

**ACADEMIC SENATE
EAST LOS ANGELES COLLEGE
MINUTES
Tuesday, April 8, 2008**

PRESENT	Adjunct Rep, Michael Joven Anthro/Geog/Geol, Robert West Auto Tech, Adrian Banuelos Business Admin, Song Su CAOT, Brenda Baity CFE&S, Linda Wilbur Chemistry, Veronica Jaramillo Child Develop Ctr, Michael Simone English, Michelle Andrews Journalism, Jean Stapleton	Library, Choonhee Rhim Life Sciences, Alison Davis Math, David Senensieb Men's P. E., Rick Gamboa Music, Chie Nagatani Philosophy, Ramon Posada President, Alex Immerblum Psychology, Sherrie Davey Social Sciences, Jeffrey Hernandez
ABSENT	Admin of Justice, Sharon Johnson Architecture, Michael Hamner Art, Linda Kallan Chicano Studies, Eddie Flores Counseling, Paulina Palomino Electronics, David Retig Engineering, Jose C. Ramirez Foreign Languages, Antonio Olivas	Noncredit, Marian Manalo Nursing, Lurelean Gaines Past President, David Beaulieu Photography, Doug Kopinski Physics, Viken Kiledjian Spch & Theater Arts, Kelley Hogan Women's P. E., Vanessa White
GUESTS	Curriculum Chair, Karen Daar Faculty, Ybonne Torres	SLO Coordinator, Anthony Samad SLO Facilitator, Barbara Dunsheath

- I. CALL TO ORDER:** The meeting was called to order at 12:21 p.m. as a meeting of the whole by Alex Immerblum, Senate president. A quorum was achieved at 12:30 p.m.
- II. APPROVAL OF AGENDA: M/S/P (Ramirez/Posada) to approve the agenda.**
- III. APPROVAL OF MINUTES: M/S/P (Hernandez/Rhim) to approve the minutes of the March 11 meeting with a correction for item V.C.2 so that the second sentence the reads ... *President Isomoto appears to be unaware***
- IV. PUBLIC FORUM/ANNOUNCEMENTS**
- A.** President Immerblum made several announcements:
- 1. Chancellor Drummond's Visit:** The Chancellor will visit campus on Tuesday, April 15. At about 11 a.m., he will meet with college leadership, including the Senate president and the AFT chapter. From 1 to 2:30 p.m. he will meet with faculty and staff in a public forum in the foyer of the auditorium. Since his return to the District, the coming visit will be the Chancellor's second, and he has yet to meet with the faculty alone. The forums are becoming an introduction to "who's who" in the District during which a lot of time is lost. It was suggested that we ask that no administrators be present at the meeting. Since this probably is not possible, it was suggested that we invite the Chancellor to a Senate meeting and forward questions to him in advance. Senators who have questions that they want to make sure are asked of the Chancellor at the Tuesday forum

should e-mail them to a Senate executive committee member. Questions will be asked about the budget and the growing intensity of the hiring freeze and whether the Chancellor can create an exception policy for the 13 approved probationary faculty for East.

2. **State Senate President's Update:** A copy of the *President's April Update* was distributed. Alex will be attending the Spring Plenary Session in San Francisco beginning Thursday, April 17, to April 19, where the attendees will be voting on over 20 resolutions and four papers, as well as attending breakout and general sessions.

V. ACTION/DISCUSSION ITEMS

- A. **Curriculum – Recommendations (K. Daar):** Karen presented the most recent curriculum actions recommended by the committee. In response to J. Hernandez's question about the need for the inclusion of Reading 101 as an advisory for English 101, English faculty Immerblum and Andrews reported that Reading 101 covers topics that the English 101 instructor does not have time to cover in this intensive course. **M/S/P (Jaramillo/Davey) 1 abstention to accept the recommendations made by the Curriculum Committee.** C. Nagatani noted that many students do not understand what an advisory course or a prerequisite course is. This is a topic for discussion at another time.
- B. **SLO Committee – Philosophy Statement and Other Documents (Samad/Jaramillo/Dunsheath):** The draft year-end status report recently approved by the SLO Committee and the draft of the SLO philosophy statement were circulated for discussion.
 1. **Year-end Status Report:** Every program/discipline must complete the 3-page form by June 13. The SLO coordinator and facilitators are hoping for 100 percent participation this year. It was suggested that the form contain a reference to the page number in the *SLO Handbook* where the SLO core competencies can be found. Because minutes are required for SLO meetings, Alex and Jeff asked if the coordinator can provide the SLO disciplines with a template for the minutes. Barbara pointed out that the minutes should contain a reflection of how the SLOs came about while A. Samad suggested the minutes serve as a record of SLO progress. **M/S/P with 1 abstention (Hernandez/Davis) to approve the year-end report form with the suggested changes.** At the SLO spring workshop scheduled for Friday, May 9, completion of the form will be discussed.
 2. **SLO Philosophy Statement:** In answer to A. Immerblum's question about whether there is a need for a philosophy statement, Anthony explained that the idea for it was generated from the need for a faculty philosophy statement to protect faculty as going on record that SLOs are for the purpose of student learning, not faculty performance evaluation. J. Hernandez expressed concern over the use of the term *continuous quality improvement* (CQI) in the statement and what that means. D. Senensieb stated that the SLO process is lacking and that the CQI concept implies that a learning process is not working, always needs improvement, or can never be considered good enough. He also expressed concern over the role of the Academic Senate to "use assessment results to help shape pedagogical decisions within academic programs and respective disciplines," stating that this power will stifle a department. Concern was also raised regarding the roles of the Academic Senate and the administrators as outlined in the draft. **M/S/P (Hernandez/West) to table the discussion of the Student Learning Outcome Philosophy Statement until the next Senate meeting so that more thought can be given to the statement, including the issue of continuous quality improvement and the role of the Academic Senate in the SLO process.**
 3. The next SLO Committee meeting is Wednesday, April 9, from 3 to 5 p.m. in the Library Conference. The discussion regarding the philosophy statement can continue. Attendees will also view a demonstration of TracDat, a software assessment tool.
 4. Barbara stated that SLOs is a campuswide process. Faculty cannot do this alone. Everyone needs to be supportive of the process. Every one plays a role. Unless everyone comes to the table and buys into the process, it cannot be meaningful.

