

STUDENT UNION MINUTES

1501 Avenida Cesar Chavez, Monterey Park, CA 91754

DATE: Friday, September 6, 2013

LOCATION: RM. G1-301AB

TIME: 12:00pm



I. CALL TO ORDER

Meeting was called to order at 11:52am.

II. ROLL CALL/ESTABLISHMENT OF QUORUM

Position	Name	Attendance
ASU President	Jesse Orellana	Present
ASU Executive Vice President	Brian Sierra	Present
ASU Vice President of Finance	Eduardo J. Vargas	Present
ASU Treasurer	Yareli Valencia	Present
ASU Secretary	Martha N. Lopez	Present
ASU Chief Justice	Evelyn C. Vargas	Present
ASU Chief Delegate	Esteban Bautista	Excused Absence
ASU Historian	Mary A. Meza	Present
ASU Commissioner of Mathematical Concepts	Bulk Lao	Present
ASU Commissioner of Vocational Studies	Romel Lopez	Present
ASU Senator at Large	Edward Sanchez	Present
ASU Senator of Cultural Diversity/International	Daveon Logan	Present

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	McKnight	Present
Activities and Planning/Membership Services/Recruitment		
ASU Advisor	Sonia Lopez	Present

- Quorum was met.

III. Approval of Minutes

From 8/20/2013: Senator Logan moved to approve minutes, Vice President of Finance seconds. Minutes are adopted with a unanimous vote.

IV. Public Forum

No public forum.

V. Financial Report

A. **Vice President of Finance:** Vice President provides report for the budget and says the only section missing is student rep fee he is waiting for fiscal to give him a full report.

VI. Action item

- A. **Fund: Engineering Club: Noche De Ciencias:** Secretary moves to fund this item Historian seconds in the amended amount of \$2,800 which was amended at BAC. The president of Engineering Club was asking for the original amount of \$5,500 but no amendment was made. Motion remained in the amount of \$2,800. Motion passes with 9:2 vote.
- B. **Inter-Board: Clipboards & Pen Refills:** Moved by Secretary in the amount of \$230.00 seconded by Historian. Items will be used from the encumber funds in order to continue the success of the book rental. Motion passes with a unanimous vote.
- C. **Inter-Board: Homeboy Industries 5k Run:** Moved by Commissioner Lopez seconded by Senator Logan in the amount of \$500.00. This event will help ASU network with Homeboy Industries and the community. Commissioner Lopez would like a response of who will attend no later than Monday. Motion passes with a unanimous vote.
- D. **Inter-Board: ICC iPad Giveaway:** Motion was moved by Executive Vice President seconded by Historian in the amount of \$800. Clubs will be given tickets in order to sell and keep commission of the money they make. Item passes unanimously.

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- Officers:** Moved by Secretary seconded by Historian in the amount of \$630.00. Secretary asks for ink for the offices due to most of the offices' printers running out of ink. Ink will be used for the whole year. Motion passes unanimously.
- F. **Inter-Board: IN-N-OUT Event:** Moved by Commissioner Lao seconded by Senator Lao in the amount of \$4,300.00. Chief Justice gives a breakdown of what will go on during this event. Motion passes with a unanimous vote.
- G. **Inter-Board: Laptop Giveaway:** Moved by Secretary seconded by Historian in the amount of \$2,300. President explains laptops are given to ASU members as a thank you for being part of the organization. Senator will be in charge of the giveaway. Item passes unanimously.
- H. **Inter-Board: Polo's for Officers:** Chief Justice moves Secretary seconds in the amount of \$700. Secretary explains polo's will be used to network on campus and at conferences. Motion passes with a unanimous vote.
- I. **Inter-Board: Rally Towels for Homecoming Week:** Historian moves Vice President of Finance seconds in the amount of \$1,075.30. Senator McKnight wants to build more school spirit with promotional items. Item passes with a 10:1 vote.
- J. **Inter-Board: Thundersticks:** Chief Justice moves Vice President of Finance seconds in the amount of \$700. Senator McKnight hopes to bring more school spirit by purchasing promotional items. Motion passes with a 7:4 vote.
- K. **Release of Club Seed Account:** Moved by Executive Vice President seconded by Treasurer Valencia in the amount of \$10,000. Funds will be used for clubs as they get their charter. Motion passes with a unanimous vote.
- VII. Student Representation Fee
- A. **CCCSAA CONFERENCE:** Moved by Vice President of Finance seconded by Chief Justice in the amount of \$9,6000. This conference is to review all the parliamentary procedures and Robert's Rules of Order. Motion carries with a unanimous vote.
- B. **Fall General Assembly:** Treasurer Valencia moves to fund in the a.amount of \$10,000 seconded by Commissioner Lopez. Resolutions that are implemented among Community Colleges are voted on in this event.

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to re-entertain Item A in Student Representation Fee.

Vice President of Finance moves to re-entertain Item A in Student Rep Fee Senator Logan seconds. Motion passes unanimously.

- A. **CCCSAA CONFERENCE:** Vice President of Finance moves to amend the remaining balance of CCCSAA to be reallocated to Fall General Assembly Secretary seconds. Amendment passes unanimously.

Natural orders of the day were resumed.

- C. **LACCD Leadership Training:** Commissioner Lopez moves Commissioner Lao seconds in the amount of \$500. This training will help the board with time managing and having a successful board. Motion passes unanimously.
- D. **Parliamentary Procedure Training with “Bruce”:** Moved by Vice President of Finance seconded by Senator Logan in the amount of \$500. This training will help the board get a better perspective on parliamentary procedure. This event will take place October 4th. Motion passes unanimously.

