East Los Angeles College
Academic Senate
April 28, 2015
12:00 to 1:30 p.m. in G1-301A

PRESENT	Adjunct Rep, Randy Adsit Admin of Justice, Mel Stevenson Anthro/Geog/Geol, Julie Bernard Architecture, Jim Kawahara Art, Chris Turk Business Admin, Rod Lipscomb CAOT, Karen Cross CF&ES, Alicia Mendiola Chemistry, James Ross Chicano Studies, Eddie Flores Child Development Center, Marcia Cagigas Counseling, Lydia Rudametkin Curriculum Chair, Steve Wardinski Engineering & Technologies, Kamy Khashayar English, Diane Mannone	Journalism, Jean Stapleton Kinesiology, Sara Alkire Life Sciences, Kevin Booth Math, Victoria Kotlyar Music, Chie Nagatani Noncredit, Dennis Villacorte Nursing, Lurelean Gaines Photography, Aaron Lyle Physics, Marina Papenkova President, Alex Immerblum Psychology, Sherrie Davey Social Sciences, Jeffrey Hernandez Speech, Theatre, & Broad, J. Ed Stevenson
ABSENT	Automotive Tech, Adrian Banuelos Foreign Languages, Melanie Vansell	Library, Erika Montenegro Past President, David Beaulieu Philosophy, Ramon Posada
ALTERNATES	CF&ES, Linda Wilbur Chicano/a Studies, Mary Romo	Dance, Rick Crawford
GUESTS	Business Administration, Babak Khollesi Distance Education, Pauletta Daw English, Luis Orozco Modern Languages, Rongwen (Robert) Liu Psychology, Cathy Cleveland Professional Development, Brenda Chan Resp. Therapy/Life Science, Raul Avila	Social Science, Barbara Dunsheath Social Science, Christine Rodrigues Theatre, L.H. Stone Theatre, Kasnetsis Joshua Rodriguez Ruth Bhudar Ellen Harju

I. **CALL TO ORDER:** A. Immerblum, President, called the meeting to order at 12:15 p.m.

II. **APPROVAL OF AGENDA: M/S/P (L. Gaines/ K. Booth)** to approve the agenda with the following changes: Move Accreditation to Item V.; add Journalism Department name change to Media Arts and Technology (Notice) as Action Item I.; add Reaffirm unit overload.

III. APPROVAL OF MARCH 24, 2015, DRAFT MINUTES: Tabled
APPROVAL OF APRIL 14, 2015, DRAFT MINUTES: Tabled

IV. PUBLIC FORUM/ANNOUNCEMENTS:

K. Booth shared the Shared Governance's sentiment in applauding the Speech Team's individual and group awards. Kudos to the Speech Team and their coaches!

M. Cagigas announced the LACCD Child Development Centers just completed a two week Contract Monitor Review (CMR) by the State of California. Only one finding was reported. Some standardization and processes must be worked on, but overall it was a good review for the Child Development Centers of the LACCD.

L. Rudametkin announced the continuing events for Sexual Assault Awareness Month (April). The movie The Hunting was recently presented. To support more awareness, Denim Day is being held on Wednesday, April 29, 2015 and "Take Back the Night" is Thursday, April 30, 2015. She encouraged everyone to participate.

S. Davey provided the treasurer's report: Fund balance: $12,863, $11,000 of which is set aside for scholarships. This total will allow the Academic Senate to provide $500 scholarships per department. She thanked all faculty who paid their dues. The Scholarship Award Banquet will take place on May 28, 2015, at Luminarias. She encouraged all to attend.

L. Gaines updated the senators on the adjunct elections; ballots submission deadline is Friday, May 1st. B. Dunsheath commented that the nominations for the Senate Exec. Officers will take place at the next Senate meeting on May 12th. The Elections Committee will also facilitate the voting for the DAS representatives at that meeting.

J.E. Stevenson announced the Transfer Student Reception will take place on Monday, May 18, 2015, from 6 pm – 8 pm, at the Performing Arts Complex. All faculty are welcome.