VI. PRESIDENT'S REPORTS/UPDATES (A. Immerblum)

A. Facilities

1. **Recent Motion Regarding Project Manager:** At the Facilities Planning Subcommittee meeting three weeks ago, a motion was passed to extend the Jacobs Project Manager contract through

December 31, 2008, contingent upon the opportunity to scrutinize and clarify the contract, if needed. This action will give Jacobs time to begin or continue to focus on current major projects. After the first of the year, the District may implement a new districtwide procedure for project management.

2. **Additional Money for Building:** Given the current drop in construction costs, D. Senensieb inquired whether these savings on current projects might be passed to the college and designated for future projects. J. Hernandez replied that some savings have been acknowledged, but there is still not a lot of money to spare. Alex pointed out that it is unlikely the construction companies will renegotiate their contracts, but David asked that this issue be raised at the next Facilities Planning Subcommittee meeting.
3. **BOT Meeting to Review Third Bond Measure:** The Board of Trustees will meet on Wednesday, April 9, to consider a third bond measure J. Chris Turk previously spoke in favor of the bond as it would greatly enhance the building program at East. Other faculty will be asked to speak on April 9 in support of the bond.

B. Probationary Hires: Tabled.

C. Administrative Actions Affecting Academic Programs:

1. When new dean Vi Ly recently came on board, Dr. Moyer realigned the departments, which resulted in some departments being assigned to Dean Ly. Some departments are upset about the shift in deans. Alex and Dr. Moyer will meet with the concerned department chairs to discuss the reasons for the switch. The organization charts for the academic departments and for Workforce Education were distributed.
2. Leonor Perez, Dean of Research and Planning, will be taking a sabbatical for nine months beginning in August. This is a critical time for her to be away, given that the college will have an accreditation visit in March 2009 and is embarking on a potential revamping of basic skills instruction following a report from a consulting team that will be evaluating our current efforts. Leonor is preparing a plan that will make her available to her office staff for 20 hours a week via e-mail and Skype Internet phone service while she is away.
3. Kaneesha Miller, Dean of Outreach and Recruitment, has gone to the District for one year and her position will not be filled.

D. District Academic Senate (DAS):

1. **New Faculty Web Page on SIS:** The new Student Information System Faculty Website is being launched districtwide on Wednesday, April 16. The new system should improve faculty ability to work with student data. The system will be demonstrated at two workshops on Thursday, April 17, in the Library.
2. **New Recycling Program to be Launched at East:** The LACCD has launched a new recycling program as part of a comprehensive plan to bring the District closer to its goal of achieving zero-waste. East is scheduled to begin participation in May. The project will include clearly marked bins in every classroom and office space, as well as more user-friendly outdoor receptacles.
3. **AFT Contract Negotiations Related to Academic Issues:** East's chapter union has strongly endorsed not allowing hourly adjunct faculty to have the right to vote for department chairs.

E. State Senate Issues: See item IV.A.2. above.

VII. REPORTS/UPDATES

A. Vice President (J. Hernandez):

1. **General Education Philosophy Statement:** An ad hoc committee will meet next Monday, April 21, from 12 to 1:30 in E7-442 to develop a draft of the statement.
2. **Budget:** There is no new information to report.

B. Treasurer (C. Rhim): About \$4,000 for faculty dues has been collected thus far. We need about \$6,000 to match the amount given to department awardees last year. Departments must select the awardees and send the information to Choonhee by April 18.

C. Accreditation (B. Baity): Over 250 faculty, staff, and administrators have responded to the survey for the self study. Ryan Cornner, Associate Dean of Research, will have the data ready for publication soon.

D. Student Success (A. Immerblum): A consulting team to assess East's current efforts regarding basic

skills instruction will be on campus on April 30, May 1 and 2, and May 8 and 9 to meet with as many faculty as possible as part of their data gathering. After their report is done, a campuswide discussion will occur. In a previous meeting, the Senate requested it be provided with a formal justification for hiring a consulting team. On March 19, the Student Success Committee approved such a rationale, and that document was distributed to the senators at the meeting.

E. Other Committees: Tabled.

VIII. ITEMS FROM THE FLOOR: None.

IX. ADJOURNMENT: The meeting was adjourned at 1:50 p.m. after having been extended for 15 minutes.

Respectfully submitted,

Brenda Baity, Secretary

<p>NEXT MEETING: TUESDAY, APRIL 22, IN ROOM E7-315 AT 12:10 P.M.</p>
