

East Los Angeles College
Academic Senate
 May 12, 2015
 12:00 to 1:30 p.m. in G1-301A

PRESENT	Adjunct Rep, Randy Adsit Admin of Justice, Mel Stevenson Automotive Tech, Adrian Banuelos Business Admin, Rod Lipscomb CAOT, Karen Cross CF&ES, Alicia Mendiola Chemistry, James Ross Child Development Center, Marcia Cagigas Curriculum Chair, Steve Wardinski Engineering & Technologies, Kamy Khashayar English, Diane Mannone	Journalism, Jean Stapleton Kinesiology, Sara Alkire Library, Erika Montenegro Life Sciences, Kevin Booth Math, Victoria Kotlyar Music, Chie Nagatani Noncredit, Dennis Villacorte Nursing, Lurelean Gaines Past President, David Beaulieu Photography, Aaron Lyle President, Alex Immerblum Psychology, Sherrie Davey Social Sciences, Jeffrey Hernandez Speech, Theatre, & Broad, J. Ed Stevenson
ABSENT	Anthro/Geog/Geol, Julie Bernard Architecture, Jim Kawahara Art, Chris Turk Chicano Studies, Eddie Flores Counseling, Lydia Rudametkin Modern Languages, Sara Maga	Philosophy, Ramon Posada Physics, Marina Papenkova
ALTERNATES	CF&ES, Linda Wilbur Chicano/a Studies, Mary Romo	Dance, Rick Crawford
GUESTS	Business Administration, Babak Khollesi Chemistry, Alan Khuu Counseling, Marilyn Frontanez Counseling, Cathleen Rozadilla Counseling, Dorothy Teola Distance Education, Pauletta Daw English, Luis Orozco	Faculty Guild, Armida Ornelas Honors, Susanne Spangler Professional Development, Brenda Chan Psychology, Cathy Cleveland Social Science, Barbara Dunsheath Theatre, L.H. Stone Theatre, K. Kasnetsis

I. CALL TO ORDER: A. Immerblum, President, called the meeting to order at 12:18 p.m.

II. APPROVAL OF AGENDA: M/S/P (R. Adsit / L. Gaines) to approve the agenda with the following changes: Add letters H. ELAC South Gate Task Force to plan the development of the educational program, and I. ITFAC Bylaws (Notice) to the Action Items of the agenda.

III. APPROVAL OF MARCH 24, 2015, DRAFT MINUTES:
M/S/P (L. Gaines / R. Adsit) to accept the minutes with the addition of senators names for the motion on letter E. Approval of key indicator goal for “Framework of indicators” as outlined in SB860.

IV. PUBLIC FORUM/ANNOUNCEMENTS:

Armida Ornelas, AFT representative, announced that the Adult Education Task Force would be meeting on Friday, May 15th, at the ELAC Occupational Center at 12:30 pm.

B. Dunsheath announced that the Cultivating Excellence Spotlight deadline is May 29th. She continued that 119 faculty participated in the Accreditation Basics training. And that Amy Nguyen won the iPad.

J. Hernandez announced the College Budget Forum meeting on Monday, May 18th from 12:15 pm – 1:30 pm in the G1 building.

JE Stevenson announced that on Monday, May 18th the Transfer Student Reception will be held at 6 pm in the PS2 courtyard. All are welcome. Students will receive their honor cords. And Transfer Champions faculty will be announced. The Speech Team is performing at the ELAC Theatre, P2 building on May 19th – 21st

K. Kasnetsis announced the opening night for ELAC’s Theatre performance of Death and the Maiden.

R. Crawford announced the Let’s Dance Company would be presenting the 10th Repertoire Concert on Friday and Saturday at 7 pm in the Recital Hall.

V. ELECTIONS COMMITTEE

L. Gaines discussed who was eligible to vote in the upcoming Senate elections. An e-mail with statements from prospective nominees would be sent out to the senators. She asked A. Immerblum for a current list of eligible voting senators.

B. Dunsheath stated that faculty and staff were calling and emailing her, asking for clarification on the election process. She continued that nominations were now due, although the Senate Bylaws state the nominations are due one week before elections, which would be May 19th, and the election committee has scheduled an election forum on the same day. She requested guidance from the Senate. Although the parliamentarian was not in attendance, A. Immerblum stated that the Senate bylaws could not be violated and nominations would have to be accepted through May 19th.

J. Hernandez suggested moving the date of the Forum to the May 21st. B. Dunsheath explained her concern that a room was difficult to reserve. She continued that, in reviewing minutes for the past eight (8) years, most of the Senate Executive positions were not contested, and the bylaws were not followed and nominations were taken up to the day of the election. JE Stevenson stated that a motion would need to be made for a Campus wide email blast to be sent for nominations. C. Cleveland was curious about how the election forum would work and why is a forum necessary if the deadline for nominations is the same day. B. Dunsheath explained that the idea behind the forum was to be transparent.

