June 27, 2014

Michael Colling
Chairperson
Social Sciences Department
East Los Angeles College
1301 Avenida Cesar Chavez
Monterey Park, RA 91754-6099

Dear Mr. Colling,

The College has completed its process its Comprehensive Program Review. We would like to thank you for all the work you have put into providing the College with detailed information on your programs through the Program Review Self-Evaluation. The following comments, commendations and recommendations are the culmination of a campus-wide validation process that included the Strategic Planning Committee, Educational Planning Subcommittee, Facilities Planning Subcommittee, Technology Planning Subcommittee, Enrollment Management Committee, Learning Assessment Committee, Program Review and Viability Committee and the ELAC Shared Governance Council.

The following comments, commendations and recommendations are provided for incorporation in your annual planning. Each recommendation will need to be addressed in your Annual Update Plan (AUP) due at the end of September 2014. To be clear, these recommendations serve as part of our process for continual quality improvement. Typically, recommendations require planning improvements that will be implemented over time. Through collegial dialog on the recommendations, each department should develop a strategy for addressing the recommendations. The program review AUP allows a department to report on its efforts and identify needed resources. The Office of Institutional Effectiveness and the Program Review and Viability Committee are available to assist departments through this process.

Comments:

There was good analysis of trends impacting department programs. In addition, goals in the program plan where thoughtful, measureable, and aligned well with the Educational Master Plan.

Commendations:

None

Recommendations:

1) That the department evaluate their curriculum planning and temper their plans with more realistic timeline for curriculum development and implementation.
2) That, in the program review process, the department describes its plan for offering new courses in the existing allocation.

3) That the department ensure collaboration across disciplines in the program review process. It is important that both the department participate in the program review process as a collective unit and that all questions are answered for each individual programs within the department.

4) That the department develop and implement a plan for closing the equity gap in Economics and Political Science courses.

5) That the department increase involvement in PLOs. The department’s work is currently at the level of “awareness” for the African-American Studies, Asian-American Studies, Economics, History, Political Science, and Sociology.

Thank you again for your dedicated work on improving the College and your programs.

Sincerely,

Marvin Martinez
President
East Los Angeles College

cc: Dr. R. Moyer, Vice President
    K. McMahan, Dean