

EAST LOS ANGELES COLLEGE
BUDGET & PLANNING ADVISORY COMMITTEE
MINUTES

Monday, May 8, 2006
 GI-VOC ED Room 314
 1:30 – 3:00 p.m.

PRESENT	Brenda Baity David Beaulieu Kathleen Burke-Kelly Selina Chi Karen Daar Erlinda de Ocampo Robert Isomoto Kathie Kingett John Long	Renee Martinez Richard Moyer Leonor Perez Lawrence Powell David Senensieb Ted Strinz Olita Tulifua R.C. Williams III
ABSENT	Wendy Bass James Cadman Rich Guy Daniel Judge Ernest H. Moreno	Armida Ornelas Laura Sanchez Michael Simone Danny Telles
GUEST	Sheila Goldstein Gisela Herrera Alex Immerblum Gary Johnston Gonzalo Mendoza	Ramon Miramontes Davinder Sangha Lisa Stallworth Nora Wright

1. **CALL THE MEETING TO ORDER**
 Co-chairperson, **David Senensieb**, called the meeting to order at 1:40 p.m.
2. **APPROVAL OF MINUTES**
M/S/P (Strinz/Kingett) to approve the minutes of April 24, 2006, as corrected.
3. **AGENDA**
D. Senensieb added one item to the agenda. He placed the English Department under Strategic Planning, Program Reviews and then moved that agenda item forward.
4. **PRESIDENT’S REPORT**
 No Report.

5. STRATEGIC PLANNING REPORT

A. Program Reviews Part I – (Alex Immerblum-English Department)

Alex Immerblum circulated the EBPAC approved *Recommendations and Commendations* for the English Department. He asked the committee to look at the highlighted sections, *Commendation #9* and *Recommendation #1*, both of which deal with the English Department improving their accommodations. The English Department is asking EBPAC to help them achieve the goal that EBPAC approved and recommended to improve their accommodations. The English Department presented to EBPAC a memo that was previously presented to WEC regarding what they hope will be a solution to their dilemma. Their solution, which will address many of the issues in the current grievance filed by the English Department, is to “ask for the extensive use of the F-5 building as a home base for classes, faculty offices, Writing Center, and new Title V program”. **L. Perez** stated that a Swing Space Committee was to be set up to address these types of requests. **Alex Immerblum** stated that what the English Department is seeking is a plan to achieve the recommendation. It was noted that the President has not yet responded to the grievance. **L. Powell** stated that he would like to recommend to the President that out of this grievance a committee be formed that would include administration members. **M/S/TABLED (Powell/Kingett)** to put together an Ad Hoc committee with members of WEC, Facilities, English Department, and Administration. Discussion about the appropriateness of making the recommendation to the President since he has not yet responded to the grievance took place. The committee agreed to allow the grievance to take its course before making any recommendations. Therefore, the motion was tabled pending the outcome of the grievance.

6. WORK ENVIRONMENT COMMITTEE REPORT

- **Shuttle Routes (L. Powell):** Deputy Garcia gave WEC the shuttle routes for the college and asked where they would like more stops to be made. L. Powell indicated that WEC provided Deputy Garcia with some recommendations. There will also be regularly timed routes, so that there is no need to call the station to be picked up by a shuttle.
- **Congregating of Students:** **D. Beaulieu** asked if there were any instructions to the Sheriff’s Department about students congregating in groups larger than 3. **D. Senensieb** asked **R. Isomoto** to check with Deputy Garcia to see if there are any directives on this matter.

7. FACILITIES REPORT (Gary Johnston)

- An overview of ELAC Bond Project Highlights (Week Ending 05/05/06) was given:
 - **Baseball Facility:** Completed as of May 1, 2006. Can now be occupied and used.
 - **N2 Relocation:** Holding off giving the NTP (Notice to Proceed) until after graduation. Should be finished by November of 2006.

- **Women's Softball Field:** In the process of working with the district to get joint checks authorized to pay consultants. In addition, the architect is in the process of hiring a structural engineer.
- **Higher Education Bond (D. Beaulieu):** The Bond was settled and is awaiting the Governor's signature. The percentage for Community Colleges is just under 50%.

8. DBC REPORT

- **Allocation Model (D. Beaulieu):** The Chancellor is going to initiate another review of the allocation model for the District. Brian Hill, retired CEO of San Jose/Evergreen District, will be reviewing the allocation model over the summer.
- **Student I.D. (T. Strinz):** The DBC voted to fund the Student I. D. Cards relative to FTES.

9. BUDGET UPDATE

- **Quarterly Report:** **E. de Ocampo** stated the Monthly Protocol is not adding up correctly. **R. Martinez** responded that we input the FTES and the Protocol, but then the District's software automatically does the rest, in terms of the amount. This is cause for concern because the amount comes out higher based on what we inputted. The May revise will be out on May 12, 2006, and those numbers will be available at the next meeting.

10. STRATEGIC PLANNING REPORT Part II – (Leonor Perez)

A. Program Reviews. **L. Perez** requested a motion to approve proposed *Recommendations and Commendations* for Athletics.

- The committee reviewed the proposed *Recommendations and Commendations* for Athletics and after making the following amendments, a motion to approve was sought.
 - Amend *Commendation #1* by deleting the word "their" in line three.
 - Amend *Recommendation #1* by changing the wording in line to 2 to read, "continue to improve its efforts to comply..."
 - Amend *Recommendation #4* by correcting the spelling of the word "compliment" to "complement" in line four.

M/S/P (Isomoto/Long) to approve the proposed *Recommendations and Commendations* for the Athletics.

- **L. Perez** distributed proposed *Recommendations and Commendations* for the Escalante Program, Fiscal Office, and Life Sciences for review and approval by EBPAC at the next meeting on May 22, 2006.

- **K. Daar** requested to review the proposed *Recommendations and Commendations for Life Sciences*. L. Perez agreed to discuss the proposed *Recommendations and Commendations* but stated that it would not go back to the committee until EBPAC has had a chance to review it. Therefore, it will be presented to EBPAC at the next meeting of May 22, 2006, for formal review and approval.

B. Educational Planning Subcommittee Report (Karen Daar)

- **K. Daar** asked if a formal recommendation had been submitted to the President regarding the hiring of more counselors. D. Beaulieu indicated that it had not; therefore, a motion was requested.

M/S/P (Beaulieu/Daar) to recommend to the President that 3 additional counselors be hired beyond the two that will be hired to replace the 2 that are retiring, 2 general counselors and 1 for EOP&S.

C. Technology Planning Subcommittee Report

Report tabled.

11. ANNOUNCEMENTS

- **Graduation (Bob Isomoto)**: This year's Commencement Ceremony will be available to view live on the web.

12. ADJOURNMENT

M/S/P (Isomoto/Moyer) to adjourn the meeting at 3:00 p.m.

Respectfully submitted,
Catalina "Cathy" Medina
President's Office