

**EAST LOS ANGELES COLLEGE
ACADEMIC SENATE
MINUTES
Tuesday, September 23, 2014**

Adopted 10/14/14

PRESENT	Adjunct Rep, Randy Adsit Anthro/Geog/Geol, Julie Bernard Architecture, Jim Kawahara Art, Chris Turk Business Admin, Rod Lipscomb CAOT, Karen Cross Chemistry, James Ross Child Development Center, Marcia Cagigas Counseling, Lydia Rudametkin Curriculum Chair, Steve Wardinski Engineering & Technologies, Kamy Khashayar English, Diane Mannone	Journalism, Jean Stapleton Kinesiology, Sara Alkire Library, Choonhee Rhim Math, Victoria Kotlyar Music, Chie Nagatani Nursing, Lurelean Gaines Philosophy, Michael Sigman Photography, Aaron Lyle Physics, Marina Papenkova President, Alex Immerblum Psychology, Sherrie Davey Social Sciences, Jeffrey Hernandez Speech and Theatre, J. Ed Stevenson
ABSENT	Admin of Justice, Mel Stevenson Automotive Tech, Adrian Banuelos CF&ES, Alicia Mendiola Chicano Studies, Eddie Flores	Foreign Languages, Melanie Vansell Life Sciences, Kevin Booth Noncredit, Marian Manalo Past President, David Beaulieu
ALTERNATES	Foreign Languages, Rongwen Liu	
GUESTS	Engineering & Technology, Artin Davidian 3SP, Suzette Morales Academic Affairs Dean, Vi Ly Business Administration, Babak Khollesi Professional Development, Evelyn Escatiola	Chair of Accreditation, Barbara Dunsheath SLO's, Amanda Ryan-Romo Psychology, Cathy Cleveland Chair of Chairs, Linda Kallan Distance Education, Paulette Daw

- I. **CALL TO ORDER:** A. Immerblum, President, called the meeting to order at 12:20 p.m.
- II. **APPROVAL OF AGENDA:** M/S/P (R. Adsit/ S. Wardinski) to approve the agenda as published.
- III. **APPROVAL OF MINUTES:** M/S/P (L. Gaines/ R. Adsit) to approve the minutes with changes for the September 9, 2014 meeting.
- IV. **PUBLIC FORUM/ANNOUNCEMENTS:**
 - A. **District Student Success Workshops:** B. Dunsheath passed around a flyer with workshops for the semester.
 - B. **Notice of Intent:** J. Hernandez gave notice of his intention to move on October 14th that the Senate adopt a resolution on Phase 2 of the College Policy on SLO Sustainability.
 - C. **Transfer Day:** Thursday, September 25, 2014 is Transfer Day at East. There will be tabling by University representatives. Please wear college apparel of where you attended to attend this event.

V. ACTION/DISCUSSION ITEMS:

A. Brief Overview of Parliamentary Procedures: J. Bernard gave an explanation of certain procedures: 1) the Chair must recognize Senators wanting to speak; 2) Point of Order was clarified; 3) Remarks made were to be germane to the motion; 4) Call for Question: moving previous question or closing the debate. Must be accepted by the Chair. 5) Once a motion has been 2nd, limits may be placed on discussion.

B. Curriculum: S. Wardinski submitted an Approval of Curriculum for Senators for approval. Called for a vote: passed.

1. Department Name Change: Noticed

J. Stevenson gave notice of his intention to make a motion on October 14th that the Senate approve the Theatre Arts, Broadcasting, and Speech Department to change Communication Studies and Broadcasting.

