

Adopted April 19, 2010

EAST LOS ANGELES COLLEGE
BUDGET COMMITTEE MEETING
MONDAY, MAR. 1, 2010 @ 1:30 P.M.
E7-410
MINUTES

Roll Call:

Committee members present as indicated (x).

Academic Senate

Jeff Hernandez* x
Alex Immerblum, Alt. x
David Senensieb x
Michael Simone x
Steve Wardinski, Alt. x

Administration

Selina Chi x
Erlinda De Ocampo* x
Renee Martinez x
Richard Moyer x
Oscar Valeriano x

AFT Staff Guild

Evelyn Escatiola x
Armida Ornelas x
Vanessa Valverde x

AFT Faculty Guild

Laura E. Ramirez x

Building and Trades Council

Ted Strinz x

Local 99

Vacant

SEIU 721 Supervisors

Lindy Fong x

ASU

Gerardo Ramirez x

co-chairs*

Also Present

Other Guests

Ryan Corner, Office of Institutional Effectiveness
Karen Daar, Dean of Academic Affairs
Margaret Galvan, Faculty - Chairs Council
Kim Misa, Office of Institutional Effectiveness
Larry Powell, Faculty
Laura M. Ramirez, Dean of Academic Affairs
Larry Serot, Budget Consultant

The meeting was called to order by Co-chair Hernandez at 1:32 p.m.

1. ADOPTION OF AGENDA

M/S/P (R. Martinez/E. De Ocampo): The agenda was adopted as distributed.

Adopted April 19, 2010

2. ACTION/DISCUSSION ITEMS:

A. FULL TIME FACULTY HIRES

Co-chair Hernandez distributed an updated handout related to the cost of hiring full time faculty positions. It was noted that the employee benefit rate changes every July and therefore would cause a slight increase to the cost-savings figure.

Hernandez clarified that the information, once approved, will be forwarded to the Shared Governance Council for information related to costs for growth and replacement of faculty positions.

M/S/P (D. Senensieb/A. Ornelas): To approve, with the revision of the fringe benefit rate, providing ESGC with this information on the cost of hiring full time faculty from the HPC list.

L. E. Ramirez pointed out disconnect between hiring FT faculty, while classes are being cut and in addition to support staff positions not being filled.

Co-chair J. Hernandez gave a brief description on the state's mandate in fulfilling full-time faculty obligation of the 75/25 ratio. Districts statewide are penalized monetarily for not fulfilling their obligations. The fine, though deferred, must be paid.

APPROVAL OF THE MINUTES-February 1, 2010

M/S/P (Escatiola/Moyer): The minutes of Feb. 1, 2010 were adopted with the change that David Senensieb's name is spelled correctly and note that he was not in attendance; Research and Planning is the Office of Institutional Effectiveness.

III. UPDATES

A. 2010-2011 BUDGET DEVELOPMENT PROCESS

E. De Ocampo distributed E.L.A.C. Budget & Expenditures Breakdown comparison report covering fiscal years 2007/2008; 2008/2009; 2009/2010; and 2010/2011. She noted reductions to unclassified salaries and other g/l's as previously indicated in budget development documents distributed. L. Serot reported that detail included in line items, such as, contracts will be reviewed for possible reductions. Departments have been requested to justify items included in their respective department budgets. L. Serot anticipates updating the budget committee at its meeting in April 2010 on what is being proposed administratively in reductions. It was also mentioned, in light of the need to meet the full time faculty hire obligation, the college will have to seek other areas to cut, including a discussion of position vacancies. L. Serot stated the college needs to cut an additional five million. The proposed budget for 2010-2011 is an estimated \$89,732,578.

Adopted April 19, 2010

For interim budget reporting to District, the college will be proactive and communicate to the District its' financial challenges. Budget carryover is anticipated at an estimated \$18 million.

The committee discussed other means of cost savings including the possibility of reprographics to offer e-printing services; monitoring copier usage; sustaining and inventory of equipment; and analyzing the cost to foster student success. Nonetheless, the committee agreed in gearing their efforts toward working with the District's plan in dealing with the financial challenges.

Request for clarification on the following items were posed:

- Variance in budget cuts for instructional departments
- Correlating department goals/projections, program review and budget. Departments are being advised not to request items if they are not in program review.
- Checks and balances for administrative departments

Responses included:

- VP Workforce Ed has addressed and adjusted all instructional department budgets to rectify all concerns, as needed.
- All departments, including those at the administrative level, are following the same procedure, in the initial cost-savings analysis.

There was an emphasis on the need for shared governance and/or process implementation for the actions being determined to remedy the current fiscal status.

The committee was advised that information related to revenues from Corporate Center and South Gate will be furnished at a later time as fund centers and other activities are still being developed.

M/S/P (SIMONE/RAMIREZ): The budget committee supports the college's budget of \$89 million (by Mar. 5th) with the understanding that in April 2010 we will have a better assessment of whether further reductions are imposed.

K. Daar distributed a document, compiled by the Educational Planning Subcommittee, listing recommendations for budget prioritization requests for the Educational Master Plan. The prioritized list was distributed for informational purposes.

The committee was reminded of the Cluster Presentation to be held on March 15, 2010 in G6-108 at 1:30 p.m.

Adopted April 19, 2010

B. DISTRICT AND STATE UPDATE

District Budget Committee: Co-chair Hernandez reported that the DBC motioned that a plan be developed to fulfill full-time faculty hires. The motion failed by a vote of nine to eleven. The issue will be addressed by Chancellor's cabinet with an emphasis on replacement faculty. DBC also reviewed its' goals, which includes review of the budget allocation formula.

State Update: The District might incur additional costs for further deferral of tax revenue anticipation. The committee briefly discussed the state's proposed fee increase to \$40 per unit.

IV. ITEMS FROM THE FLOOR:

A. Budget Operational Plan: The committee was reminded that one of its responsibilities is to review and approve the College Operational Plan. Upon approval, the document is then forwarded to the District. The plan is submitted annually in May. It was also noted that the budget advisory membership page of the operational plan needs to be updated.

V. ADJOURNMENT

The meeting was called adjourned at 3:45 p.m.

Respectfully submitted,

April M. Aragon
Administrative Services