

Adopted 12/6/2010

EAST LOS ANGELES COLLEGE
BUDGET COMMITTEE MEETING
MONDAY, NOV. 15, 2010 @ 1:30 P.M.
G1-301 A/B Conference Room
MINUTES

Roll Call:

Committee members present as indicated (x).

Academic Senate

Jeff Hernandez* x
Alex Immerblum (Alt.) x
David Senensieb x
Michael Simone
Steve Wardinski (Alt.)

Administration

John Rude for Selina Chi x
Erlinda De Ocampo* x
Tom Furukawa
Renee Martinez x
Richard Moyer x
Jeremy Allred for Oscar Valeriano x

AFT Faculty Guild

James Kenny x
Armida Ornelas x
Vanessa Valverde x

AFT Staff Guild

Laura E. Ramirez x

Building and Trades Council

Ted Strinz

Local 99

Vacant

SEIU 721 Supervisors

Lindy Fong x

ASU

Lovette Rodriguez x

co-chairs*

Other Guests

Philip Briggs, Office of Institutional Effectiveness
Ryan Cornner, Dean of Institutional Effectiveness
Margaret Galvan, Chairs Council
Sarah Master, Office of Institutional Effectiveness
Gonzalo Mendoza, Info Tech

CALL TO ORDER

The meeting was called to order by Co-chair Hernandez at 1:37 p.m.

I. ADOPTION OF AGENDA

The agenda was approved as distributed by consensus of the Committee.

II. APPROVAL OF THE MINUTES

M/S/P (A. Immerblum/R. Martinez): The minutes of Oct.18, 2010 were approved as distributed.

III. ACTION/DISCUSSION ITEMS:

- A. RECOMMENDATION(S) ON USE OF ELAC BALANCE FOR CURRENT FISCAL YEAR
1. UPDATED UNFUNDED PRIORITIES FROM VPs

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Vice Presidents reported on items#19-47 listed on attachment A, to be added to the list of Unfunded Priorities for the current fiscal year for Workforce Education, Academic Affairs, Student Services and Administrative Services. Items#19-47 subtotaled \$170,960, bringing the cumulative list total to \$1,171,491.

There was discussion referencing the Vincent Price Art Gallery Museum in its ability to generate revenue to support the cost of requested staffing. Vice President Moyer noted that come January 2011 it may be a directive from the District that budgets need to be cut.

M/S/P (Kenny/Rude): Recommend to the Shared Governance Council that ELAC seek to access its balance to pay for the proposed updated list of Unfunded Priorities for the current fiscal year, 2010-2011 totaling just over one million dollars.

Motion passes with one opposition.

B. CLUSTER PLAN PRIORITIES FOR 2011-2012

VP Moyer reviewed the Liberal Arts and Science cluster plan update which included the following budget priorities:

- Classified staffing positions for various units
- Unclassified student positions for various units
- Contract Services
- Software programs and updates for various units
- Office Equipment and maintenance for various units

VP Martinez reviewed the Workforce Education cluster plan update which included the following budget priorities:

- Software upgrades for all units
- Staffing Classified Instructional Assistants-Architecture, Journalism and Administration of Justice
- Certification/Accreditation fees CFES, Auto Tech, Health Info Tech, Respiratory Therapy
- Equipment maintenance agreements-all units
- Equipment/Supplies-all units

AVP De Ocampo reviewed Administrative Services cluster plan update which included the following budget priorities:

- 5 Custodial Positions for new & existing buildings
- Fiscal Office Assistant - Payroll/Personnel
- Accounting Technician (South Gate)
- 6 Accounting Assistants - Fiscal office
- Senior Network Support Specialist A-Shift
- Computer Network Support Specialist

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- Assistant Computer Network Support Specialist
- Heating & Aircond. Tech (B-Shift)
- Plumber (B-shift)
- Electrician (B-shift)
- Maintenance Assistant
- Locksmith (B-shift)
- Electronic Technician - (B-shift)
- 15 New computers for Fiscal office
- 60 servers replacement

Jeremy Allred reported on the Student Services cluster plan update which included the following budget priorities:

- Admissions Office- staffing a Sr. Supervisor, Admissions & Records Assistants, Admissions IT
- Athletics- staffing a Sports Information Director and one full time release Counselor
- Career Center-staffing two Career Guidance Assistants and student workers
- Child Development Center-funding to staff evening Child Dev Center services
- Counseling - staffing four Counselors, two Office Assistants and student workers
- DSPS-staffing a Career Guidance Assistant, student workers, Learning Disabilities Specialists and ASL Sign Language
- EOPS-Staffing student workers
- Financial Aid- staffing a Financial Aid Asst. and a Financial Aid Tech
- Matriculation-staffing a Student Services Aide and Research Analyst
- Outreach-filling the Assoc. Dean position and staffing student workers
- Student Activities-staffing a Student Services Aide
- University Center-staffing student workers

There was questions and discussion regarding review and consultation with department chairs for cluster plans. It was also clarified that there is a separate process for faculty hiring, which is through the Hiring Priority Committee. Co-chair Hernandez further explained cluster plans need to be delineated amongst operational, desired and unfunded priorities. The Office of Institutional Effectiveness will send digitized copies of cluster plans for all units to the Budget Committee for review prior to the next meeting.

IV. UPDATES

A. District and State Update:

1. DBC Report: Co-chair Hernandez distributed handouts from the District Budget Committee meeting. The handouts included recommended

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uses of the 2009-2010 ending balances as provided by the Fiscal Policy and Review Committee for the unrestricted general fund. A point of contention at a previous DBC meeting was the setting aside of \$10 million dollars for a general reserve fund. Also, information was distributed on the apportionment deferrals and cash flow for the District. He also noted securing measured progress in the Faculty Obligation Number. Co-chair De Ocampo reported on the likelihood of the 2010-2011 Advance Apportionment Growth/Restoration Simulation. The amount shown for East is \$2,162,162.

V. ITEMS FROM THE FLOOR/ANNOUNCEMENTS

Meeting Schedule: Co-chair Hernandez noted the tentative meeting date of Jan. 31, 2011. The date will be confirmed at the next meeting.

VI. ADJOURNMENT

The meeting was adjourned at 3:10 p.m.

Respectfully submitted,
April M. Aragon
Administrative Services