



EAST LOS ANGELES COLLEGE

STUDENT SERVICES

OFFICE HOURS - FALL 2017

NOTE: All office hours are subject to change.

All offices will be closed for holidays on

9/4/17, 11/10/17, and 11/23-11/26/17

Adelante FYE (E7-210)	
(323) 780-6795	
Monday - Thursday	9:00am - 6:00pm
Friday	9:00am - 4:00pm

Admissions & Records (E1-105)	
(323) 265-8712	
MTWTH	11:00am - 6:00pm
Friday	8:00am - 12:00pm
First Saturday of Every Month	9:00am - 1:00pm

Assessment Lab/Matriculation (E1-183)	
(323) 415-4141	
Main Campus Assessment Lab (E1-183)	
Monday-Thursday	8:00am - 5:00pm
Friday	8:00am - 2:00pm
South Gate Assessment Lab (SG-120)	
Monday	closed
Tuesday-Thursday	10:30am - 5:00pm
Friday	8:00am - 2:00pm

Athletics Department (C1-135B)	
(323) 265-8913 or (323) 265-8636	
Monday-Thursday	6:00am - 4:00pm
Friday	9:00am - 12:00pm

College Store (F5-104)	
(323) 265-8722	
Monday - Thursday	7:30am - 7:00pm
Friday	8:00am - 4:00pm
Open 3 Saturdays: 8/26, 9/2 & 9/9:	8:00am-2:00pm

CalWORKs (A5, Stadium Lot)	
(323) 265-8998	
Monday - Thursday	7:30am - 4:45pm
Friday	7:30am - 3:00pm

Career & Workforce Development Center (E1-176)	
(323) 415-4126	
Monday - Thursday	8:00am - 7:00pm
Friday	8:00am - 3:30pm
First Saturday of Every Month	9:00am - 1:00pm

Child Development Center (A1)	
(323) 265-8788 -or- (323) 265-8717	
<i>Office Hours</i>	
Monday-Friday	7:45am - 4:00pm
<i>Child Care Hours</i>	
Monday-Friday	7:45am - 3:30pm

Community Services (K7-107)	
(323) 265-8793	
Monday - Friday	8:30am - 4:45pm
Saturday & Sunday	7:00am - 3:00pm

Counseling (E1-127)	
(323) 265-8751	
Monday - Thursday	7:30am - 7:00pm
Friday	7:30am - 4:00pm
Saturday	9:00am - 1:00pm

DSP&S-Diversabilities Special Prgrms & Svcs (E1-160)	
(323) 265-8681 or (323) 265-8787	
Monday-Thursday	8:00am - 5:00pm
Friday	8:00am - 3:00pm

Enrollment Center (E1-121)	
(323) 265-8966	
Monday-Thursday	9:00am - 7:00pm
Friday	8:00am - 12:00pm
First Saturday of Every Month	9:00am - 1:00pm

EOP&S / CARE / CAFYES (E1-227)	
(323) 265-8769	
Monday-Thursday	8:00am - 7:00pm
Friday	8:00am - 4:00pm

Financial Aid & Scholarships (E1-135)	
(323) 265-8738	
Monday-Thursday	8:00am - 7:00pm
Friday	8:00am - 3:00pm
Saturday	9:00am - 1:00pm

Fiscal Office (G1-107)	
(323) 265-8701	
Monday - Thursday	8:00am - 7:00pm
Friday	8:00am - 3:30pm

International Students (G1-101)	
(323) 265-8796	
Monday - Thursday	8:00am - 6:00pm
Friday	8:00am - 12:00pm

Learning Assistance Center (E3-280)	
(323) 265-8762	
Monday - Thursday	8:00am - 9:00pm
Friday	8:00am - 4:00pm

Helen Miller Bailey Library (F3)	
Circulation Desk (323) 265-8758	
Reference Desk (323) 415-4134	
Monday - Thursday	7:00am - 10:00pm
Friday	8:00am - 5:00pm
Saturday	9:00am - 5:00pm
Sunday	12:00pm - 5:00pm

Los Angeles Sheriffs (B5-104)	
(323) 265-8800	
Monday - Sunday	24 Hours

Math Lab Tutoring Center (G5-LL009)	
(323) 415-4191	
Monday-Thursday	9:00am - 8:00pm
Friday & Saturday	9:00am - 5:00pm

Modern Languages/ESL Lab (E3-170)	
(323) 415-5414	
Monday-Thursday	8:00am - 4:00pm
Friday	8:00am - 2:00pm

Non-Credit Program (E3-100)	
(323) 260-8174	
Monday & Thursday	8:30am - 7:00pm
Tues/Wed/Fri	8:30am - 5:00pm

Reading & Writing Center (E3-220)	
(323) 415-4147	
Monday-Thursday	7:00am - 9:00pm
Friday & Saturday	10:00am - 4:00pm

Student Activities (F5-212)	
(323) 265-8742	
Monday-Thursday	8:00am - 6:30pm
Friday	8:00am - 4:00pm

Student Health Center (F5-302)	
(323) 265-8651	
Monday-Thursday	8:00am - 7:00pm
Friday	8:00am - 2:00pm

