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**ACADEMIC SENATE
EAST LOS ANGELES COLLEGE
MINUTES
Tuesday, May 27, 2008**

PRESENT	Adjunct Rep, Michael Joven CAOT, Brenda Baity CFE&S, Linda Wilbur Journalism, Jean Stapleton	Nursing, Lurelean Gaines President, Alex Immerblum Social Sciences, Jeffrey Hernandez
ABSENT	Architecture, Michael Hamner Admin of Justice, Sharon Johnson Anthro/Geog/Geol, Robert West Art, Linda Kallan Automotive Tech, Adrian Banuelos Business Admin, Song Su Chicano Studies, Eddie Flores Child Develop Ctr, Michael Simone Chemistry, Veronica Jaramillo Counseling, Paulina Palomino Electronics, David Retig Engineering, Jose C. Ramirez English, Michelle Andrews Foreign Languages, Antonio Olivas	Library, Choonhee Rhim Life Sciences, Alison Davis Math, David Senensieb Men's P. E., Rick Gamboa Music, Chie Nagatani Noncredit, Marian Manalo Past President, David Beaulieu Philosophy, Ramon Posada Photography, Doug Kopinski Psychology, Sherrie Davey Physics, Viken Kiledjian Speech & Theater Arts, Kelley Hogan Women's P. E., Erika Blanco
ALTERNATES	Chemistry, Gayane Godjian Library, Ran Gust	Noncredit, Dennis Villacorte
GUESTS	Curriculum Chair, Steve Wardinski Curriculum Dean, Karen Daar Technology Planning Subcommittee Co-Chair, Wendy Bass Faculty, Marcel Morales	Faculty, Christine Rodriguez Faculty, Elaine Shibata Faculty, Ybonne Torres SLO Facilitator, Barbara Dunsheath

- I. CALL TO ORDER:** The meeting was called to order at 12:25 p.m. as a meeting of the whole by Alex Immerblum, Senate president. Discussion of items on the agenda occurred with no vote taken on action items because a quorum was NOT achieved. No objection was raised by those present that the Senate Executive Committee will follow the practice (as it has in the past) of acting on all matters, including Curriculum Committee recommendations, that arise during the summer.
- II. APPROVAL OF AGENDA:** Tabled.
- III. APPROVAL OF MINUTES OF MAY 13:** Tabled.
- IV. PUBLIC FORUM/ANNOUNCEMENTS**
- A. Sympathy Extended to Eddie Flores and Family:** The Senate extends its deepest sympathy to Eddie Flores on the recent passing of his son.

V. ACTION/DISCUSSION ITEMS**A. Curriculum (K. Daar and S. Wardinski)**

- 1. Committee Recommendations:** K. Daar introduced the items related to courses, certificates, and degrees approved by the Curriculum Committee on May 21. Senators raised no objections to the recommendations. The Senate Executive Committee will officially act to approve the recommendations at its next meeting, as well as other curriculum actions in the absence of Senate meetings this summer.
- 2. DCC - Proposed Additional Graduation Requirement:** K. Daar reviewed the proposed changes for additional graduation requirements for the Associate Degree as presented in a draft document.
 - (a)** Previously approved additional Math and English requirements will be enforced beginning in fall 2009. Students must demonstrate competence in written expression through the completion of English 101 or equivalent, and competence in mathematics through the completion of intermediate Algebra, Math 125, or equivalent, with elementary algebra as a prerequisite.
 - (b)** Proposed is a new one-unit course in college success which would acquaint students with the byways and expectations of college culture and help them assess and hone essential personal, study, and time management skills. Karen answered questions about the course:
 - (i)** J. Hernandez inquired under what discipline such a course would be taught. This is yet to be decided. Also there is no mandatory timeline set for when the course would have to be taken; for example, the student could take it in the last two semesters, thus defeating the general purpose of the course. Our P. D. 20 is currently the closest equivalent to the course. Any department that develops a course could teach it.
 - (ii)** M. Morales pointed out that the course could be interdisciplinary. Karen agreed, stating that it could be like the digital bridge model.
- 3. E-Regulation on Accepting Advanced Placement Credit:** S. Wardinski presented a draft of the proposed change for awarding Advanced Placement Credit. The proposal is that Advanced Placement scores of 3 and above will be accepted for meeting General Education requirements and Graduation Competency for the Associate of Arts and Associate of Science Degrees. One college in the District wants to accept only a score of 4 or above. DCC will vote on the proposal in the fall and then forward it to DAS.

