June 27, 2014

James Hines, Chairperson
Kinesiology Department - Kinesiology Men’s
East Los Angeles College
1301 Avenida Cesar Chavez
Monterey Park, CA 91754-6099

Dear Mr. Hines,

The College has completed its process its Comprehensive Program Review. We would like to thank you for all the work you have put into providing the College with detailed information on your programs through the Program Review Self-Evaluation. The following comments, commendations and recommendations are the culmination of a campus-wide validation process that included the Strategic Planning Committee, Educational Planning Subcommittee, Facilities Planning Subcommittee, Technology Planning Subcommittee, Enrollment Management Committee, Learning Assessment Committee, Program Review and Viability Committee and the ELAC Shared Governance Council.

The following comments, commendations and recommendations are provided for incorporation in your annual planning. Each recommendation will need to be addressed in your Annual Update Plan (AUP) due at the end of September 2014. To be clear, these recommendations serve as part of our process for continual quality improvement. Typically, recommendations require planning improvements that will be implemented over time. Through collegial dialog on the recommendations, each department should develop a strategy for addressing the recommendations. The program review AUP allows a department to report on its efforts and identify needed resources. The Office of Institutional Effectiveness and the Program Review and Viability Committee are available to assist departments through this process.

Comments:
The department is being merged with Kinesiology – Women, which has an existing Kinesiology AA-T degree.

Commendations:
None

Recommendations:
1) That the department continues to report on the technology and facilities needs in the annual update and work with supervising dean to get them met.
2) That the department evaluate its curriculum planning and temper its plans with a more realistic timeline for curriculum development and implementation.

3) That, in the program review process, the department describes its plan for offering new courses in the existing allocation.

4) That the department increase collaboration with other related departments, including Life Sciences, for class scheduling and curriculum planning, as needed.

5) That the department reconcile two conflicting Programs of Study and increase involvement in the PLO process. Department involvement in the PLO process for AA Physical Education is currently at the “development” level.

6) That the department revise its program plan so that goals, not resources, are listed in the “department goals” column. For its goals, the department analyze problems with equity and access and develop strategies for improvement.

7) That the department increase representation on college shared governance and decision-making committees.

Thank you again for your dedicated work on improving the College and your programs.

Sincerely,

Marvin Martinez  
President  
East Los Angeles College

cc: Dr. R. Moyer, Vice President  
V. Ly, Dean  
Erika Blanco