K. Booth announced that Eric Huyhn was awarded the Jack Kent Cooke Award, totaling $40,000.

M. Cagigas announced GO ELA's Kinder Caminata / Kinder Walk will be taking place on Friday, May 1st. 1,000 kindergarten children from local elementary schools will be participating in activities with participating Campus departments and a petting zoo. All are welcome.

V. ACCREDITATION REPORT

B. Dunsheath announced that she and Deans Ruben Arenas and Carol Kozeracki attended a Symposium focused on changes in the accreditation standards. She stated that standards are based on quality improvement and on innovation. She invited all faculty to attend Dialog Day on Thursday, April 30, 2015, at 1:15 pm, in G1-301. This Dialog Day will focus on the quality essay that is a new requirement of the upcoming self-study. The iPad raffle will also take place. She distributed handouts regarding the standards on quality improvement.

'VI. ACTION/DISCUSSION ITEMS:

A. <u>Curriculum: Course / Program recommendations:</u> No report was provided

S. Wardinski announced that the District Curriculum Committee (DCC) and the District Academic Senate (DAS) have reviewed and have been discussing BR6700. It is a large document with revisions that we must make to comply with Title 5 requirements. However, two proposed changes include:

1. Faculty would be required to keep records of grades for three (3) years instead of the current one year requirement. This proposed change would not include tests or other student work, only grade rosters. A. Lyle asked for more clarification, especially finals and/or portfolio finals. A. Immerblum reiterated that the minimum requirement for keeping a student's final work remains at one year. K Booth asked when this change would take effect. S. Wardinski responded that it would take place when BR 6700 was passed, maybe fall 2015. K. Kasnetsis responded that this rule was significant and asked if there would be any further discussion on the topic and if LAC had any input. S. Wardinski stated that it had just been announced at the DCC meeting. J. Hernandez stated that more information would follow, and this would be an agenda item for our May 12, 2015, meeting before it goes to the DAS on May 14th. A. Immerblum indicated that he would email specific language for BR6700 to all senators.

2. BR6700 allows 30 units for academic renewal versus the 18 units currently allowed to be renewed. Discussion: S. Wardinski asserted that substandard grades (D or F) can be considered for academic renewal. J. Hernandez acknowledged that there was insufficient information at this point.

B. Creation of a new department from Life Sciences (previously noticed):

Discussion: Monica Thurston, HIT, and Raul Avila, RT, claimed that separating out the CTE disciplines would be beneficial if the new department were to seek funds through the Perkins Grant. J. Hernandez asked if Electron Microscopy was considered a CTE discipline. Monica Thurston affirmed that it is. S. Wardinski commented about the one (1) full time faculty who was against the change. J. Hernandez stated that the documentation provided to the Senate was well thought out and therefore the Senate should support the recommendation. R. Adsit stated that the adjunct for the department supported the change. S. Wardinski countered by asking what the dissenting faculty member would feel. M. Romo stated that, having worked in a lab some years ago, many opportunities for growth could come from this change.

M/S/P (E. Flores/J. Hernandez) to call for the question: Opposed: J. Bernard, S. Wardinski, K. Cross, and S. Davey

M/S/P (J.E. Stevenson/K. Booth) to approve the creation of a new department from Life Sciences called Allied Health.

C. Revisions to Annual Update Plan:

M/S (J. Hernandez/K. Booth) to approve the Program Review and Viability Committee's recommended changes to the 2015-2016 Annual Update Plan for Academic Departments.

Discussion: J. Hernandez reviewed the draft Annual Update Plan (AUP) and noted, once approved, it would be the AUP form due September 30, 2015. Key points:
- A major change was moving the Program Plan table from section 4 to section 1 and specifying that the program goals generated from SLO work should be listed first in the Program Plan.

- The document also has some changes in appearance.
- In addition, the Program Description and Program Assessment sections ask CTE departments to provide information for the Perkins Grant. By building these questions into the AUP, there will no longer need to be a separate Perkins application.
- Also, in the Program Assessment, #1 under Goal 4, Program Learning Outcome data can be found on TracDat and links will be inserted so that anyone reading the AUP can go to TracDat. Again, the intent is to shorten and streamline the document by removing redundancy.
- Instead of budget worksheets, which did not work well for Administrative Services, a budget augmentation section has been added.
- The revisions to the HPC form was previously approved by the Senate, and there will be a staff request form provided by the HRC.
- An Appendix A will provide the information and instructions that used to appear on the first page of the document.

