

Adopted 9/20/2010

**EAST LOS ANGELES COLLEGE**  
**BUDGET COMMITTEE MEETING**  
**MONDAY, JULY 19, 2010 @ 2:00 P.M.**  
**E7-317**  
**MINUTES**

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**Roll Call:**

Committee members present as indicated (x).

**Academic Senate**

Jeff Hernandez\*                   x  
Alex Immerblum                   x  
David Senensieb  
Michael Simone  
Steve Wardinski (Alt.)       x

**Administration**

Selina Chi                           x  
Erlinda De Ocampo\*       x  
Renee Martinez  
Richard Moyer  
Oscar Valeriano

**AFT Faculty Guild**

Evelyn Escatiola               x  
Armida Ornelas                x  
Vanessa Valverde

**AFT Staff Guild**

Laura E. Ramirez               x

**Building and Trades Council**

Ted Strinz

**Local 99**

Vacant

**SEIU 721 Supervisors**

Lindy Fong

**ASU**

Gerardo Ramirez

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co-chairs\*

Also Present

**Other Guests**

Gayle Brosseau, Dean of Workforce Ed.  
Karen Daar, Dean of Academic Affairs  
Martha Ermias, Asst. Dean of Grants Management

**CALL TO ORDER**

The meeting was called to order by Co-chair Hernandez at 2:09 p.m.

**1. ADOPTION OF AGENDA**

M/S/P (A. Immerblum/A. Ornelas): The agenda was adopted as distributed.

**2. APPROVAL OF THE MINUTES-May 17, 2010**

Tabled.

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### 3. ACTION/DISCUSSION ITEMS

#### a. Approval of Changes to Budget Development Process

Co-chair Hernandez distributed the Budget Development Process revise. The committee reviewed the timeline and addressed the need to have regular training sessions or workshops for program directors, department heads and unit managers on the budget development process. The workshop would also explain how to interpret cluster planning priorities and what to expect during budget input.

**M/S/P (Ornelas/Ramirez) Recommend that there be a workshop or training session on the budget and planning process for department chairs, program directors and unit managers.**

It was also noted that any information disseminated at such workshop also be made available via the portal.

In review of the budget development process timeline, the committee recommended combining items for the months of August and September, assuming the Budget Committee may not meet during summer. Also, the item listed for June, "When state fiscal crisis exists, Budget Committee monitor implications for District and College and reports to ESGC", be repeated in July.

**M/S/P (Ornelas/Wardinski): To approve the budget development process timeline with the two above mentioned changes.**

The committee agreed that as a check to the budget development process there is some type of public posting of cluster plans to ensure the campus community has a chance to review.

**M/S/P (Wardinski/Ornelas): Move that the Program Review and Viability Committee (PRVC) consider having a public posting of the cluster plans after they are completed.**

Co-chair Hernandez explained that at a recent Cluster Update Task Force meeting there was request for clarification on the efficacy or validity of the cluster plan. The inquiry was that once a cluster plan was presented to the Shared Governance Council for approval, it is presumed, that the cluster plan is adequate in regards to its content. The committee also reviewed accountability and efficacy in the planning by each Vice President. The budget committee did not reach consensus on this matter. Additionally, inquiry was posed on the process for non-cluster departments.

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There was additional discussion which included determining student successes and using data based outcomes for consideration of funding future items.

The District Budget Development Process handout was reviewed for reference. The district timeline indicates that the college's budget plan priorities are integrated, reviewed and approved by college councils annually in January. The budget committee did not have consensus on the degree of satisfaction over integration.

**4. UPDATES**

a. District and State Update: Co-chair Hernandez reported that not much has changed at the state level. At the district level, there is adequate cash flow to maintain operations.

**5. ITEMS FROM THE FLOOR/ANNOUNCEMENTS**

None.

**6. ADJOURNMENT**

The meeting was adjourned at 3:52 p.m.

Respectfully submitted,  
April M. Aragon  
Administrative Services