Set up LACCD Office 365 E-mail

Apple iOS (iPhone, iPad, or iPod Touch)

- 1. Add an Exchange account
 - a. Tap "Settings"
 - b. Tap "Passwords & Accounts"
 - c. Tap "Add Account"
 - d. Tap "Exchange"
- 2. Enter your email address
 - a. Enter your email address with the @laccd.edu extension (ex. smithj@laccd.edu)
 - b. Enter a description that distinguishes this account from your old account (ex. LACCD O365)
 - c. Tap "Next"

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Cancel	Exchange	Next
Email	email@example.com	
Description	My Exchange Account	
X0X	Exchange Device ID XXX10XX1XX0XXXX10XX1XX)	K

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3. Connect to your Exchange Server

After you enter your email address, description and tap "Next", choose "Sign in" in the pop-up message that appears.

Your device will automatically discover your Office 365 account information. Our new cloud accounts use modern authentication, and you'll be sent to our single sign-on screen. You should see your new @laccd.edu email prepopulated under "Username." Enter the password you had set up when logging into SIS or the new web email at mymail.laccd.edu.

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sign in with s	.edu
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Sign in 1st time sign	ing in? Click here.
<mark>Sign in</mark> 1st time sign Forget your p	ing in? Click here. password? Click here.

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Sync your content

You can sync Mail, Contacts, Calendars, Reminders and Notes. When you're finished, tap "Save".

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	Contacts		
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