C. Tentative Approval of 3SP Planning document (without final Equity Plan)

S. Morales explained the process ELAC has had in creating 3SP documentation between April 2014 and due on October 2014. The 3SP document must be integrated with the Equity Plan, due January 2015. S. Morales gave a brief history of SB 1546 and 3SP requirements and due dates. The requirements of Assessment, Orientation, Counseling need to be completed for all current/new students by Fall 2015. The 3SP Advisory Committee completed the plan 8/2014. Discussion: questions about how the funding of the 3SP plan would be spent. S. Morales explained it would be spent on assessment; permanent classified staff at ELAC and Southgate Campuses; Counselors. Possibility of having an hourly counselor at each department for a few hours a week. Issue of a private space available for counselors was raised. **M/S/P (J. Stevenson/J. Bernard)**

Motion to approve the 3SP plan.

D. Unit Load for semesters and Intersessions revisited

Board rule 8600: Semester limits – 19 units; Intersession limits- 9 units.

East approved: Semester limits – 18 units / Winter limits – 6 units / Summer limits – 9 units (holding two sessions). Discussion: What is the difference between 18 and 19 units? Approximately 100 students per semester are taking 19 units vs the 18. The increase in the unit limit may open up classes for LACCD students (from other campuses). A unit overload appeal and exemption may be given by counselors. In the Unit Overload Committee's research, limiting units to 18 is in the best interest of East students. Maintaining the 18 units vs. the district 19 units, requires manual processes. C. Turk raised a few questions: Is there any data on East students being bumped by LACCD students? And, if it is a District – aren't all district students eligible?

M/S/P (S. Wardinski/L. Rudametkin) 3 Opposed(C. Turk/J. Stevenson/K. Khashayar)

Motion to reaffirm unit limit on the Senate Policy.

E. Student Success Committee**1. Approval of Basic Skills Initiative plan**

Increase funding for professional development from \$74,000 to \$97,000 to hire a .5 ISA. Previous BSI budgets had little or no funding allocated for professional development. Congratulations were given to V. Ly's efforts in providing the BSI report. **M/S/P (J. Hernandez/ J. Stevenson) Move to approve the Basic Skills Initiative (BSI) plan.**

2. Student Success Committee revised membership and purpose

Discussion: S. Morales stated the importance of academic and student support services participating in the process. J. Hernandez also commented that Student Success (?) should be included in the Purpose draft, as well as, the By-Laws.

M/S/P (J. Hernandez/ L. Gaines) 8 opposed (Wardinski and others). Move to approve Student Success Committee's draft with the addition of Academic support and Student Services in the committee purpose.

M/S/P (R. Adsit/ J. Stevenson) 1 opposed (Wardinski). Motion to accept Student Success Committee's revised membership and purpose to include the 3SP coordinator.

F. Approval of draft survey of Senate Representatives who have served on probationary evaluation committees

M/S/P (J. Hernandez/J. Bernard)

G. Tabled: SE recommendation regarding Program Review and Viability Committee.**H. Tabled: Review draft of 2014-2015 Self-Evaluation**

I. Solicit input for 2014-2015 Annual Update

A. Immerblum/J. Hernandez presented Annual Update powerpoint. Additions were made to #2 IGELOS. Changes were made immediately for submission. By consensus the Annual Update was approved for A. Immerblum to submit as presented, with changes.

VI Reports:

- a. President (A. Immerblum): Tabled
- b. **Vice President (J. Hernandez): Tabled**
- c. **Secretary (M. Cagigas): Tabled**
- d. **Treasurer (S. Davey): Tabled**
- e. **SLO Coordinator (A. Ryan-Romo): Tabled**
- f. **Accreditation (B. Dunsheath): Tabled**

VII ITEMS FROM THE FLOOR:

J. S. Davey: Congratulations on S. Davey soon-to-be-born baby.

VIII. ADJOURNMENT: The meeting was adjourned at 1:35 p.m. The next full meeting of the Academic Senate is scheduled for October 14, 2014.

Respectfully submitted,

Marcia P. Cagigas, Secretary

Our MISSION

*East Los Angeles College empowers students to achieve their educational goals,
to expand their individual potential, and to successfully pursue their aspirations
for a better future for themselves, their community, and the world.*