Further discussion: C. Turk asked about recent changes with CLO assessments and how the information provided will be affected. J. Hernandez acknowledged that there was some confusion about how often CLO assessment needs to collected and reported. But he explained that what disciplines do at the course level should be reflected in their program level assessment work. R. Arenas stated that when the system works, disciplines and departments can report their assessment data readily to support their augmentation requests. He continued that it was in the best interest of the departments to have data ready. J.E. Stevenson asked if the AUP had been sent to the departments. J. Hernandez noted that it was sent electronically to senators and chairs and that some feedback was received before the PRVC voted electronically to approve the draft. S. Davey stated that the AUP had not yet been discussed at the Chairs meeting. J.E. Stevenson expressed concern over departments not having the document. A. Lyle stated that for ten (10) month employees, the AUP was not tenable. J. Bernard asked if CTEs would be completing the AUP. K. Kasnetsis asked if the AUP should be presented and explained to the CTE Chairs. He continued that any changes to the AUP should go before the Chairs committee before voting took place. S. Davey stated that there will be a Chairs meeting on June 2nd where a final draft can be distributed. Unaware that there would be a June meeting, J. Hernandez recognized that there will be enough to time get input at next week's chairs council and department chairs meeting, and VP Ramirez can arrange a CTE department chairs for more input before the final draft is adopted.

M/S/P (J. Hernandez / K. Booth) to postpone the motion until May 26th Academic Senate meeting.

D. Professional Development Committee:

A. Immerblum stated that the Professional Development Committee met last week to develop the concepts and general timeline for Opening Day. Hard copies of the already noticed draft OD agenda was distributed along with a second version that the PD Committee created that takes into consideration the President's request for morning speakers.

Discussion: S. Wardinski reminded the senators that at the previous Senate meeting, we had a consensus to give up boring speeches. R. Adsit agreed with S. Wardinski, and suggested that if the President wants speeches in the beginning, maybe they could be during breakfast and registration. J.E. Stevenson, who also serves on the PD Committee, reminded the senators that

version two has cut the "Update" part of the original version from one hour to half an hour. He continued that "Student Spotlights" in the morning is the opportunity for students to shine. He reiterated the PD Committee was, like the Senate, not in favor of a long, boring "Welcome." J. Hernandez stated that the compromise was good. While it was idealistic to believe that speakers would keep to the schedule, the Professional Development Committee was thoughtful in creating the revised schedule. He also noted that there is sufficient wiggle room to adjust for time delays. A. Lyle stated that he enjoyed the idea of the "Student Spotlight." B. Dunsheath reiterated J. Hernandez's thoughts, and that the PD Committee was in favor of the second compromising version for Opening Day. C. Turk asked about the ending time of 2:30 pm because previous Opening Days ended later. J.E. Stevenson stated the faculty contract requires 6.5 hours, and 8 am – 2:30 pm meets that requirement.

M/S/P (K. Booth/J. Hernandez) Call for the question: Opposed L. Rudametkin, S. Wardinski, J. Stapleton, and A. Lyle

M/S/P (J. Bernard/ J.E. Stevenson) to approve the Professional Development Committee's second version as the agenda and timeline for Opening Day.

E. Approval of Key indicator goal for "Framework of indicators" as outlined by SB 860":

A. Immerblum and R. Arenas reported on four (4) key indicators that the State Chancellor's Office is requesting of all community colleges: The first three indicators are data driven; the fourth requires colleges to set target completion goals (or indicators). To assist the college, Dean Arenas provided two alternative targets. The Education Plan Subcommittee (EPSC) reviewed them and recommends the second version that sets targets above the state average because the state includes our academies in their data, which inflates the data. Because the college must submit the four indicators in June, the Senate must act quickly and decide to accept or reject the EPSC's recommendation.

