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Bulletin submission info Requests for Weekly Bulletin must be submitted to Catalina “Cathy” Medina in the President’s Office, no later than Wednesday, 12:00 noon (week prior). You may submit your request in person, or e-mail at medinac@elac.edu

East Los Angeles College 1301 Avenida Cesar Chavez Monterey Park, CA 91754

ELAC GRADUATION Friday, June 4, 2010

“To accomplish great things, we must dream as well as act.”
~Anatole France~
REQUEST FOR NOMINATION OF GRADUATION KEYNOTE SPEAKER

The ELAC Graduation Committee is requesting nominations for a Graduation Keynote Speaker from ELAC Faculty, Staff & Students.

A few things to keep in mind:
- Graduation will be held on Friday, June 4, 2010
- ELAC does not have funds to pay the guest speaker, so your nominee should be local

Name of Nominee:_________________________________________

Occupation:_______________________________________________

Nominees contact Information (please provide as much as possible):

Email:____________________________________________________

Phone #:__________________________________________________

Address:__________________________________________________

Why do you think your nominee would be a good key note speaker at ELAC’s Graduation?
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

Please do not contact the nominee. The Graduation committee will review all nominations and submit the final list to the College President for final selection and make contact with the finalist(s).

Submitted by:_______________________________

Email:_____________________________________

Phone #:___________________________________

All nominations are due to Sonia Lopez, Dean of Student Activities, G8 119, 12noon on Friday, March 26, 2010.
President’s Seventh Annual Gala

Tuesday, April 27, 2010
The Millennium Biltmore Hotel
6:00 p.m. Reception
7:00 p.m. Dinner

The way we were…The way we will be!

Our new challenge is to raise $325,000 which will be matched with Title V Federal Endowment funds made possible through the Engineering Transfer Pathway Cooperative Grant, Green Science and Technology Curriculum Grant, and the Partnership for the Academic Literacy Grant.

Join us in this challenge. Be a part of the Legacy!

ELAC Child Development Center’s First Annual

Rummage Sale Fundraiser

Saturday, March 27, 2010

Rent a space for $10 to sell your own items—you keep the profits!

Or

Come check out bargains from 8:00 am to 1:00 pm

To rent a space call Martha at 323-415-5380
Attention All Students
Borrow a Laptop — It’s Free!

Laptops will be available at:

Student Activities, G8-119 (main campus)
and
South Gate Campus

Borrowing requires signing a Laptop Agreement Form.

For details, see the above locations or
call 323-265-8742

ACADEMIC SENATE FACULTY DUES
ONLY $30 for 2009-2010

Your **tax-deductible contribution** supports our students through scholarship awards and helps to cover Senate expenses.

**The Scholarship Fund** is utilized entirely for student/departmental scholarships and Summa and Magna Cum Laude graduates.
(We need $6000, but have collected only $3,235 so far.)

**The Faculty Fund** allows us to cosponsor with the Foundation the scholarship dinner for our students and fund luncheons and other activities for faculty meetings such as graduation, opening day, etc.)

To make the payment, call Veronica Jaramillo (Senate treasurer) x8851 or email her (jaramiv@elac.edu) to get the form.
CONFERENCE ATTENDANCE

**Full Time Faculty:** Up to $500 maximum conference reimbursement. If funds permit, up to a second $500 reimbursement may be possible.

**Adjunct Faculty:** Prorated upon percentage of a full time assignment.

**TO INSURE APPROVAL AND TIMELY REIMBURSEMENT, PLEASE SUBMIT YOUR REQUEST AS EARLY AS POSSIBLE AND FOLLOW THE APPLICATION PROCEDURE.**

**APPLICATION PROCEDURE:**

♦ Obtain Conference Attendance Packet from the ELAC website. Please see below.

♦ Complete LACCD and ELAC Request for Conference Attendance forms and attach conference brochure or Internet flyer. Brochure or flyer **MUST** include all of the following in as few pages as possible:
  - Name of Conference
  - Description of Conference
  - Registration Fees
  - Conference Date(s)
  - Conference Location

♦ Obtain the signature of your Department Chair.

♦ Return completed packet to the Office of Academic Affairs, A6.

♦ If your request is not returned to you, it has been approved. Please do not submit receipts until asked to do so.

TUITION REIMBURSEMENT

**Full Time Faculty:** Up to $500 maximum tuition reimbursement for the first semester/quarter. If funds permit and you qualify, up to a maximum reimbursement of $2,000 per academic year.

