

Adopted 10/18/2010

EAST LOS ANGELES COLLEGE
BUDGET COMMITTEE MEETING
MONDAY, SEPT. 20, 2010 @ 1:30 P.M.
G1-301 A/B Conference Room
MINUTES

Roll Call:

Committee members present as indicated (x).

Academic Senate

Jeff Hernandez* x
Alex Immerblum (Alt.) x
David Senensieb x
Michael Simone
Steve Wardinski (Alt.)

Administration

Selina Chi x
Erlinda De Ocampo* x
Renee Martinez x
Richard Moyer x
Oscar Valeriano x

AFT Faculty Guild

James Kenny x
Armida Ornelas x
Vanessa Valverde x

AFT Staff Guild

Laura E. Ramirez x

Building and Trades Council

Ted Strinz

Local 99

Vacant

SEIU 721 Supervisors

Lindy Fong

ASU

Lovette Rodriguez x

co-chairs*

Other Guests

Ryan Cornner, Dean of Institutional Effectiveness
Karen Daar, Dean of Academic Affairs
Sarah Master, Office of Institutional Effectiveness

CALL TO ORDER

The meeting was called to order by Co-chair Hernandez at 1:42 p.m.

I. ADOPTION OF AGENDA

M/S/P (D. Senenseib/O. Valeriano): The agenda was approved as distributed.

II. APPROVAL OF THE MINUTES

M/S/P (A. Immerblum/R. Martinez): The minutes of May 17, 2010 were approved as distributed.

M/S/P (A. Immerblum/A. Ornelas): The minutes of July 19, 2010 were approved as distributed.

III. **ACTION/DISCUSSION ITEMS:**

A. Additional Language Addressing Contingencies/Exceptions to the Budget Development Process Due to Fiscal Emergencies

The Budget Development Process handout was distributed. The handout was being reviewed for inclusion of additional language that reflects a consultation process, in the event of a fiscal emergency or change in funding. The Committee was reminded that appropriations are sometimes allocated at the District level. The Committee agreed information should be shared at all levels (VPs/Deans/Departments) with regard to budget implications as the information is received.

M/S/P (D. SENENSEIB/A. ORNELAS): If there is an unforeseen change in funding necessitating a change in expenditures, consultation will occur at Budget Committee and between administration and their departments/units, in a timely manner.

Motion passes with one abstention.

The language will be added to the narrative of the budget development process in the Shared Governance and Policy Handbook.

The Committee made introductions and welcomed new member, Lovette Rodriguez, representing the Associated Student Union.

B. Recommendation on Use of ELAC Balance

Co-chair Hernandez distributed a packet that included district wide final budget information for the 2010-2011 fiscal year. The packet included historical data, prior year comparisons and final budget for the unrestricted general fund. The final budget for East is just over \$113 million. Of the \$14 million in reserves shown district wide, an estimated \$11 million is East's apportionment. District policy allows a college to request to access \$2 million or 25% of its fund balance, whichever is less.

A suggestion was made for the Committee to derive a plan for fiscal impacts such as reductions. The Committee was informed that there have been additional requests to fund current unit activities and items to comply with contractual agreements. The Committee also noted feedback from the campus community in the compilation of the unfunded/underfunded priority list.

L. E. Ramirez asked that the Committee give consideration to funding for filling vacant classified positions. A request for a clerical support study in the Counseling Department was distributed. Ultimately funding requests should be determined within a unit plan, assessed by cluster program review recommendations and aligned with the college's strategic plan.

Adopted 10/18/2010

M/S/P (A. Immerblum/J. Kenny): That ELAC use its balance to pay for its planned expenditures of \$90.7 million and for its unfunded priorities.

The VP's will provide an update of the Unfunded/Underfunded Priorities List at the next Budget Committee meeting.

C. Approval of 2010-2011 Meeting Schedule

M/S/P (R. Moyer/L. E. Ramirez): To adopt the 2010-2011 Budget Committee meeting schedule.

The Committee will meet once a month, except for in the month of March, where it will meet twice, for ample review of the preliminary budget.

IV. UPDATES

A. District and State Update:

District Update: Co-chair Hernandez reported that the DBC meeting has been canceled since there is no new update from the state.

State Update: The governor and legislature have yet to pass the state budget.

V. ITEMS FROM THE FLOOR/ANNOUNCEMENTS

A. AFT Staff Guild, 1521A: The Committee was informed that Cesar Ojeda, AFT Staff Guild Chapter Chair, has resigned. First delegate, Laura E. Ramirez will be appointed to fill the vacancy.

VI. ADJOURNMENT

The meeting was adjourned at 3:02 p.m.

Respectfully submitted,

April M. Aragon
Administrative Services