Discussion: A. Lyle asked, if the academies have approximately 10,000 students, can continuing courses also be included. R. Arenas responded that the standard practice has been to exclude academies from the data. J. Hernandez stated that the EPSC includes data to set goals. M. Stevenson stated that through shared governance, everything is performance based.

M/P/S (J. Hernandez / R. Adsit) to approve EPSC's recommendation of Key Indicators to send the Chancellors Office.

F. Learning Assessment Committee (LAC) recommended revisions to SLO process (previously noticed)
A. Immerblum announced that there were five (5) resolutions being considered by LAC and three have been forwarded for discussion and action.

M/S/P (J. Hernandez / R. Adsit) to approve the first resolution: *"Resolved that the Learning Assessment Committee ask the Academic Senate to declare the following policy: all syllabi must display accurate, current Course Learning Outcomes."*

M/S/P (J. Hernandez / L. Gaines) to approve the second resolution: *"Resolved that the Learning Assessment Committee will devote time at each committee meeting to a brief presentation and discussion of assessment of CLO results, hereafter called the "Assessment Spotlight", and*

Resolved that the Learning Assessment Committee recommend the Student Success Committee do the same at least 2 times per semester."

Discussion ensued regarding the third LAC resolution: **"*Resolved that the Learning Assessment Committee recommends that faculty work with the Learning Assessment Office or the Office of Institutional Effectiveness to use the data collection tools currently at our disposal to collect student learning outcome data each semester in every offered section for a minimum of one CLO, or as required by outside accrediting agencies, and*

Resolved that the Learning Assessment Committee recommends that the campus develop and continuously improve systems for collecting and disaggregating SLO data on a regular basis at the student level."

In addressing the third resolution, K. Kasnetsis stated that the resolve in the resolution pertaining to our collecting SLO data by student was only calling for developing technology that could allow for that sort of data collection. J. Hernandez noted that this topic was too involved to have sufficient discussion with only 5 minutes left in the meeting. He asserted that we should not be taking action until our next meeting. There is also some confusion on the other resolve in the resolution regarding when and how often CLO assessments should take place. LAC has been asked to clarity this point. R. Arenas clarified that the collection CLO data for every course this semester has been directed by the President. He also noted that appropriate technology should be in place to allow for any processes and to ensure that accreditation standards will be met. S. Davey stated that we should not rush this decision because it affects faculty and that we should hold off further discussion until our next meeting.

G. Revisions to unit limits for winter sessions and semesters:

A. Immerblum stated that two issues were presented in the Fourth Attempt Committee's draft revision to unit limits. After some discussion, the Senate-suggested increasing the fall and spring unit limit from 18.5 to the District's 19 units.

M/S/P (K. Booth / L. Rudametkin) to accept an increase in units in the fall and spring semesters from 18/18.5 to 19, and to increase overload requests from 19.5 to 23 for fall and spring semesters.

Discussion ensued regarding other revision suggestions to the Overload Request Policy: J. Hernandez asked why students in the Honors Program are being removed from the policy. D. Ornelas stated that removing the Honors Program from the policy enables other programs to increase units for more students. J. Hernandez stated that additions to the policy should be made, not deletions. J. Bernard asked why #6 in the revised draft allowed for an exception to the overload 3.0 grade point requirement.

M/S/P (J. Hernandez/J. Bernard) to approve the revisions of unit overload from 18 to 19 units and to address the overload approval revisions at a subsequent meeting.

H. Senate Executive Committee recommendation regarding PRVC (previously tabled)
   a. Adopt changes in Committee membership
   b. Adopt creation of a separate Viability Committee

I. Journalism and Photography's request for name change to Media Arts and Technology (Noticed)

VII. <u>**Reports/Updates:**</u>
  A. President: tabled
  B. Vice President: tabled
  C. Secretary: tabled
  D. Treasurer: tabled
  E. Accreditation: tabled
  F. Conference/Tuition Committee: tabled

VIII. **Items from the floor**

IX. **Meeting adjourned at 1:35 pm**

Respectfully submitted by Marcia Cagigas, Secretary.

Our MISSION
East Los Angeles College empowers students to achieve their educational goals, to expand their individual potential, and to successfully pursue their aspirations for a better future for themselves, their community, and the world.