

ADOPTED FEBRUARY 12, 2008

**ACADEMIC SENATE
EAST LOS ANGELES COLLEGE
MINUTES
Tuesday, December 11, 2007**

PRESENT	Anthro/Geog/Geol, Robert West Architecture, Michael Hamner Art, Linda Kallan Business Admin, Song Su CAOT, Brenda Baity CFE&S, Linda Wilbur Chicano Studies, Eddie Flores English, Michelle Andrews Foreign Languages, Antonio Olivas	Journalism, Jean Stapleton Math, David Senensieb Music, Chie Nagatani Noncredit, Marian Manalo Nursing, Lurelean Gaines Physics, Viken Kiledjian President, Alex Immerblum Social Sciences, Jeffrey Hernandez Women's P. E., Vanessa White
ABSENT	Adjunct Rep, Gaile Price Admin of Justice, Sharon Johnson Auto Tech, Adrian Banuelos Chemistry, Veronica Jaramillo Child Develop Ctr, Michael Simone Counseling, Paulina Palomino Electronics, David Retig Engineering, Jose C. Ramirez	Library, Choonhee Rhim Life Sciences, Alison Davis Men's P. E., Rick Gamboa Past President, David Beaulieu Philosophy, Ramon Posada Photography, Doug Kopinski Psychology, Sherrie Davey Spch & Theater Arts, Kelley Hogan
ALTERNATES	Chemistry, Gayane Gojodian	
GUESTS	Campus News Reporter, Kristopher Fortin Curriculum Chair, Karen Daar Faculty, Marcel Morales	Faculty, Christine Rodriguez Faculty, John Toutonghi

- I. CALL TO ORDER:** The meeting was called to order at 12:15 as a meeting of a whole by Alex Immerblum, Senate president; a quorum was called at 12:30 p.m.
- II. APPROVAL OF AGENDA:** The agenda was approved by consensus of those present.
- III. APPROVAL OF MINUTES: M/S/P (Gaines/Flores) to approve the minutes of the November 27 meeting with two changes: Item V.A.1 – D. Senensieb questioned the administration's practice of placing some of ELAC's best and brightest faculty on released/reassigned time to perform administrative functions and filling their positions with part-timers. Item V.A.3. - Change the spelling of *Kinney* to *Kenny*.**
- IV. PUBLIC FORUM/ANNOUNCEMENTS**
 - A. Seminar Opportunity (A. Immerblum):** Individuals who are interested in identifying and addressing challenges to preparing prospective teachers are invited to attend a seminar titled *Community Colleges & Colleges and Universities: Exploring Connections in Teacher Education* on January 17 at USC in the Los Angeles – Davidson Conference Center from 10 a.m. to 3 p.m. Chancellor Drummond will be the keynote speaker. Alex will send an announcement in e-mail.

V. ACTION/DISCUSSION ITEMS

- A. Possible January Senate Meeting (A. Immerblum):** A January meeting of the Senate was not scheduled. However, Alex asked the senators to check e-mail for any important announcements. The Senate Executive Committee will meet during January. All meetings are open; senators will be notified of the meetings so that they can attend if they wish.
- B. Curriculum Committee Decisions (K. Daar):** K. Daar reviewed the curriculum actions that the Curriculum Committee will be considering during technical review on Thursday, December 13, and will be acting on at the December 18 meeting. Senators did not express any objection to any of the pending actions. Since Senate approval needs to occur before the next scheduled Senate meeting in February, Karen asked that the Senate Executive Committee be allowed to approve the Curriculum Committee recommendations as it has done in the past. **M/S/P (Senensieb/Gaines) to allow the Senate Executive Committee to act for the Senate in approving course changes that are recommended by the Curriculum Committee during the winter break 2008.**
- C. Report from Ad Hoc Committee on Jacobs Contract (C. Rodriguez):** Christine Rodriguez, Sociology Department and chair of the ad hoc committee to review the Jacobs Contract, reported on the findings of the committee. M. Andrews, L. Gaines, R. Guy, M. Hamner, J. Hernandez, and C. Turk also served on the committee. A summary of basic points made by committee members and the subsequent discussion follows:
1. The 2004-2007 contract totaling \$6,664,217 with Jacobs to oversee college construction projects expires on July 31, 2008.
 2. There has been no move by anyone on campus or at the District office to post a notice of a request for proposals (RFP) from interested parties for a new contract.
 3. While there has been improvement from Jacobs, there are reasons for requesting RFPs rather than just renewing the contract.
 - (a) Jacobs represented itself as having the expertise to deal with DSA. However, ELAC recently lost \$16 million back to the State that was earmarked for the Performing Arts Center due to problems with DSA.
 - (b) Jacobs' reporting process of their activities on behalf of ELAC has not been comprehensive. M. Hamner pointed out that the reporting process has been negligent, and that is part of the problem now. Further, the college has not practiced due diligence in enforcing the contract, so part of the problems lie with the college. J. Hernandez said that the contract indicates that the college president has the primary responsibility for contract compliance.
 4. If we switch overseers, the college may possibly be worse off. However, the RFP process should commence as soon as possible to determine if more qualified overseers are available. The college may need to extend the Jacobs contract for six months to a year while a new overseer is considered because the RFP process will take time. M. Hamner pointed out that during past changes in Jacobs' management team, they have dropped the ball, and if we change management firms, we must ensure a smooth transition.
 5. The ad hoc committee made three recommendations regarding the Jacobs contract:
 - (a) That the Academic Senate recommends to the President that a Request for Proposals process for a project manager contract be commenced as soon as possible.
 - (b) That undertaking the RFP process will likely necessitate an extension of the Jacobs contract for six months to a year.
 - (c) That the President request more detailed and comprehensive reports from Jacobs on a regular basis (perhaps quarterly).
 6. Senators asked questions and made comments:
 - (a) **V. Kiledjian:** How do we pay the \$6 million? ELAC pays \$185,117.13 on a monthly basis for the 2004-2007 contract.
 - (b) **A. Immerblum:** Should we take the issues directly to the president or work with the Facilities Subcommittee and/or the East Shared Governance Council? **D. Senensieb:** Let's take faculty concerns directly to the president, not Facilities or the Shared Governance Council. **J. Hernandez** seconded the point, stating that the issue of contract compliance has not been the main concern of Facilities.

