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# Setting Up an Account to Access Thousands of e-Books Off-Campus

## Why Should You Sign up for a NetLibrary e-Book Account?

- **Free...** A NetLibrary e-book account is free. There are no membership/annual fees, maintenance costs, or hidden charges associated with your account. The NetLibrary web site provides access to the e-book collection the library has purchased and made available for students to use.
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- **Features...** Once you have a free account you can view full-text e-book content, create a list of titles, make notes in individual full-text titles, and customize your account preferences.
- **Privacy...** Neither NetLibrary nor the ELAC library will disclose personally-identifiable information about you to any third party without your consent.

## Creating a Free Account

- East LA College requires you to create your NetLibrary e-book account at the library.
- From the library's homepage, go to "Find Books"
- From the list of databases, select the NetLibrary link.
- On the top-right side of the page, click on the "Create a Free Account" link in the top-right navigation.
- Fill out the form by typing in a user name and password of your choice. You will also need to set up a security question and enter your first and last name and e-mail address.
- If you have any questions, please talk to the librarian on duty.

## Tips for Creating a Free Account

- You can use any combination of letters, numbers, and standard punctuation.
- Usernames are not case sensitive.
- Passwords must be at least six (6) characters long and cannot be your username.
- All usernames and passwords must be unique, so that other users cannot simultaneously login using the same username and password.
- Usernames and passwords should not be shared with others. The creator of the account is ultimately responsible for the activity on that account. Write down the email address, and the answer to the Security Question, you use for your account.