

EAST LOS ANGELES COLLEGE
BUDGET & PLANNING ADVISORY COMMITTEE
MINUTES

Monday, August 28, 2006
 E7-Vocational Education Conference Room 315
 1:30 – 3:00 p.m.

PRESENT	Brenda Baity David Beaulieu Matt Corwin Karen Daar Evelyn Escatiola Rich Guy Robert Isomoto John Long	Renee Martinez Armida Ornelas Leonor Perez Lawrence Powell David Senensieb Ted Strinz Danny Telles R.C. Williams III
ABSENT	Wendy Bass James Cadman Selina Chi Richard Moyer	Alexis Navarro Erlinda de Ocampo Michael Simone Olita Tulifua
GUEST	Lori Guidry Daniel Judge Sonia Lopez	Gonzalo Mendoza Al Rios Lisa Stallworth

1. **CALL THE MEETING TO ORDER**
 Co-chairperson, **Rich Guy**, called the meeting to order at 1:42 p.m.
2. **APPROVAL OF MINUTES**
M/S/P (Moyer/Simone) to approve the minutes of July 31, 2006 as corrected.
3. **ACCREDITATION ANNOUNCEMENT (Brenda Baity)**: The Accrediting Commission in June approved East's mid-term report. In preparation for the next Accreditation visit which will occur in March 2009, the college's self study will begin in fall 2007.
4. **PRESIDENT'S REPORT (Robert Isomoto)**
 - **Enrollment**: East is at 97% of last year's enrollment at this time. This has contributed to our generous budget from the state this year. R. Martinez added that Deans would be contacting Department Chairs regarding canceling low enrollment classes.
 - **Live Scan**: Per District General Counsel, all student workers must be fingerprinted starting this Fall semester. Oscar Valeriano, Dean of Student Services and Sonia Lopez, Associate Dean of Student Services, will head

- the student worker Live Scan project. A mobile Live Scan unit will be brought to the campus for the project.
- **Dean Positions:** **D. Beaulieu** expressed concern over the apparent intention of the administration to hire a third dean, an additional dean of academic affairs, beside one acting dean of academic affairs and one acting dean of voc ed to replace those gone to Mission this year. **R. Isomoto** replied that only two deans were being hired, and that the administration would come back to EBPAC, if they thought they needed a third dean.

5. **WORK ENVIRONMENT COMMITTEE REPORT**

- **Keycards:** A second keycard reader that will read the old keycards will be installed in the parking lots.

6. **FACILITIES REPORT (Lori Guidry)**

- **Sidewalk Re-opening:** L. Guidry was asked when the sidewalk south of the swim stadium would be re-opening. L. Guidry responded that the contractor has been directed to re-open the sidewalk on Wednesday, August 30, 2006 in preparation for Opening Day on August 31, 2006. L. Guidry was also asked about having the west entrance of E-5 opened. She replied that she would look into the matter.
- An overview of **ELAC Bond Project Highlights** (*Week Ending 08/25/06*) was given:
 - **N2 relocation:** N2 building has been relocated to the former swim stadium parking lot.
 - **Fitness center:** The fitness center is in schematic design.
 - **Swing space:** The architects submitted layouts for two locations for the modulars to the Fire Marshal. Comments were received from the Fire Marshal. The architect reviewed and addressed the comments. The architect has completed the layouts and will meet with DSA for an over-the-counter review by the end of August. The first facilities to be relocated are for E1 & G1.
 - **Math/Science Complex:** Projected date of groundbreaking is early 2008.
- **South Gate Campus:** The Environmental Impact Report is in progress along with the initial Master Planning of the proposed site. Larry Eisenberg, Executive Director, District Office has suggested that rather than demolishing the old buildings on the site that those buildings be considered for renovation. At the moment, the offsite committee is looking into the matter and has suggested that faculty members take tours of the buildings so that a determination can be made as to whether any of those buildings should be saved and renovated. No actual dates have been set for the tours.

- **New project director:** Jacobs has a new project director starting on Tuesday, August 29, 2006. He will most likely be attending EBPAC starting September 11, 2006. Gary Johnston will be going back to Texas.

7. **DBC REPORT (David Beaulieu)**

- **State Budget:** There was a 13% increase in the State's Budget this year.
- **SB 361:** The bill passed the Assembly on Monday, August 28, 2006. The bill changes the funding structure from program base to FTES base. The bill takes effect immediately.
- **East's Budget:** East's Budget this year is approximately \$85 million. This does not include East's reserve of \$18 million.
- **District Office Budget:** The District has asked for an increase in their budget. A motion to approve a set percentage was tabled for two months.

8. **BUDGET UPDATE (Robert Isomoto)**

No Report.

9. **STRATEGIC PLANNING REPORT**

- A. **Program Reviews:** L. Perez requested motions to approve proposed *Recommendations and Commendations* for Chemistry, the Learning Assistance Center, and Life Sciences.
 - The committee reviewed the proposed *Recommendations and Commendations* for Chemistry and after amending *Recommendation #3* by deleting "student success" a motion to approve was sought. **M/S/P (Martinez/Ornelas)** to approve the proposed *Recommendations and Commendations* for Chemistry.
 - The committee reviewed the proposed *Recommendations and Commendations* for the Learning Assistance Center and after amending *Recommendation #5* by adding "the non-credit resource center" after "Writing Center" in the first sentence a motion to approve was sought. **M/S/P (Corwin/Beaulieu)** to approve the proposed *Recommendations and Commendations* for the Learning Assistance Center.
 - The committee reviewed the proposed *Recommendations and Commendations* for Life Sciences and after deleting *Recommendation #6*, a motion to approve was sought. **M/S/P (Beaulieu/Long)** to approve the proposed *Recommendations and Commendations* for Life Sciences.
- **L. Perez** distributed proposed *Recommendations and Commendations* for International Students for review and approval by EBPAC at the next meeting on September 11, 2006.

B. Educational Planning Subcommittee Report
Report Tabled.

C. Technology Planning Subcommittee Report
Report Tabled.

10. EBPAC BYLAW CHANGES

- **K. Daar** and **L. Powell** distributed recommendations regarding EBPAC membership for the committee to review and discuss at the next meeting on September 11, 2006.

11. CO-CHAIR ELECTIONS

- Tabled until the following meeting on September 11, 2006.

12. ADJOURNMENT

M/S/P (Williams/Corwin) to adjourn the meeting at 3:15 p.m.

Respectfully submitted,
Catalina "Cathy" Medina
President's Office