

EAST LOS ANGELES COLLEGE
BUDGET & PLANNING ADVISORY COMMITTEE
MINUTES

Monday, March 27, 2006
 GI-VOC ED Room 314
 1:30 – 3:00 p.m.

PRESENT	Brenda Baity David Beaulieu Kathleen Burke-Kelly Selina Chi Erlinda de Ocampo Kathie Kingett John Long	Renee Martinez Richard Moyer Leonor Perez Lawrence Powell David Senensieb Ted Strinz R.C. Williams III
ABSENT	Wendy Bass James Cadman Karen Daar Rich Guy Robert Isomoto Daniel Judge	Ernest H. Moreno Armida Ornelas Laura Sanchez Michael Simone Danny Telles Olita Tulifua
GUEST	Lori Guidry Alex Immerblum Gonzalo Mendoza	Ramon Miramontes Lisa Stallworth

1. CALL THE MEETING TO ORDER

Co-chairperson, **David Senensieb**, called the meeting to order at 1:44 p.m.

2. APPROVAL OF MINUTES

M/S/P (Baity/Moyer) to approve the minutes of March 13, 2006, as corrected.

3. PRESIDENT’S REPORT (Ernest H. Moreno)

No Report.

4. WORK ENVIRONMENT COMMITTEE REPORT

- **Recarding of Parking Lot (L. Powell/T. Strinz):** Faculty and staff who use the southeast parking lot will receive new entry cards to bring the lot entry into compliance with the other parking lots.
- **English Department Grievance: Alex Immerblum** requested to attend EBPAAC to inform the committee that the English Department has filed a grievance citing working conditions not suitable for teaching in the A Complex. Also the fact that department faculty are not located in close proximity to one another is problematic. They also propose five remedies. Discussion then ensued about the appropriateness of addressing the grievance in EBPAAC because it is a Union issue and because the administration has not had a chance to review it and respond. It

was noted that repairs are being made to the A Complex, but not quickly because classes are scheduled there. The discussion was concluded with Alex Immerblum stating that he was not really attempting to try to argue the grievance at EBPAC. He just wanted to announce that the grievance had been filed so that the committee was aware of it. He also stated that the reason they arrived at the grievance stage was due to a lack of communication on campus and D. Beaulieu concurred.

5. FACILITIES REPORT (Lori Guidry)

- An overview of ELAC Bond Project Highlights (*Week Ending 03/24/06*) was given.
 - **Campus Fire Alarm Improvements:** Ongoing at night
 - **N2 Relocation:** Timeline remains the same, completion date set for Fall.
 - **Parking Structure Lot 3:** In the final stages of DSA Review.
 - **PE Fields – Women’s Softball Field:** Is still in DSA Review.
Discussion on why the Women’s Softball Field has not been yet been finished took place. It was stated that the hold up is with the architect. Some members suggested obtaining a new architect for the job. L. Guidry responded that in doing so, then they would have to resubmit to DSA and that might hold up the project even longer. As of right now, they are trying not to resubmit. The issue will be discussed further at the Facilities meeting on Thursday, March 30, 2006.
 - **E3/E5 Replacement: D. Beaulieu** stated that this project is on hold only because we are trying to get the state to expand on it.
- **Bond AAA (D. Beaulieu):** If the Board signs off on Bond AAA and it passes, the share that East is looking at receiving is about 25% of the total.

6. DBC REPORT (David Beaulieu)

- **D. Beaulieu** asked the DBC for a written report with specifics on what austerities the debtor colleges were forced to accept in order to get their debt forgiven. The report will be brought to EBPAC once D. Beaulieu receives it from the DBC.

7. BUDGET UPDATE

- **D. Beaulieu** stated that Harbor has had an enormous reduction in staff. It has gone from 165 to 98 full-time faculty over the course of six years. Harbor’s current enrollment is about 6,800 about 1/3 of East.
- **E. de Ocampo** spoke briefly about investing a portion of our balance in a CD account. The matter will be further discussed at the next EBPAC meeting on April 24, 2006.

