



ELAC Committee Self-Evaluation

2012-2013

In an effort toward continuous improvement, the Accreditation Response Group (ARG) is asking all campus committees to complete this form.

ACADEMIC SENATE

STEP 1: Fill out the chart below by reflecting upon the 2012-2013 academic year activities of the committee (looking backwards) and future activities (looking forward).

Academic Senate - Looking Backward

Accomplishments/Successes for 2012-2013	Struggles of 2012-2013
<ol style="list-style-type: none"> 1. Adopted a number of Academic Senate Policies or Guidelines: <ul style="list-style-type: none"> • Policy on the Awarding of Academic Rank • ELAC Faculty Hiring Policies and Procedures • ELAC Policy on Grade Change and In Lieu Requests • ELAC Winter and Summer Unit Limit Policy • Guidelines for Senate Representatives Serving on Probationary Evaluation Committees • Guidelines for Classroom Observations for Faculty Evaluations • ELAC Petition for the Establishment of a New Department • IGELOs Assessment Process • First Year Completion Framework 2. Formed a committee with counselors and Student Services personnel to develop policy guidelines and a rubric for fourth attempts 3. Maintained a presence as active participants in the District Academic Senate. A. Immerblum serves as the Treasurer, while D. Beaulieu has served as the President and is now the current Vice President 4. Became more active in participating in Student Services committees 5. Supported the Curriculum Committee by endorsing the March 26, 2012, deadline for all Course Outlines of Record to be in compliance or the departments would have to archive non-compliant courses and face the loss of programs 6. Pressed for enforcement of the campus-based enrollment policy as stated in BR 8603 rather than the district-based enrollment practice in violation of BR 8603 7. Increased faculty dues collection to an all-time high by instituting payroll deduction, thus allowing more students from 21 departments to receive Academic Senate scholarships for \$350 each 8. Continued to sustain an engaged Senate in support of shared governance and the faculty voice in academic and professional matters 	<ol style="list-style-type: none"> 1. Difficulty in obtaining resolution of BR 8603 regarding campus-based enrollment 2. Working with interim administrative leadership 3. Participating in administrative reorganization 4. Communicating Senate issues with departments and adjuncts



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Academic Senate - Looking Forward	
Goals for Upcoming Academic Year	Obstacles for Success
<ol style="list-style-type: none"> 1. Determine guidelines and compensation for SLO facilitators and department leadership for SLOs 2. Complete an ethics policy 3. Complete the self-evaluation for program review 4. Continue to support the administrative reorganization 5. Press for Board of Trustees revision of BR 8603 6. Participate in AFT Contract negotiations for an improved process of faculty evaluations 7. Increase Senate representation on Student Services committees 8. Collaborate with Student Services on SB 1456 mandates 9. Solicit feedback on the effectiveness of the Senate-approved Classroom Observation Form for Faculty Evaluation 	<ol style="list-style-type: none"> 1. Insuring adequate communication with departments and adjunct faculty

STEP 2: Answer the questions below:

1. How does this committee ensure that its activities are shared with the general campus community?

Senators, including a representative for the adjunct faculty, inform their department members of Senate activities. Senate Minutes, Senate membership, Senate calendar, campus committees, etc. are posted on the Senate website. The President of the Senate communicates Senate activities to the college community at large when appropriate.

2. How does this committee advance and fulfill the East Los Angeles College mission statement?

Mission Statement: *East Los Angeles College empowers students to achieve their educational goals, to expand their individual potential, and to successfully pursue their aspirations for a better future for themselves, their community and the world.*

Goal 1: *Increasing student success and academic excellence through student-centered instruction, student-centered support services, and dynamic technologies.*

- Determine guidelines and compensation for SLO facilitators and department leadership for SLOs.
- Continue to support the administrative reorganization.
- Participate in AFT Contract negotiations for an improved process of faculty evaluations
- Increase Senate representation on Student Services committees
- Collaborate with Student Services on SB 1456 mandates
- Solicit feedback on the effectiveness of the Senate-approved Classroom Observation Form for Faculty Evaluation



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Goal 2: *Increasing equity in successful outcomes by analyzing gaps in student achievement and using this to identify and implement effective models and programming to remedy these gaps.*

- Determine guidelines and compensation for SLO facilitators and department leadership for SLOs
- Collaborate with Student Services on SB 1456 mandates

Goal 3: *Sustaining community-centered access, participation, and preparation that improves the college's presence in the community, maximizes access to higher education and provides outlets for artistic, civic, cultural, scientific and social expression as well as environmental awareness.*

- Press for Board of Trustees revision of BR 8603
- Collaborate with Student Services on SB 1456 mandates

Goal 4: *Ensuring institutional effectiveness and accountability through data-driven decision-making as well as evaluation and improvement of all college programs and governance structures.*

- Determine guidelines and compensation for SLO facilitators and department leadership for SLOs
- Complete an ethics policy
- Complete the self-evaluation for program review
- Continue to support the administrative reorganization
- Participate in AFT Contract negotiations for an improved process of faculty evaluations
- Solicit feedback on the effectiveness of the Senate-approved Classroom Observation Form for Faculty Evaluation

3. Do you have any suggestions to improve the participatory governance process at ELAC?

Promote more opportunities for additional faculty participation on shared governance committees.

4. Do you have any suggestions to improve this form?

Question 3 should be revised; it is too broad.

STEP 3: Please return the completed form to the Office of Institutional Effectiveness (OIE) either by campus mail or to the OIE office in G1-302D.

Thank you for your cooperation!