M/S (JE Stevenson / R. Adsit) move to approve the Election Committee letter, as well as the Friday 5/15/2015 deadline to send out e-mail blast to all faculty.

C. Cleveland claimed that there seemed to be a conflict. S. Davey suggested waiting for the e-mail blast to go out on Tuesday, May 19th, the 48 hour difference would not make a difference. J. Hernandez stated that he did plan on running for office again and would have no problem submitting his nomination by Friday but other not present would be disadvantaged if they missed the Friday deadline. He suggested submitting nominations by next Tuesday. The timeline should be changed to meet Bylaws. L. Gaines stated that the elections committee was trying to give everyone the opportunity to participate.

M/S/P (JE Stevenson / R. Adsit) move to amend the main motion to change the nomination deadline to Tuesday, May 19, 2015 at noon. Main motion passed as amended: move to approve the election committee letter, as well as the Tuesday, May 19, 2015, noon, deadline to send out e-mail blast to all faculty.

VI. ACTION/DISCUSSION ITEMS:

- A. Senate CTE representative for Hiring Prioritization Committee (HPC) (noticed)
Voting will take place for this representative. Anyone interested should submit a statement to A. Immerblum by the next Senate meeting.
- B. Creation of a new department: Media Arts & Technologies (previously noticed)

M/S/P (JE Stevenson / K. Booth) to approve the creation of a new department to be called the Media Arts and Technologies Department.

Discussion: S. Wardinski asked for clarification regarding mass communications, which is a discipline not yet offered at ELAC and whether the newly formed communications department was accepting of that discipline to be assigned to Media Arts & Technologies. JE Stevenson acknowledged that there was no issue. S. Wardinski then inquired about the Media Arts discipline and whether it should be added to the Media Arts and Technologies department. K. Kasnetsis asked which courses were part of the media arts discipline, he wanted to make sure Theatre Arts would not be affected. S. Wardinski stated that this would not be an issue. Armida Ornelas requested that consultation between the Academic Senate President and AFT President take place in advance regarding requested changes to departments. She pointed out that she had not seen the Media Arts and Technology Department request prior to the meeting. R. Adsit asked how this change would affect adjunct faculty. A. Lyle stated that the adjunct were in favor of this move.

M/S/P (JE Stevenson / S. Wardinski) Call for the question.

- C. Senate sponsored South Gate Task Force
A. Immerblum and Armida Ornelas raised concerns over the educational programming at the South Gate Center or lack of a plan. Ruben Arenas, Dean of the Office of Institutional Effectiveness (OIE), stated that he has data detailing appropriate programs at South Gate. A. Immerblum reminded senators that the Senate has purview educational programming. J. Hernandez added that the solutions are being proposed without looking at other models that have transitioned from a center to a college. M. Stevenson asked if there was the possibility of Chairs being part of this task force. Armida Ornelas stated that the shared governance structure was needed. She continued that the program plan needed to be set. The discussion should begin with what programming will take place and then discuss EMC hours, chairs, etc. JE Stevenson asked if this taskforce was different than the President's South Gate taskforce. Armida Ornelas stated that

this was an extension of the President’s taskforce. R. Adsit stated that the taskforce was a good idea. He continued that this was a complex issue – how many courses were being taught, the need for materials – with time and money needed to be able to duplicate departments at South Gate. M. Stevenson stated that there was a need for personnel to staff it, as well.

M/S/P (J. Hernandez / L. Gaines) to recommend that the Senate create a joint task force to plan the development of the educational program at Firestone.

Further discussion: S. Davey that this was a good example of the “ball rolling” in the absence of the faculty voice. Classified staff also need input. A plan for the educational programing should be in place and then we decide how best to support those programs. She continued that on May 27, 2015, EMC would be voting on how best to use the current South Gate hours. JE Stevenson asked the Senate Exec. who would participate in this taskforce. J. Hernandez suggested that this taskforce should be an open committee including AFT, Academic Senate, and Chairs. JE Stevenson suggested sending an all-faculty e-mail. He also suggested reaching out to classified staff and student services to develop meaningful input. A. Immerblum claimed that two administrators are probably interested in participating, Vice President Ramirez and Dean Arenas. M. Romo asked if classified should be invited. M. Stevenson suggested that inviting classified staff provides ownership and buy-in. S. Davey suggested that the point of the task force was to include everyone, student services and classified. A. Immerblum reiterated that educational planning should drive the planning.

D. Curriculum:

1. Program Archival Form (noticed)

S. Wardinski explained the reason behind this form and gave the example of when the Logistics program was submitted to the State. The State initially denied the program because another District had a similar program being offered within our service area. After some research, it was found that the other district had archived the program and had not notified the State. This form will allow State-approved programs to be archived without displacing them.

