



ELAC Committee Self-Evaluation 2014-2015

COMMITTEE NAME: DISTANCE EDUCATION COMMITTEE

In an effort towards continuous improvement the Accreditation Steering Committee is asking all campus committees to complete this form.

STEP 1: Fill out the chart below by reflecting upon the 2013-2014 academic year activities of the committee (looking backwards) and future activities (looking forward).

Looking Backward	
<i>Accomplishments/Successes for 2013-2014</i>	<i>Struggles of 2013-2014</i>
<ol style="list-style-type: none"> 1. Curriculum- Course Outline Distance Education Addendum form revised to reflect representative assignment, instructor-initiated themed discussions/interaction between instructor and students, and instructor-initiated feedback and communication of course progress to students enrolled in the course. 2. Offered Distance Education workshops 3. Increase in faculty completing Etudes training 4. Academic Senate approved Online Faculty Handbook 5. Completed Distance Education office Manual 6. Completed Multi-Media Specialist Handbook 7. Completed Online Technical Support handbook 8. Identified PLO's for Distance Education 9. Approved of the Distance Education Bylaws through Shared Governance 10. Hired Multi-Media Specialist 11. OEI Pilot 12. Moodle transitioned into the Distance Education Program 13. Distance Education office received their own budget 14. Developed Distance Education planning goals and objectives. 	<ol style="list-style-type: none"> 1. Distance Education student retention and success rates lower than traditional classroom 2. Student District email. Getting the word out and students using it. 3. Students forgot their LMS password and needing it reset

Looking Forward

Goals for Upcoming Academic Year 2014-2015

1. Bridge the equity gap with DE student retention and success
2. Training faculty on Etudes and Moodle
3. Start up and running DE mini labs
4. Increase staff infrastructure
 - a. Instructional Design/Instructional Media Designer Distance Education
5. Online Technical Support Assistant
6. DE Program Units begin the process to complete the action items identified in TPSC Master Plan and EPSC Plan
7. Collaboration with Academic Senate

Obstacles for Success

1. Challenges having two different learning management systems.
2. It posting Distance Education Committee's minutes on website
3. Challenge is to find money in the budget to fund action items.
4. Infrastructure support to meet the action items



ELAC Committee Self-Evaluation 2014-2015

STEP 2: Answer the questions below,

1. How does this committee ensure that its activities are shared with the general campus community?
 1. DE Minutes are posted on ELAC Website.
 2. Representative's that serve on the DE Committee share with the school community at large information, reports and agenda.
 3. The DE members go back to their department/unit and share the information.
 4. Flex day
 5. DE news letter
 6. ELAC-Live
2. How does this committee advance and fulfill East Los Angeles' college mission statement?

Mission Statement: East Los Angeles College empowers students to achieve their educational goals, to expand their individual potential, and to successfully pursue their aspirations for a better future for themselves, their community and the world.

Goal 1: Increasing student success and academic excellence through student-centered instruction, student-centered support services, and dynamic technologies.

Goal 2: Increasing equity in successful outcomes by analyzing gaps in student achievement and using this to identify and implement effective models and programming to remedy these gaps.

Goal 3: Sustaining community-centered access, participation, and preparation that improves the college's presence in the community, maximizes access to higher education and provides outlets for artistic, civic, cultural, scientific and social expression as well as environmental awareness.

Goal 4: Ensuring institutional effectiveness and accountability through data-driven decision-making as well as evaluation and improvement of all college programs and governance structures.

Following the completion of the data review and related documents, the DE Committee constructed educational planning objectives using the College Mission, Vision and Strategic Goals as a guide. DE planning objectives are developed in a manner that meeting these objectives will lead to the fulfillment of the college's strategic directions and goals. Each objective has accompanying action items that describe the manner in which the objective should be accomplished.

Goal 1: Objectives

1. Increase student success through smart and flexible classroom designs that enable collaboration and incorporate a variety of learning styles.
2. Facilitate student-centered instruction through multiple information systems and platforms.
3. Support students, faculty, and staff in the use of technology.
4. Develop and implement successful student support services.

Goal 3:

1. Utilize the college's online offerings to enhance student access for nontraditional students and accelerate progress for on-campus students.

Goal 4: objectives

1. Identify and implement successful elements within special programs (Honors, Adelante, Athletics, Distance Education, etc.) into other campus programs.

3. Do you have any suggestions to improve the participatory governance process at ELAC?

Shared governance process functions like it is supposed to function in general. In particular it lies within the committee membership. The members of each committee have the same member make-up in another committee. This stagnates the process as this limits faculty voice.

4. Do you have any suggestions to improve this form?

Send completed form electronically

Text doesn't wrap: Looking backward and looking forward

STEP 3: Please return the completed form to the Office of Institutional Effectiveness (OIE) either by campus mail or to the OIE office in G1-302D.

Thank you for your cooperation!