B. SLOs

- 1. Adoption of Revised Draft SLO Philosophy Statement:** Alex reviewed the changes to the SLO Philosophy Statement that have been made and accepted by the SLO Committee since the Senate last saw the draft of the Statement. Senators who were present supported the approval of the revised version by consensus. The Senate Executive Committee will officially approve the statement when it meets in a few days.
- 2. Summer SLO Retreat to Complete All SLOs:** A. Samad met with President Moreno on Friday, May 23 to discuss the proposed retreat at the end of June for faculty and staff work on SLOs. The retreat has been postponed until perhaps July or August after the annual report that will be prepared by A. Samad provides concrete data about our progress in the process. B. Dunsheath stated that the report form which must be completed by all units by June 13 can be retrieved from the college Web site. It is also posted on SharePoint portal. Samples of the report are also posted. Every discipline, not a department, needs to submit a full report. President Moreno wants 100 percent of our courses to have SLOs before the accreditation visiting team arrives in March 2009. This goal is important, but more importantly, it should be continually emphasized that the focus of SLOs is about student learning, and we must all be on the same page regarding their importance as good pedagogy. Alex will send an e-mail blast to the department chairs requesting the reports and stating their importance. He will attach an e-mail that B. Dunsheath recently distributed via e-mail about SLOs.
- 3. Reviewing the Senate's Role: Tabled.**

- C. President's Reports/Updates:** J. Hernandez and A. Immerblum recently met with President Moreno. One of the topics for discussion was the push for the District to hire 24 more faculty. Otherwise, by fall 2008 the District will be deficient in the full-time faculty obligation number set by state chancellor's office to ensure progress towards 75% of faculty being full-time faculty and 25% part-time. The District will incur a one-time \$1.5 million penalty if they fail to hire the 24 faculty. President Moreno has tentatively agreed

to hire an additional math position and an engineering position. Currently, East has a little over 60% full-time faculty.

- D. Adelante and PACE Programs:** Both programs are undergoing scrutiny as the time is approaching to hire new directors. The English Department is discussing their involvement with the Adelante program.
- E. Summer Meetings Scheduled:** A summer meeting of the full Senate has been scheduled for August 26 at 12:10 p.m. The Senate Executive Committee will be meeting throughout the summer to act on issues in the absence of a full meeting of the Senate. All senators will be kept up to date about the meetings and the issues via campus e-mail. All senators are welcome to attend Senate Executive Committee meetings.
- F. Computer Competency Update (E. Shibata):** E. Shibata distributed three documents. The first document provides a review of the proceedings to date regarding the effort to add a computer competency requirement to the current Associate Degree. A second document identifies 20 computer competency skills that graduates should have. A third document (an e-mail) provides answers to questions regarding the proposed computer competency requirement that were raised by D. Beaulieu as president of DAS. Any discipline that feels that it offers a particular course(s) that cover(s) the skills could request that their course(s) be included in a list of courses that will satisfy the competency. Next semester a form will be distributed for each department to complete regarding the suitability of their course(s) for competency.
- G. Senate Support for ACCESS (B. Dunsheath):** B. Dunsheath and several ELAC colleagues who are participating in District ALP (Administrative Leadership Program) have developed Project ACCESS which has the goal of acclimating high school students to the community college environment through an orientation/summer bridge program scheduled for July 7-11. The team is asking that four different campus groups, the ASU, the President's Office, the Foundation Office, and the Academic Senate, host and finance lunch from 11:30 to 12:30 for about 50 students each day. The Senate will tentatively host the lunch on Tuesday, July 8. Faculty will be invited to meet with the students during that hour.

VI. REPORTS/UPDATES

- A. Vice President (J. Hernandez): No Report.**
- B. Treasurer/Scholarship (C. Rhim): No Report.**
- C. Accreditation (B. Baity):** Work is continuing on writing and reviewing the standard drafts.
- D. Student Success (A. Immerblum):** The Student Success Committee approved its bylaws at its last meeting. At its next meeting on June 11 at 1:45 p.m. in E7-315, the Basic Skills consulting team will present its report.
- E. Professional Development - Planning for Flex Day:** Professional Development Day will be held on Friday, August 29, at Almansor Court. The focus will be on student success and SLOs. W. Bass, representing the Technology Planning Subcommittee, proposed that some time also be allotted to assisting the faculty in uploading their syllabi to the SharePoint portal, as the TPSC is proposing that all professors post their syllabi online so students can access them anytime using SharePoint. Since every professor must turn in a copy of a syllabus to the department chair, TPSC is requesting this now be done electronically so that every syllabus can be uploaded to SharePoint. A huge push for students to use SharePoint will be made. The Senate endorsed this plan.
- F. Other Committees: No Report.**

VIII. ITEMS FROM THE FLOOR: None.

- IX. ADJOURNMENT:** The meeting was adjourned at 1:35 p.m.

Respectfully submitted,

Brenda Baity, Secretary

SUMMER MEETING ON AUGUST 26 IN ROOM E7-315 AT 12:10 P.M.