**Adjunct Faculty:** Prorated upon percentage of a full time assignment.

**TO INSURE APPROVAL AND TIMELY REIMBURSEMENT, PLEASE FOLLOW THE APPLICATION PROCEDURE.**

**APPLICATION PROCEDURE:**

♦ Obtain Tuition Reimbursement Packet from the ELAC website. Please see below.

♦ Carefully review ELAC Tuition Reimbursement Policy.

♦ Observe Timeline: Applications must be submitted **NO** earlier than 30 days prior to the start date and **NO** later than the end of the second week of classes.

♦ Complete the LACCD and ELAC Tuition Reimbursement forms and attach proof of tuition costs. (Tuition fees do not need to be paid at the time of application).

♦ Return completed packet to the Office of Academic Affairs, A6.

♦ You will be informed in writing of the status of your request.

**Website:** [www.elac.edu](http://www.elac.edu), **Faculty & Staff, Online Forms:** New! Conference/Tuition Documents, **Online Forms:** Conference Attendance and/or Tuition Reimbursement.

**Hard Copy Documents:** Academic Affairs, A6.

*For Questions Concerning Conference Attendance or Tuition Reimbursement, contact Lydia Rudametkin at 323.265.8630, rudamel@elac.edu, C2-8.*
MENTAL HEALTH
&
WELLNESS DAY FAIR

Tuesday, March 23, 2010
1:00 pm 5:00 pm
Auditorium Foyer

Activities

♦ Health Screenings: Blood Pressure, Glucose, Cholesterol & the Body
  Skinny Test
♦ Mental & Physical Health Education
♦ Kaiser Permanente & Anthem Blue Cross Healthy Rewards Programs
  (talk to a representative)
♦ Healthy Luncheon and Fresh Fruit Bar
♦ Jazz Lounge & Dancing
♦ Spa Stations: Back Massage, Scalp Massage & Manicures

Stay Tuned - “Schedule of Activities” to follow

Presented by Your
Employee Assistance Program (EAP)
Volunteers Needed
For
Football Study Hall

We need students and faculty to help take roll and oversee study hall period

When: Tuesdays 12:10-1:25pm
       Thursdays & Fridays 12-3pm
Where: B & C Bungalows
Start Date: March 22, 2010

If you are interested in volunteering, please contact:
Coach Cain at 323.265.8950 or cainld@elac.edu

PROFESSIONAL DEVELOPMENT WORKSHOPS

“GOT TECHNOLOGY?”
RECEIVE FLEX CREDIT WHILE LEARNING HOW TO USE TECHNOLOGY TO ENHANCE STUDENT LEARNING.
Everyone is welcome!

<table>
<thead>
<tr>
<th></th>
<th>Time</th>
<th>Location</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday, March 25</td>
<td>12:30 pm – 1:30 pm</td>
<td>E7-406</td>
<td>WHAT ARE THE BENEFITS OF USING E-PORTFOLIOS</td>
</tr>
<tr>
<td>Thursday, April 8</td>
<td>12:30 pm – 1:30 pm</td>
<td>E7-406</td>
<td>USING SOCIAL NETWORKS AS EDUCATIONAL NETWORKS</td>
</tr>
<tr>
<td>Thursday, April 22</td>
<td>12:30 pm – 1:30 pm</td>
<td>E7-406</td>
<td>LEARNING STYLES AND TECHNOLOGY</td>
</tr>
</tbody>
</table>
What’s cooking in the Library?

Library Workshops for Faculty

Menu

Appetizer

Books
Collection development updates

Dessert

Library Online Tutorial
Self-paced library research tutorial

Entrée

Library Credit Courses
1-unit CSU/UC transferable courses:
Library Science 101 and 102

Library Workshops
Overview of the library’s information competency workshops

Library Research Guides
Customized online research guides for courses or course assignments

Dates & Time

Tuesday, 3/23/2010
Tuesday, 4/27/2010
Time: 12:15 – 1:15 p.m.

Location

Temporary Library Classroom (C1-128)

Reservations

Please RSVP to Amy Guy via email at guyal@elac.edu or by calling (323) 267-3775 by Monday, March 22, 2010.

For more information on library services and resources visit our website at http://library.elac.edu.

Please suggest other topics you would like us to address.
**PURCHASING DEADLINES 2009-2010**

In order to ensure delivery and payment of goods and services within the FY 2009-2010, the following purchasing deadlines have been established including Specially Funded Programs.

