office they should act professional especially when students are in the office. Expects everyone to respect each other. Everyone should have their office hours posted and done.
- B. **EXECUTIVE VICE PRESIDENT:** Reports ICC meetings will be the second Thursday of every month and orientation will be on September 6 at 10:30 but it is subject to change. Reports office hours are already posted.
- C. **VICE PRESIDENT OF FINANCE:** Reports hours are posted
- D. **TREASURER:** nothing to report

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- E. **SECRETARY:** Reports contact list was sent out and is going to be updating it frequently. Says deadlines for proposals will be every Wednesday the week before every meeting at 6:30. Says she will remove the committee report sections from the agenda and add it along with officer reports.
- F. **CHIEF JUSTICE:** Advises to keep parliamentary booklets at hand during meetings to get familiar with Roberts rules of order
- G. **CHIEF DELEGATE:** nothing to report
- H. **HISTORIAN:** Reports bios were sent to IT. If anything needs to be changed to email her.
- I. **Commissioner of Mathematical Concepts Lao:** Reports layouts of the cork boards are being sent to an engineering department to make signs. Commissioner states there are ten locations he would like the cork boards to be placed and would like the Historian to take pictures of the location to have a vision of how cork boards will look in real time along with the signage. Wants to make sure there are no problems with plant facilities as to where the boards are being placed.
- J. **Committee reports (2 Minutes per report)**
President: Reports he went to the Board of Trustees Meeting and saw members take their oath of office says it was a good experience and the swearing in of officers was filled advises for officers to attend these meetings because of the items that are discussed during the meeting and how it affects all other colleges in the district. He also attended SAC but there was no quorum met but some items were discussed such as officer reports and Residents Requirement item was discussed
Vice President of Finance: Attended region 7 meeting says it lasted four hours and says ASOAT will be held on a Saturday and goals for region 7. Also attended board of trustees and saw board of trustees getting sworn in.
Commissioner Lao: Reports he attended the plant facilities and planning committee meeting cork boards were discussed and the care of the boards. Commissioner Lao adds members of the committee were very interested in the cork boards and had a lot of input as to how ASU wanted the cork board.

XII. Next meeting: TBA

XIII. Adjournment:

Chief Delegate Bautista moves to adjourn the meeting. Meeting was adjourned at 4:27 pm.

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Prepared by Secretary

Signature

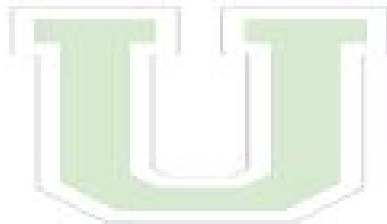
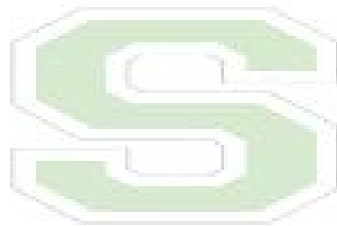
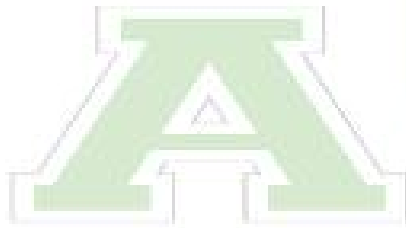
Date

Approved by President

Signature

Date

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