- (c) **M. Morales** pointed out that there are other companies who specialize in building schools that might be more qualified than Jacobs.
7. A Senate motion regarding the recommendations of the ad hoc committee was unanimously passed: **M/S/P (Hernandez/Hammer) that the Academic Senate, through the Senate president, present the concerns of the faculty to Acting President Isomoto as stated in the ad hoc committee's report dated December 11, 2007, and request a response to the three recommendations by January 22, 2008.**
- (a) A. Immerblum cautioned that this requested action is just a recommendation. The administration is not compelled to accept it.
- (b) In response to R. Posada's question about whether the Senate should send the report and the motion to Chancellor Drummond, J. Hernandez stated that this would be a premature action and we should consider sending it to him via the District Academic Senate if we do not get a response from President Isomoto.
- (c) A copy of the ad hoc committee's report and the Senate motion will be sent to the Facilities Subcommittee and the Shared Governance Council.
8. Senators commended C. Rodriguez for her efforts regarding analysis of the Jacobs contract.

VI. PRESIDENT'S REPORTS/Updates (A. Immerblum)

- A. **Joint Hires:** Alex will meet with Acting President Isomoto on Wednesday. Among the issues they will discuss will be the Joint Hires list approved by the Senate on November 27. Alex, acting on the recommendation of the full Senate, will be asking Bob to approve the entire list. If it turns out later that it is not possible to hire the entire list, the job announcements can be terminated.
1. According to D. Senensieb, faculty co-chair of the Shared Governance Council, Bob reported to the Council at its December 10 meeting that he may need to delay his decision regarding hiring into mid January. Bob cited several scenarios for the delay. California community colleges may be looking at a 10 percent midyear cut. In LACCD, funding may be cut 3 to 5 percent, which might in turn result in a possible hiring freeze. D. Senensieb pressed for an earlier decision because of the need to have access to better hiring pools.
 2. During the discussion at the Council, J. Hernandez asked if Bob would approve a portion of the list, but he seemed disinclined. Bob noted that if we open positions at the same time that other colleges are being asked to cut expenses, we may have to take faculty we don't want. Jeff noted that this is a technical possibility, not a probability.
 3. Alex will e-mail senators with the results of his discussion with the President.
- B. **Educational Plan Town Hall Meetings:** A town hall meeting to review the draft of the College Educational Plan is scheduled for December 18 from 12:15 to 1:30 p.m. in F7-101. L. Perez and A. Immerblum will lead the discussion.

VII. REPORTS/UPDATES

- A. **Vice President (J. Hernandez):**
1. **Budget:** Jeff provided basic information on budget issues, along with a line item presentation of the budget, in a handout. East and Pierce are the only two colleges operating in the black. In response to V. Kiledjian's question about the possibility of a one-time funding program this year, Jeff stated that we will not have one as other specially funding projects, such as Title 5 grants, require our attention. A. Immerblum questioned whether the entire \$10 million CD, which is part of ELAC's reserve, is all tied up or can it be used for expenditures. D. Senensieb pointed out that the \$10 million is in two CDs so that they will not come due at the same time. Jeff does not foresee that the college would tap into the CDs.
 2. **Program Review:** The only new program review validation that has occurred this semester is for Research and Planning. Program review validations for the remaining units and clusters will be held in the spring. None of the clusters have finished their program reviews, although Workforce Education reported it was nearly done.
- B. **Treasurer (C. Rhim): Tabled.**
- C. **SLOs: Tabled.**

- D. Accreditation (B. Baity):** The first drafts of the self study teams' response to the standards are being submitted this week and next. Brenda and L. Perez will review the drafts and present them to the Self Study Steering Committee for their consideration in January.
- E. Student Success (A. Immerblum):** The next meeting is January 16. A Budget Subcommittee has outlined the allocation of funds for the basic skills initiative 2006-2007.
- F. Other Committees:**
 - 1. Financial Aid (R. West):** A manager and a tech support assistant are being hired for the Financial Aid Office. The recent relocation of the Financial Aid Office may be problematic for students. The big push now is to inform as many students as possible of the March 2 deadline for applying for financial aid. Faculty are encouraged to allow financial aid workers to visit their classes to inform students about financial aid opportunities.

VIII. ITEMS FROM THE FLOOR: None.

- IX. ADJOURNMENT:** The meeting was adjourned at 1:35 p.m.

Respectfully submitted,

Brenda Baity, Secretary

NEXT MEETING: TUESDAY, FEBRUARY 12, IN ROOM E7-315 AT 12:10 P.M.