8. STRATEGIC PLANNING REPORT (Lionor Perez)

- A. Program Reviews. **L. Perez** requested motions to approve proposed *Recommendations and Commendations* for the Writing Center, and Philosophy Department.
 - The committee reviewed the proposed *Recommendations and Commendations* for the Writing Center and after amending *Recommendation #2* by adding “Supervising” before “Dean” a motion to

approve was sought. **M/S/P (Kingett/Baity)** to approve the proposed *Recommendations and Commendations* for the Writing Center.

- The committee reviewed the proposed *Recommendations and Commendations* for the Philosophy Department and after amending *Commendation #2* to state “The Validation Committee commends the Philosophy Department for adding new classes that meet the critical thinking requirement such as Philosophy 5 Critical Thinking and Composition”, as well as adding “Supervising” before “Dean” in *Recommendation #3* a motion for approval was sought. **M/S/P (Powell/Moyer)** to approve the proposed *Recommendations and Commendations* for the Philosophy Department.
- **L. Perez** stated that they are preparing for another session of Validation Reviews in the next couple of weeks.

B. Educational Planning Subcommittee Report

- **L. Perez** stated that the Ed Plan from 03-06 was looked at and it was determined that not many of the action items were accomplished. This was partly due to spending a lot of time and resources in building up the planning infrastructure. She recommended maybe going back to the 6-year cycle Ed Plan vs. the 3-year cycle in order to get things done because there just is not enough time with a 3-year cycle Ed Plan.
- **D. Beaulieu** stated that the subject of inadequate counseling has been brought up at EPSC and other committees. He further stated that the EPSC plans on supporting the request form Student Services for an increase in staffing of counselors. The request calls for a total of 5 new counselors, which includes the 2 counselors that are retiring.

C. Technology Planning Subcommittee Report (Gonzalo Mendoza)

- The TPSC is continuing with efforts to jumpstart the technology Master Plan.
- The Social Security Number Conversion Committee meets biweekly. Their next meeting will be on April 6, 2006. Prototypes of a new design for the student and staff I.D. cards were passed around for the committee to view. Proposals for new card designs are welcomed.
- Kyle K. Tan the new Web Designer for East will start on April 10, 2006.
- The committee will be looking at the possibility of lending students laptops.
- Currently only 3 departments, CAOT, CSIT, and the Graphic Arts/Animation will receive NetSupport School (software application use to maintain student attention in computer labs by monitoring application and internet use). Eventually it will be expanded to other departments.
- The @ ONE Institute will be here at East from April 10-14.
- The Academic Computing Environment (ACE) project will provide faculty and students with a) a login account for all the computer labs, b) server space to store their files, c) an e-mail account, d) web portal, and e) access from home to b, c, and d. The “go live” date has been set for Fall 06.

- **NASA Grant (G. Mendoza/R. Martinez):** The NASA Grant is an arrangement between East and UCSB in which students will take a class using video conferencing. The class is offered through a NASA Grant and it is a combination of Robert West's class here at East with UCSB. We have an agreement in terms of the credits; the class will transfer over to UCSB. The grant was written by John Rude. The equipment will be installed in E-7 Room 315 and works via the internet.

9. ANNOUNCEMENTS

- **Chancellor's Visit (D. Beaulieu):** Thursday, May 11, 2006 is the rescheduled date for Chancellor Rocky Young and Senior Vice Chancellor Adriana Barrera to visit campus. Also Chancellor Young will represent the District at graduation on June 2.
- **Marco Firebaugh (D. Beaulieu):** The funeral service for former Assemblyman Marco Firebaugh was held on March 27, 2006. Mr. Firebaugh was the principal proponent of the establishment of South Gate Educational Center.

10. ADJOURNMENT

M/S/P (Williams/Moyer) to adjourn the meeting at 2:55 p.m.

Respectfully submitted,

Catalina "Cathy" Medina
President's Office