<table>
<thead>
<tr>
<th>DOCUMENT</th>
<th>Unrestricted General Fund DEADLINE</th>
<th>Specially Funded Programs DEADLINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purchase Requisition (Over $78,500 require formal bids)</td>
<td>March 18</td>
<td>April 21</td>
</tr>
<tr>
<td>Purchase Orders Limit to $78,500 (Requires three quotes)</td>
<td>March 18</td>
<td>May 19</td>
</tr>
<tr>
<td>Short Term Agreements (Limit to $5,000)</td>
<td>March 18</td>
<td>May 19</td>
</tr>
<tr>
<td>Authorizations to Pay (Library)</td>
<td>March 18</td>
<td>May 19</td>
</tr>
<tr>
<td>Request for Contracts</td>
<td>March 18</td>
<td>April 21</td>
</tr>
<tr>
<td>Conference Attendance / Request to Travel</td>
<td>March 18</td>
<td>May 19</td>
</tr>
<tr>
<td>Postage</td>
<td>March 18</td>
<td>June 2</td>
</tr>
<tr>
<td>Purchase Orders LESS THAN $2,500 (No Quotes Required)</td>
<td>March 18</td>
<td>May 19</td>
</tr>
<tr>
<td>File Travel Expense Claim /Reimbursements Due to President’s Office</td>
<td>May 19</td>
<td>May 19</td>
</tr>
<tr>
<td>Purchase Orders between $2,501 and $5,000 (Requires three unofficial quotes)</td>
<td>March 18</td>
<td>May 19</td>
</tr>
<tr>
<td>BTA (Budget Transfer Authorization) Requiring Board Action Bookstore Purchase Orders</td>
<td>May 19</td>
<td>May 19</td>
</tr>
<tr>
<td>Purchase Orders and Contracts (Plant Facilities only)</td>
<td>May 19</td>
<td>May 19</td>
</tr>
<tr>
<td>Cafeteria and Child Development Food Orders</td>
<td>June 10</td>
<td>June 10</td>
</tr>
<tr>
<td>Facilities Order Forms Limit to $30,000 (Plant Facilities only)</td>
<td>June 10</td>
<td>June 10</td>
</tr>
<tr>
<td>Revolving Fund Reimbursements Limited to $250 only</td>
<td>May 19</td>
<td>June 14</td>
</tr>
<tr>
<td>BTA (Budget Transfer Authorization) and processed on Campus</td>
<td>June 15</td>
<td>June 15</td>
</tr>
</tbody>
</table>
### East Los Angeles College Athletics

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Opponent</th>
<th>Location</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Baseball</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mar. 23</td>
<td>Tues</td>
<td>Pasadena</td>
<td>ELAC @ CSULA</td>
<td>7:00 pm</td>
</tr>
<tr>
<td>Mar. 25</td>
<td>Thur</td>
<td>Pasadena</td>
<td>Brookside Park</td>
<td>2:30 pm</td>
</tr>
<tr>
<td><strong>Badminton</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mar. 24</td>
<td>Wed</td>
<td>Compton</td>
<td>ELAC</td>
<td>3:00 pm</td>
</tr>
<tr>
<td>Mar. 26</td>
<td>Fri</td>
<td>Pasadena</td>
<td>ELAC</td>
<td>2:00 pm</td>
</tr>
<tr>
<td><strong>Softball</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mar. 23</td>
<td>Tues</td>
<td>Mt. SAC</td>
<td>ELAC</td>
<td>3:00 pm</td>
</tr>
<tr>
<td>Mar. 25</td>
<td>Thurs</td>
<td>Pasadena</td>
<td>ELAC</td>
<td>3:00 pm</td>
</tr>
<tr>
<td><strong>Track and Field</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mar. 23-24</td>
<td>Tues-Wed</td>
<td>So Cal. Heptathlon/Decathlon</td>
<td>Saddleback</td>
<td>All Day</td>
</tr>
</tbody>
</table>

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Amusement park tickets sold for all faculty, staff, and students at the Student Activities Office G8-119. **Tickets sold on a cash basis only, except for faculty and classified staff who are able to write checks with proper ID.** Tickets are sold between the hours of 8:00 am ~ 7:30 pm, M-TH and until 3:30 pm on Friday. If you have any questions, please call ext. 3795.