Discussion: Cathleen Rozadilla, Counselor and Articulation Officer, stated that when two programs are identical due to the development of an ADT being able to archive one of the programs would allow the program outcomes to be streamlined. S. Wardinski stated that other scenarios for program archival may include technology moving beyond the subject of the original program or a program for which there is currently no full time faculty member teaching at the College. J. Hernandez stated that as the Senate moves forward, the PRVC recommended the periodic review of archived programs. A. Lyle stated that he understood the process and wanted to know if the departments had the ability to bring an archived program back. S. Wardinski affirmed this question. B. Dunsheath questioned whether program archival allowed for a “teach out” of potentially affected students. S. Wardinski replied that such a provision was included in the language by which the department had to notify OIEA and develop a plan to “teach out” any potentially affected student.

2. Two key revisions to BR6700: Keeping records for three years and 30 unit renewal (previously noticed)

A. Immerblum brought up two issues regarding BR6700: a. Keeping grade records for (3) three years, versus the current 1 (one) year requirement; and, b. keeping the number of units for academic renewal to 18 rather than the proposed 30 units. Regarding the first concern, when

questioned, neither DAS leadership nor Bobbi Kimble knew where or by whom the suggestion was made.

M/S/P (S. Wardinski /R. Adsit) that the Senate authorize the Academic Senate President to inform the DAS to offer an amendment to BR 6703.20 as presented to change the period which grade records must be kept from 3 years back to 1.

Discussion regarding 18 vs. 30 unit renewal limit: Amanda Ryan-Romo clarified that the SLO coordinators did not ask for the change, even if some at the DAS were stating that they were. R. Adsit questioned the change asking for grades to be “stored on Campus”. A. Immerblum stated that the unit limit was changed from 18 to 30. D. Beaulieu said that the 30 units was common at other campuses, like Santa Monica and Cerritos Colleges. A. Immerblum continued that, to support and be fair to students, the 30 unit limit seemed reasonable when it was originally discussed at previous DAS meetings. S. Wardinski asked how the Counseling department felt about the change. C. Rozadilla replied that they department was divided. Other Campuses are removing all the grades for the semester and do not add other district’s GPA’s into their calculations. S. Wardinski stated that this concept is contradictory to the State’s desire to complete and transfer with 60 units. This is also rewarding students by repeating courses. He continued that the UC system adds back all repeat courses into the students GPA. J. Hernandez suggested that the academic renewal shouldn’t be so hardnosed. Danny Ornelas also stated that the students may not be our students or have gotten their units at ELAC, but courses taken elsewhere can still be part of those that could be renewed.

M/S/P (S. Wardinski / D. Mannone) that the Senate authorize the Academic Senate President to offer an amendment to BR 6705 at the upcoming DAS meeting supporting the unit limit for Academic Renewal be maintained at 18 units rather than expanded to 30 as proposed

M/S/P (R. Adsit / S. Wardinski) that the meeting be extended for 10 minutes.

- E. Recommended revisions to SLO process (previously noticed)
- F. Senate Executive Committee recommendation regarding PRVC (previously noticed)

M/S/P (JE Stevenson / D. Mannone, abstention J. Hernandez) to table Action Item E. Recommended revision to SLO process (previously noticed) and Action Item F. Senate Executive Committee recommendation regarding PRVC (previously noticed).

Related item regarding SLO’s: Discussion: A. Ryan-Romo stated the need for a new SLO software system. S. Davey suggested that the “powers that be” should be notified. A. Ryan-Romo stated that she has appealed to these “powers” (the administration). S. Davey stated that faculty should have input into any new system being considered.

M/S/P (J. Hernandez /K. Booth) that the Senate direct the Senate President to ask the “powers that be” that no final decision be made on a new SLO system until LAC and Senate, at their next meeting, can give input.

- G. Revisions to “Unit Overload Policy”

M/S/P (JE Stevenson / M. Stevenson) to approve revisions to the “Unit Overload Policy”.

Discussion: Keeping the 19 unit limit would keep in step with District policy, and this unit limit, along with a sentence allowing students to take additional short-term classes if they had completed the initial short-term classes, was already agreed to at our last meeting.

Changes to the Unit Overload Policy include:

- Revise this reason for applying for an overload: The student is *currently a member of an Honors Program and enrolled in an Honors course* when he or she requests the Unit Overload.
- Add this reason for possibly applying for an overload: *The student needs to meet NCAA & NALA transfer guidelines and policy requirements.*
- Additional clarification: *A counselor may consider a student's request for an exception to the minimum 3.0 GPA requirement if the student meets at least one condition in A1 to A6 ... and provides his or her (1) current GPA and (2) a specific reason for requesting the exception.*

VII. Reports/Updates:

- A. President: tabled
- B. Vice President: tabled
- C. Secretary: tabled
- D. Treasurer: tabled
- E. Accreditation: tabled
- F. Conference/Tuition Committee: tabled

VIII. Items from the floor

IX. Meeting adjourned at 1:39 pm

Respectfully submitted by Marcia Cagigas, Secretary.

Our MISSION

East Los Angeles College empowers students to achieve their educational goals, to expand their individual potential, and to successfully pursue their aspirations for a better future for themselves, their community, and the world.