Student Services Division (E1-213)	
(323) 265-8777 or (323) 265-8743	
Monday-Friday	8:00am - 5:00pm

Transfer Center (D7)	
(323) 265-8623	
Monday - Thursday	8:00am - 7:00pm
Friday	8:00am - 4:30pm

Veterans Office in Admissions (E1-107)	
(323) 265-8650 ext. 8525	
Monday - Thursday	11:00am - 6:00pm
Friday	8:00am - 12:00pm

Veterans Resource Center (D7)	
(323) 415-5052	
Monday - Thursday	9:00am - 7:00pm
Friday	9:00am - 4:00pm

Welcome & Support Resource Ctr (E1-176)	
(323) 780-6800	
Monday - Thursday	8:00am - 7:00pm
Friday	8:00am - 4:00pm
Saturday	9:00am - 1:00pm

updated 9/8/2017

East Los Angeles College – South Gate Educational Center
Fall 2017 – August 28, 2017 – December 17, 2017

Please Note: South Gate Campus is closed on Sundays

MAIN LINE: (323) 357-6200 (unless indicated, all the following extensions' prefix is 323-357-XXXX)

Dept. Name	Ext.	Days	Open Hours
Administration	6200	MTWR	07:30 a.m. – 10:00 p.m.
		Friday	08:00 a.m. – 04:00 p.m.
		Saturday	08:00 a.m. – 02:00 p.m.
Admissions & Records EXTENDED HOURST 1 ST FRI/SAT, CALL 323-357-6207 FOR HOURS	6207	MTWR	11:00 a.m. – 07:00 p.m.
		Friday	08:00 a.m. – 12:00 p.m.
Assessment *September: SGEC FRIDAYS ONLY	6295	*Friday	08:00 a.m. – 02:00 p.m.
		Wednesday	10:30 a.m. – 05:00 p.m.
Bookstore EXTENDED HOURS WEEKS 1 & 2, CALL 323-357-6235 FOR HOURS	6235	MTWR	11:00 a.m. – 07:15 p.m.
		Fri & Sat	Closed
Career & Job Services	6216	Monday	08:00 a.m. – 07:30 p.m.
		Tue	08:00 a.m. – 03:30 p.m.
		Wednesday	08:00 a.m. – 07:30 p.m.
		Thursday	08:00 a.m. – 07:00 p.m.
		Friday	08:00 a.m. – 12:00 p.m.
		Saturday	Closed
Computer Lab	6223	MTWR	09:00 a.m. – 09:00 p.m.
		Friday	08:30 a.m. – 04:00 p.m.
		Saturday	08:30 a.m. – 02:00 p.m.
Counseling	6213	MTWR	07:30 a.m. – 08:00 p.m.
		Friday	07:30 a.m. – 04:00 p.m.
DSP&S Office	6296	MTW	09:00 a.m. – 03:30 p.m.
		Thursday	08:30 a.m. – 05:30 p.m.
		Fri & Sat	Closed
Financial Aid	1704	MTWR	08:00 a.m. – 07:00 p.m.
		Friday	08:00 a.m. – 03:00 p.m.
		Saturday	Closed
Fiscal Office EXTENDED HOURS DURING WEEK 1 & 2, CALL 323-357-1704 FOR HOURS	6233	Mon. & Thur.	11:00 a.m. – 07:00 p.m.
		Closed for lunch	03:00 p.m. – 04:00 p.m.
		Tue. & Wed.	12:00 p.m. – 07:00 p.m.
		Closed for lunch	03:00 p.m. – 04:00 p.m.
		Friday	08:30 a.m. – 03:30 p.m.
		Closed for Lunch	01:00 p.m. – 02:00 p.m.
		Saturday	Closed
Information Technology • South Gate Help Desk - (323) 568-5800 • Monterey Park Help Desk – (323) 265-8700	5800	MTWR	08:00 a.m. – 07:30 p.m.
		Friday	08:00 a.m. – 04:30 p.m.
		Saturday	Closed
	8700	MTWR	08:00 a.m. – 07:30 p.m.
		Friday	08:00 a.m. – 04:30 p.m.
		Saturday	Closed
Library	6219	MTWR	08:00 a.m. – 08:00 p.m.
		Friday	08:00 a.m. – 04:00 p.m.
		Saturday	Closed
Math Tutoring Lab (323) 568-5810 or (323) 568-5807 *hours subject to change	5810	MTWR	10:00 a.m. – 08:00 p.m.
	5807	Friday	10:00 a.m. – 04:00 p.m.
		Saturday	10:00 a.m. – 02:00 p.m.
Sheriff	6222	MTWR	07:00 a.m. – 11:00 p.m.
		Friday	07:00 a.m. – 06:00 p.m.
		Saturday	07:00 a.m. – 02:00 p.m.
Transfer Center	6242	Monday	08:00 a.m. – 07:00 p.m.
		Tues. & Thurs.	04:00 p.m. – 07:00 p.m.
		Wednesday	08:00 a.m. – 12:00 p.m.
		Friday & Sat.	Closed
Writing Center	6248	MTWR	09:00 a.m. – 07:00 p.m.
		Friday	10:00 a.m. – 04:00 p.m.
		Saturday	10:00 a.m. – 02:00 p.m.

Hours subject to change without prior notification.