VIII. Project updates/Assignments

Limit of two (2) minutes per speaker was added under project updates
All projects must be reported on the meeting of 9/27/2013 unless stated otherwise

East L.A. Parade	Daveon due September 8 th , 2013
Polos for Officers	Martha- in progress
Homecoming Spirit Week	Daveon-Mary: Update by September 18, at 6pm.
Dia De Los Muertos/ Halloween Contest/ Trick-or-Treat for Kids/ Haunted House	Daveon-Mary-Nick-Yareli-Edward-Eduardo:
Midnight Volleyball Tournament*	Daveon: event is to be moved during winter.
Breast Cancer Awareness Month	Daveon-Martha

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Volunteer at Children's Hospitals	Martha
Monday Night Football	Daveon-Edward: event is cancelled.
Faculty VS. Students Softball Tournament*	Nick: moved to spring
Car Maintenance Workshop	Romel
Flag Football Tournament for Clubs	Edward
South Gate Food Giveaway	Edward-Martha
"In the Eyes of an Artist" event	Yareli
Drum Circle	Esteban: no report
Battle of the Bands*	Brian-Martha-Mary
Christmas Caroling	Esteban: no report
ASU Pamphlets	Brian
Credit Card Swiper Cube	Eduardo-Edward: email must be sent out of confirmation by September 20 th
Movie Night (spring)*	Daveon
March in March*	Eduardo
Husky Bowl in the Fall*	Brian
Soccer Tournament*	Brian
Basketball tournament	Brian
Triathlon	Brian: events were cancelled
Obstacle course	Brian: events were cancelled
Laptop Giveaway	Edward
Tablet raffle	Brian-Esteban: iPad will be given away
ELAC app	Mary
Open gym for students	Esteban

*Projects were moved to another semester

IX. Discussion Items (5 minutes per speaker)

No items

X. New/Unfinished Business

No items

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(7 Minutes per officer)

- A. **PRESIDENT:** Thanks the board for helping during the book rental. Wants to make sure every board member can time manage during the year. Also wants board members to be more active during their office hours. Wants officers to speak to each other in a respectful manner and also to other people. Wants Executive Vice President and Chief Delegate to remove flyers. Secretary is to provide copies of the constitution. Officers must be respectful to all faculty and staff especially around events and in public. He asks for respect in the board. States the only board members who have the authority to give orders are Advisor, the Vice Presidents, and President.
- B. **EXECUTIVE VICE PRESIDENT:** Asks cooperation from all board members. Asks for more support from all board members. Orientation was great it was better than what he had expected. Says it was a great turn out and thanks the former Vice President of Finance Johanna Guerra for giving a break down of the new forms. Expects a bigger turn out next week than before. Gives a reminder on rush week and the first ICC meeting.
- C. **VICE PRESIDENT OF FINANCE:** Apologizes for not being as active in the office. Attended board of trustees meeting. Attended the workers environment meeting and door locks were discussed. Thanked the Secretary for updating the meeting schedule and deadlines. Thinks it is great that people help out when they have time to. Wants to help down taking down the posters.
- D. **TREASURER:** Attended work environment committee meeting. Spoke about the threat incident and the concern of not locking the doors from the inside so instructors are being put at risk. A system would be created in order to keep students aware of what is happening during an emergency. She also says she is getting a better idea of how the office runs A lockdown is expected. wil
- E. **SECRETARY:** Apologizes for the mistake of not putting a time limit on the agenda items. Mentions that any topic that must be put on the agenda should be emailed the same time proposals are due because of the time limit the agendas must be posted. Commends the new board members for learning quickly during the book rental.

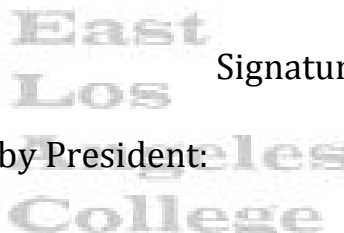
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- ... helped in the book rental and stayed the whole day. Hopes to expand the book collection. Mentions the back room was the hardest part of the book rental.
- G. **CHIEF DELEGATE:** no report
- H. **HISTORIAN:** Apologizes for not being present when she signed up for the book rental. Says the book rental went well and will do a better job at time managing. Says everyone did a good job cooperating even with the heat. Mentions agendas and minutes will be updated.
- I. **Commissioner Lao:** Explains the design of the cork boards. The boards will say ELAC on the bottom. Says he helped out in the book rental and it went well although he was learning everything while working.
- J. **Commissioner Lopez:** Thanked the board members helping in the book rental. says the worst part is over. Says everyone picked up pretty fast even with small mistakes no one panicked.
- K. **Senator Logan:** Says he is looking forward for the tailgate and first football game. Says hes excited for the parade and hope it is not too hot. Says he has a phone again so getting in contact with him will be easier. Reports he is working on time managing and is getting his schedule figured out.
- L. **Senator Sanchez:** Reiterates on how the book rental went and says it's a learning experience even with mistakes. Says the next time it will be more efficient. He is excited for rush week.
- M. **Senator McKnight:** Attended the Board of Trustees committee meeting. He was surprised they had no idea of what was going on being that they are responsible of the district. Reports on how the board was contradicting themselves amongst themselves. Asks for people that sign up for an event to be there. Thanks the board for celebrating his birthday.
- XII. Next meeting: September 27, 2013
- XIII. Adjournment: Secretary moves to adjourn the meeting at 2:58pm Senator McKnight seconds meeting is adjourned with a 10:1 vote


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Prepared by Secretary:

Name		Signature	Date
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Approved by President:

Name		Signature	Date
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ASSOCIATED STUDENT UNION