June 27, 2014

Lindy Fong, Director
Financial Aid and Scholarships
East Los Angeles College
1301 Avenida Cesar Chavez
Monterey Park, CA 91754-6099

Dear Ms. Fong,

The College has completed its process its Comprehensive Program Review. We would like to thank you for all the work you have put into providing the College with detailed information on your programs through the Program Review Self-Evaluation. The following comments, commendations and recommendations are the culmination of a campus-wide validation process that included the Strategic Planning Committee, Educational Planning Subcommittee, Facilities Planning Subcommittee, Technology Planning Subcommittee, Enrollment Management Committee, Learning Assessment Committee, Program Review and Viability Committee and the ELAC Shared Governance Council.

The following comments, commendations and recommendations are provided for incorporation in your annual planning. Each recommendation will need to be addressed in your Annual Update Plan (AUP) due at the end of September 2014. To be clear, these recommendations serve as part of our process for continual quality improvement. Typically, recommendations require planning improvements that will be implemented over time. Through collegial dialog on the recommendations, each department should develop a strategy for addressing the recommendations. The program review AUP allows a department to report on its efforts and identify needed resources. The Office of Institutional Effectiveness and the Program Review and Viability Committee are available to assist departments through this process.

**Comments:**

The program is at the level of “sustainability” in the work on Student Services Outcomes.

There is no discussion on the correlation between students who receive financial aid and the increase in their academic achievement.

In the PRSE, there was very little discussion about scholarship activities. Hence the recommendation concerning scholarship activities. If it is the case that scholarship activities are not a key component of the program’s activities, then perhaps it should be called the Financial Aid Program.

**Commendations:**

Commendation for maintaining the level of service and increasing the number of recipients given the additional statutory/regulatory requirements and lack of appropriate space.
Commendation for efforts to increase awareness of financial aid for attending and potential students.

Recommendations:

1) That the program expand its outreach to educate faculty and staff about the financial aid services available for students.

2) That the program expand its efforts to educate students on available scholarships on campus and from external organizations.

Thank you again for your dedicated work on improving the College and your programs.

Sincerely,

Marvin Martinez
President
East Los Angeles College

cc: O. Valeriano, Vice President
    D. Fallert, Dean