<table>
<thead>
<tr>
<th>ASU/Employee</th>
<th>Non-ASU</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Magic Mountain:</strong></td>
<td></td>
</tr>
<tr>
<td>Adult $25/ea</td>
<td>Adult $26/ea</td>
</tr>
<tr>
<td>Child $15/ea</td>
<td>Child $15/ea</td>
</tr>
<tr>
<td><em>(Child Tickets are for children under 48”)</em></td>
<td></td>
</tr>
<tr>
<td><strong>Universal Studios:</strong></td>
<td></td>
</tr>
<tr>
<td>General $50/ea</td>
<td>General $51/ea</td>
</tr>
<tr>
<td>No separate child tickets</td>
<td></td>
</tr>
<tr>
<td><strong>Aquarium of the Pacific:</strong></td>
<td></td>
</tr>
<tr>
<td>Adult $18.95/ea</td>
<td>Adult $19.95/ea</td>
</tr>
<tr>
<td>Child $10.95/ea</td>
<td>Flat Rate, Ages 3-11</td>
</tr>
</tbody>
</table>

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**AMC AND REGAL THEATRE TICKETS (UNRESTRICTED)**

Now available at the Student Activities Office, G8-119 on a cash basis only. Faculty and staff can pay by check with employee ID. Any questions, please call ext. 3795.

**ALL MOVIE TICKETS ARE UNRESTRICTED!**

- **AMC** ~ $8.50 /ea. Flat Rate
- **Regal** ~ $8.50 /ea.
- **Theatres** Flat Rate
CHILD DEVELOPMENT GRANT PROGRAM - APPLICATIONS NOW AVAILABLE FOR 2010-2011. 

PLEASE INFORM YOUR STUDENTS!

We are pleased to announce that the California Student Aid Commission is now accepting applications for the 2010-2011 Child Development Grant Program. This Program is designed for students attending California postsecondary educational institutions that intend to teach or supervise in the field of childcare and development in a licensed children’s center in California and are pursuing a teacher, master teacher, site supervisor or program director permit issued by the Commission on Teacher Credentialing.

Each grant may be renewed for a maximum of one academic year provided the recipient maintains financial need, satisfactory academic progress, and continues to pursue an approved course of study leading to a Child Development Permit. Grant recipients must agree to provide one year of service, in a licensed children’s center in California for each year they receive the grant. Grant recipients attending a two-year postsecondary institution are eligible to receive up to $1,000 per academic year and recipients attending a four-year university are eligible to receive up to $2,000 per academic year with a maximum of up to $6,000.

Selecting Applications

The California Student Aid Commission will select Program participants on the basis of their demonstrated financial need and academic achievement, which may include college grade-point average or academic test scores. Students meeting eligibility criteria will be awarded, until funds are depleted. All applicants will be notified of their award status by mail.

Application Deadline

Applications are available at the Financial Aid Office and must be submitted to the Financial Aid Office no later than FRIDAY, JUNE 11, 2010.

Disbursement of the Award

Selected participants will receive their grant funds (prorated by enrollment status and academic term) at the Financial Aid Office. The California Student Aid Commission will notify each recipient when a payment is processed. Receipt of the grant may affect other financial aid entitlement(s). Students need to make sure that their FAFSA (Free Application for Federal Student Aid) is processed by MAY 14, 2010 with a valid EFC (Expected Family Contribution) value. Any questions please feel free to contact Esther Ramirez at (323) 265-8979 or Gloria Palao at (323) 415-5346.
Representative Visits

A monthly calendar of their visits is available in the Transfer Center A-8. Schedule an appointment to meet with a College or University representative at the Transfer Center (323) 265-8623.

Transfer Student Reception

Wednesday, May 26th 2010
Drop in from 12:00 - 7:00 p.m.
E7 - 313

Special recognition for those who are transferring to a four year college or University

ELAC Transfer Achievement Award for all participants

Special cord to be worn on graduation day for transfer students

To participate, please bring your CSU, UC, or Private University acceptance letter(s) to the Transfer Center located in the A -8 bungalow between April 22nd and May 21st. You will receive an official invitation to the reception at the Transfer Center.

Transfer Center Spring Events

Workshops

Steps to Transfer

April 14th
12:00 – 1:30 p.m.
E7 313

USC Norman Topping Scholarship Workshop
(For those who applied to USC for fall 2010)

April 6th
12:00 – 1:30 p.m.
E3 112

Congratulatory Admissions Workshop

What to do next?

May 12th
12:00 – 1:30 p.m.
E7 313
Spring '10 Career Workshops

**Internship Information**
Thurs, April 29<sup>th</sup> 4pm - 6pm

**Health Professions**
Thurs, May 13<sup>th</sup> 4pm – 6pm

**Teaching Professions**
Tues, April 13<sup>th</sup> 10am - 12pm

**Undecided Major**
Wed, April 14<sup>th</sup> 10am - 12pm

**Resume**
Thur, April 15<sup>th</sup> 4pm - 6pm
Tues, May 11<sup>th</sup> 10am - 12pm
Wed, May 12<sup>th</sup> 10am - 12pm

Workshops held in E7 - 313
Sign up at Career & Job Services
Bungalow A-4
(323) 415 - 4126