June 27, 2014

Dear Mr. Cone,

The College has completed its process its Comprehensive Program Review. We would like to thank you for all the work you have put into providing the College with detailed information on your programs through the Program Review Self-Evaluation. The following comments, commendations and recommendations are the culmination of a campus-wide validation process that included the Strategic Planning Committee, Educational Planning Subcommittee, Facilities Planning Subcommittee, Technology Planning Subcommittee, Enrollment Management Committee, Learning Assessment Committee, Program Review and Viability Committee and the ELAC Shared Governance Council.

The following comments, commendations and recommendations are provided for incorporation in your annual planning. Each recommendation will need to be addressed in your Annual Update Plan (AUP) due at the end of September 2014. To be clear, these recommendations serve as part of our process for continual quality improvement. Typically, recommendations require planning improvements that will be implemented over time. Through collegial dialog on the recommendations, each department should develop a strategy for addressing the recommendations. The program review AUP allows a department to report on its efforts and identify needed resources. The Office of Institutional Effectiveness and the Program Review and Viability Committee are available to assist departments through this process.

Comments:
   The list of staff position is incorrect. The committee questions what efforts have been done to address tutoring needs with college resources? Has a plan been developed for meeting the athlete’s student support needs?

Commendations:
   None

Recommendations:
   1) It is recommended that the department analyze data on trends and identify specific activities that can be performed by the department to advance college goals, such as increasing and diversifying outreach.
2) It is recommended that the department increase their involvement in Student Services Outcomes as they are currently at the “development” level.

3) It is recommended that the department revise goals in program plan, because what is currently listed as goals are requested resources.

Thank you again for your dedicated work on improving the College and your programs.

Sincerely,

Marvin Martinez
President
East Los Angeles College

cc: O. Valeriano, Vice President